

City Corporation
Board of Directors' Meeting
Main Office Conference Room
Tuesday, January 18, 2011, 4:00 p.m.

PRESENT:

Directors:	Peggy Stratton	Dave Palfreeman
	Tommy Richardson	Don Guess
	Art Jones	Frank Russenberger
City Corp:	Craig Noble	Larry Collins
	Rena Taylor	Randy Bradley
	Kenny Lutz	Jim Lynch
	Brenda Austin	
Others:	Gary Bennett	Bob Hardin
	Clint Bell	

Chair Peggy Stratton called the meeting to order at 4:00 p.m.

Election of the 2011 City Corporation Officers: The committee to elect the 2011 City Corporation Board Officers made the following nominations: Dave Palfreeman, Chair; Tommy Richardson, Vice Chair; Don Guess, Secretary; Art Jones, Senior Member; and Frank Russenberger, Junior Member. Tommy Richardson made a motion to accept the nominations. Don Guess seconded. Peggy Stratton took the opportunity to express her gratitude for being able to serve on the City Corporation Board of Directors. She stated that she had learned a lot in her time as part of the Board. She said she would still be happy to serve the Board in any way that she could in the future. Craig Noble expressed City Corporation's sincere appreciation for the guidance given by the Mrs. Stratton while she served the City of Russellville residents on the City Corporation Board. Dave Palfreeman presented Mrs. Stratton with a plaque commemorating her five (5) years of service on the City Corporation Board.

Approval of the December 15, 2010 Minutes: Dave Palfreeman made a motion to approve the minutes. Tommy Richardson seconded. Minutes were approved as presented.

Review and Consideration of the December 2010 Financials: On the water side, revenues were 0.3% (\$1,397.37) less than budgeted amounts for the month. The yearly variance is running 9.2% over budget. Total Operations & Maintenance (O&M) expense for the month was 3.6% over budget (\$12,812.61). The O & M Budget amount was \$353,747.33 with the actual O & M monthly total being \$366,559.94. The yearly variance is 2.3%. On the sewer side, revenues were 2.1% (\$5,256.11) above projected amounts. The budgeted revenue was projected to be \$253,400.00 with the actual total revenue being \$258,656.11. The yearly variance is 6.4% (\$102,698.38) over budget. Total O & M expense was \$93,444.78 over budget. The yearly variance is 17.6%. The net income for

the month was 5762.2% over budget. Art Jones made a motion to approve the December 2010 Financials. Tommy Richardson seconded. The financials were approved as presented.

Capital Projects Status Report: City Corporation staff has met and reviewed a portion of the Standard Water and Sewer Specifications. Garver is awaiting grinder pump review comments before submitting Draft Number Four (4). The Center Valley Water Main Project is complete. All paperwork will be delivered to City Corporation by Friday, December 10, 2010. Plans for the South Detroit Utilities Project are scheduled for submission to City Corporation for review and comments. The WTP Lagoon Sludge Removal and Disposal project is complete.

Operating Reports: On the wastewater side, City Corporation processed 2,090,705 gallons of sludge across the belt press during the month of December 2010. The maintenance staff has been busy with the regular monthly maintenance tickets at the plant and completed pump repairs. On the water side, plant operations are going well. All online meters were calibrated in the month of December 2010. The elevation of the reservoir is at 447.3 (13.0 down). The lake level was 2.3 feet down in December 2009.

Consent Administrative Order Update: Clint Bell took a moment to discuss the progress made on various items regarding the CAO. On Friday, December 10, 2010, RJN Group met with City Corporation staff to discuss the final Phase 1 report. Three alternatives were presented for review and comment. Member Art Jones stated that there is a great public relations opportunity for City Corporation with the additional testing and repair work to be done.

Pre-treatment Ordinance: The Board of Director's were given a copy of the proposed new pretreatment ordinance. This ordinance is proposed due to changes required by the EPA. The Board will take action on the ordinance at the February Meeting.

Dye Test Presentation: Jim Lynch gave a PowerPoint presentation on the Dye Testing procedure used in the sewer collection system as a means of locating Inflow and Infiltration issues.

Bid Items: Bids were received on Thursday, January 13, 2011, at 3:00 p.m. for the Lift Station Rain Gauge and SCADA Additions Project. Bids were opened from two contractors. During the review of these two bids, abnormalities were found in both. Bruce Brown with Brown Engineers suggested that both bids be rejected and the item be rebid at a later date. Tommy Richardson made a motion to reject the bids. Art Jones seconded.

Don Guess made a motion to adjourn. Art Jones seconded. Motion carried. Meeting was adjourned.

Don Guess, Secretary

