

City Corporation  
Board of Directors' Meeting  
Huckleberry Creek Reservoir  
Tuesday, May 17, 2011, 4:00 p.m.

PRESENT:

Directors:	Tommy Richardson Don Guess	Frank Russenberger Art Jones
City Corp:	Craig Noble Rena Taylor Brenda Austin	Larry Collins Kenny Lutz Hope Penman
Others:	Gary Bennett Burke Larkin Whitney Snipes Michael Oakes Randal Horton Judy Collins	Bob Hardin Mayor Bill Eaton Clint Bell Spree Hillard Vickie Horton Ron Knost

Vice-Chair Tommy Richardson called the meeting to order at 4:00 p.m.

Approval of the April 17, 2011 Minutes: Art Jones made a motion to approve the minutes. Don Guess seconded. Minutes were approved as presented.

Review and Consideration of the April 2011 Financials: On the water side, revenues were 1.7% (\$7,328.79) under budgeted amounts for the month. The yearly variance is running 5.6% over budget. Total Operations & Maintenance (O&M) expense for the month was 5.9% over budget (\$20,908.77). The O & M Budget amount was \$351,702.33 with the actual O & M monthly total being \$372,611.10. The yearly variance is 2.9%. On the sewer side, revenues were 3.5% (\$11,636.59) below projected amounts. The budgeted revenue was projected to be \$333,400.00 with the actual total revenue being \$321,763.59. The yearly variance is 2.4% over budget. Total O & M expense was \$117,271.58 over budget. The yearly variance is 19.7%. The net income for the month was 173.4% under budget. Don Guess made a motion to approve the April 2011 financials. Frank Russenberger seconded. The financials were approved as presented.

Capital Projects Status Report: The Standard Water and Sewer Specifications will be made current upon receipt of the grinder pump specifications. Garver has incorporated all comments from City Corporation into Draft #4. Garver personnel and Kurt Jones met and developed a plan to incorporate the utilities project at South Detroit into the set of plans for the roadway project. Mr. Jones is to assemble the documents in preparation for bidding and will furnish a final set for review prior to advertisement and bidding. The City of Russellville will be the contracting authority for the combined project. The PCW

Digester rehabilitation has been completed and both digesters are in service. Kurt Jones is to provide Garver with his final set of roadway plans for Garver to review for any roadway or drainage changes that may affect the North Phoenix Water and Sewer relocation project plans. The contractor's work is complete on the Huckleberry Creek Dam Repair. City Corporation staff is currently monitoring (13) local developments at this time.

Operating Reports: On the wastewater side, City Corporation processed 1,294,900 gallons of sludge across the belt press during the month of April 2011. The maintenance staff has been busy with the regular monthly maintenance tickets at the plant and completed pump repairs. Maintenance staff had to send off one of the turbines at the Air Lift Station. Repairs have been made and the unit was reinstalled. On the water side, plant operations are going well. All online meters were calibrated in the month of April 2011. City Corporation continues to have a small amount of algae coming into the plant. The elevation of the reservoir is at 460.3 (full). The lake level was 2.5 feet down in April 2010.

Customer Service Survey Update: Kenny Lutz updated the Board on the recent results of the Customer Service Survey. Mr. Lutz showed the Board an example of the current survey used and illustrated the means by which survey participants are selected. Survey results show that response percentages were very good, around 25%. Customer satisfaction has been rated up to 90% in the past 15 surveys.

Brentwood Village Subdivision Update: Jim Lynch gave a brief PowerPoint presentation regarding the work at the Brentwood Village Subdivision. Due to weather conditions, the contractor was not able to commence work until the week of May 9, 2011. The project contractor is Dusty Rhodes Construction of Russellville.

Consent Administrative Order Update: Clint Bell with CWB Engineers, Inc. gave an update on the current compliance work being completed in regards to the CAO. City Corporation has submitted all required documents and correspondence according to the established Corrective Action Plan. City Corporation submitted the quarterly progress report on the Operations Modifications Program for Nitrate removal on April 8, 2011.

Bid Item: Bids will be taken on the Certificate of Deposit on Tuesday, June 7 at 10:00 a.m. The Board will take action at a later date.

Mayor Bill Eaton asked to be recognized so that he could introduce the new City Engineer, Mr. Michael Oakes.

Craig Noble took a few moments to express sincere gratitude on behalf of the City Corporation staff to Mr. Ron Pierce of Garver Engineers for his dedication and service to City Corporation throughout his career. Mr. Pierce retired from his position at Garver after 44 years of service.

Don Guess made a motion to adjourn. Art Jones seconded. Motion carried. Meeting was adjourned.

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Don Guess, Secretary