

City Corporation
Board of Directors' Meeting
Main Office Conference Room
Tuesday, November 22, 2011, 4:00 p.m.

PRESENT:

Directors:	Dave Palfreeman Don Guess Frank Russenberger	Tommy Richardson Art Jones
City Corp:	Craig Noble Jim Lynch Brenda Austin	Larry Collins Hope Penman
Others:	Gary Bennett Kyle Breckenridge Ron Knost Whitney Snipes Brooke Smith Randy Horton Kirby Rowland	Bob Hardin Clint Bell Craig Johnson Martin Irwin John Shoptaw Paul Strickland

Chairman Dave Palfreeman called the meeting to order at 4:00 p.m.

Approval of the October 2011 Minutes: Art Jones made a motion to approve the minutes. Frank Russenberger seconded. Minutes were approved as presented.

Review and Consideration of the October 2011 Financials: On the water side, revenues were 0.9% (\$4,258.48) above budgeted amounts for the month. The yearly variance is running 4.0% greater than budgeted amounts. Total Operations & Maintenance (O&M) expense for the month was 1.5% over budget (\$5,547.84). The O&M budget amount was \$371,693.00.00 with the actual O&M monthly total being \$377,240.84. The yearly variance is 14.9% (\$267,769.68) over projected budget. The net income for the month was 0.1% (\$63.75) less than the budgeted income. On the sewer side, revenues were 0.6% (\$7,914.21) under projected amounts. The budgeted revenue was projected to be \$344,575.00 with the actual total revenue being \$363,839.89. The yearly variance is 0.6% (\$7,914.21) under budget. Total O & M expense was \$62,450.64 under budget. The yearly variance is 16% (\$211,465.20) under budget projections. The net income for the month was 339.9% (\$81,646.61) over budget. Tommy Richardson made a motion to approve the October 2011 financials. Don Guess seconded. The financials were approved as presented.

Capital Projects Status Report: Reported that all areas are operating well.

Operating Reports: Reported that operations had run smoothly for the month and discussed violations at the Pollution Control Works Facility including chlorine residual, nitrates, and copper numbers.

Fiscal Year 2010-2011 Audit Review: Mr. Shoptaw reviewed the financial audit for fiscal year 2010-2011. There were no questions. A motion to adopt was made by Tommy Richardson. Seconded by Art Jones. Motion carried.

Consent Administrative Order Update: Clint Bell with CWB Engineers referred to CDM regarding Nitrate removal.

Nitrate Workshop: Kyle Breckenridge and Craig Johnson of CDM gave a presentation on Nitrate Removal at the PCW and possible funding opportunities. The Board was asked to give approval for proceeding with the design phase of the project. Art Jones made a motion to approve the General Manager to begin design if the City will pass a resolution with the intent to pursue. Frank Russenberger seconded. Motion carried.

Bid Items: A Certificate of Deposit was bid and opened at 10:00 a.m. on November 1, 2011. The apparent high bidder was Liberty bank at .579% APR. Don Guess made a motion to approve the bid. Art Jones seconded. Motion carried.

Art Jones made a motion to adjourn. Frank Russenberger seconded. Motion carried. Meeting was adjourned.

Don Guess, Secretary