

City Corporation
Board of Directors' Meeting
Pollution Control Works
Tuesday, March 15, 2011, 4:00 p.m.

PRESENT:

Directors:	Dave Palfreeman Don Guess Frank Russenberger	Tommy Richardson Art Jones
City Corp:	Craig Noble Rena Taylor Kenny Lutz Brenda Austin Andre Cote Ricky Biffle	Larry Collins Randy Bradley Jim Lynch Hope Penman Charlotte Petrick
Others:	Gary Bennett Burke Larkin Adam Sweeney Bruce Brown Ron Knost	Bob Hardin Mayor Bill Eaton Kurt Jones Garland Steuber

Chairman Dave Palfreeman called the meeting to order at 4:00 p.m.

Approval of the February 15, 2011 Minutes: Tommy Richardson made a motion to approve the minutes. Don Guess seconded. Minutes were approved as presented.

Review and Consideration of the February 2011 Financials: On the water side, revenues were 2.4% (\$10,263.40) over budgeted amounts for the month. The yearly variance is running 7.1% over budget. Total Operations & Maintenance (O&M) expense for the month was 9.9% under budget (\$35,060.47). The O & M Budget amount was \$355,137.33 with the actual O & M monthly total being \$320,076.86. The yearly variance is 2.3%. On the sewer side, revenues were 4.0% (\$13,077.00) below projected amounts. The budgeted revenue was projected to be \$323,400.00 with the actual total revenue being \$310,323.00. The yearly variance is 4.2% (\$94,309.66) over budget. Total O & M expense was \$14,478.69 under budget. The yearly variance is 14.2%. The net income for the month was 2.1% over budget. Tommy Richardson made a motion to approve the February 2011 financials. Don Guess seconded. The financials were approved as presented.

Capital Projects Status Report: The PCW Digester Repairs have been completed and both digesters are in service. The contractor is installing actuators on the sluice gates which should be completed in a day or so. Garver should complete corrections to the plans and specifications within the next week for the Water Treatment Plant Alum Storage Building. The project will be advertised for construction bids once approved by

the Health Department and City Corporation. Plans for the PCW Lime Scales are being modified and will be submitted to City Corporation for review and comment in the next few weeks. The WTP Lagoon Sludge Removal and Disposal project is complete. Final paperwork is being prepared for close out of the project.

Mayor Bill Eaton asked about the progress on the South Detroit, Inglewood, and North Phoenix Projects. Craig Noble explained that due to the estimated cost of the projects together, the water and sewer lines will most likely have to stay where they are due to the expenditures that the utility has had to make in compliance with the Consent Administrative Order. Mr. Noble stated that there is no way currently to fund the projects unless the City Council approved a rate increase, bond proposal, or through sales tax proceeds. Garland Steuber said that the projects have been on the (drawing) board for a long time but the City has had no response. Mr. Noble stated that there has been dialogue but over time the projects have shifted up and down in priority/ feasibility. In the past, Mr. Noble continued, there have been monthly utility meetings whereby the City and other utilities were able to discuss the upcoming projects that the City was planning. Mayor Eaton stated that he hoped to have a new Engineer for the City on board very soon. The closing date for the position was the end of the month (March).

Operating Reports: On the wastewater side, City Corporation processed 804,800 gallons of sludge across the belt press during the month of February 2011. The maintenance staff has been busy with the regular monthly maintenance tickets at the plant and completed pump repairs. On the water side, plant operations are going well. All online meters were calibrated in the month of February 2011. The elevation of the reservoir is at 451.9 (8.4 down). The lake level was 0.6 feet down in February 2010.

Consent Administrative Order Update: Randy Bradley took a moment to discuss the progress made on various items regarding the CAO.

Bid Item: Three bids were received on the Prairie Creek Pump Station Starter today, Tuesday, March 15, 2011, at 3:00 p.m. The apparent low bidder is Woestman Contracting of Russellville in the amount of \$48,527.00. Tommy Richardson made a motion to accept the bid. Don Guess seconded. Motion passed.

Pre-treatment Ordinance: Randy Bradley reported on the progress of the Ordinance. Changes were made by the City Attorney and given back to City Corporation for review. Copies of the changes will be given to the Board members for their approval.

I&I Presentation: Jim Lynch gave the Board a quick presentation on the Inflow and Infiltration Repair in the creek crossing between Hastings and the Dollar Tree.

Don Guess made a motion to adjourn. Art Jones seconded. Motion carried. Meeting was adjourned.

Don Guess, Secretary

