

City Corporation
Board of Directors' Meeting
Main Office Conference Room
Tuesday, September 20, 2011, 4:00 p.m.

PRESENT:

Directors:	Dave Palfreeman	Tommy Richardson
	Frank Russenberger	Don Guess
	Art Jones	

City Corp:	Craig Noble	Larry Collins
	Jim Lynch	Brenda Austin
	Hope Penman	Jeremy Myers

Others:	Kirby Rowland	Paul Strickland
	Ron Knost	Garland Steuber
	Whitney Snipes	Clint Bell
	Bob Hardin	Mayor Bill Eaton
	Hugh Kelso	Joseph Cotton

Chairman Dave Palfreeman called the meeting to order at 4:00 p.m.

Approval of the Minutes for September 20, 2011: Don Guess made a motion to approve the minutes. Art Jones seconded. Minutes were approved as presented.

Review and Consideration of the August 2011 Financials: On the water side, revenues were 10.9% (\$60,242.72) greater than budgeted amounts for the month. The yearly variance is also running 9.6% greater than budgeted amounts. Total Operations & Maintenance (O&M) expense for the month was 37.2% under budget (\$253, 0374.97). The O & M Budget amount was \$679,374.00 with the actual O & M monthly total being \$426,339.03. The yearly variance is 25.7% ((\$267,138.01) under projected budget. The net income for the month was 259.8% (\$313,426.16) less than the budgeted loss. On the sewer side, revenues were 1.1% (\$4,037.61) over projected amounts. The budgeted revenue was projected to be \$359,575.00 with the actual total revenue being \$363,612.61. The yearly variance is 2.2% (\$15,252.67) under budget. Total O & M expense was \$48,806.51 under budget. The yearly variance is 15.3% (\$105,279.61) under budget projections. The net income for the month was 313.8% (\$52,784.97) over budget. Art Jones made a motion to approve the August 2011 financials. Tommy Richardson seconded. The financials were approved as presented.

Capital Projects Status Report: Garver is in the process of finalizing Grinder Pump technical specifications. Changes made will be incorporated in the standard specifications. Garver has submitted all documents required by Mr. Kurt Jones for bidding the South Detroit Utilities Relocation Project. Garver is completing the plans and specifications on PCW Lime Scales based upon a recent site visit. Garver has completed the final design on the 36 inch water line across I-40 and along Reasoner Lane

and approval has been received from the Arkansas Department of Health. The sewer line portion of the project is on hold until City Corporation completes overall system study. Garver has completed final design of the Inglewood Avenue Relocation with plans having been sent to the Arkansas Department of Health for review. The project was advertised on September 18, 2011 and September 25, 2011 with bids to be received on October 4, 2011. City Corporation staff is currently monitoring ten (10) local developments at this time.

Operating Reports: On the wastewater side, City Corporation processed 1,324,800 gallons of sludge across the belt press during the month of August 2011. The maintenance staff has been busy with the regular monthly maintenance tickets at the plant and completed pump repairs as well as replacement of the influent flow meter. On the water side, plant operations are going well. All online meters were calibrated in the month of August 2011. Staff had no maintenance issues this month. The elevation of the reservoir is at 453.2 (7.1 feet down). The lake level was 7.3 feet down in August 2010.

Delinquent Account Process Presentation: Jeremy Myers gave a brief presentation to the Board regarding City Corporation's delinquent account process.

Consent Administrative Order Update: Clint Bell with CWB Engineers discussed the updates to the work regarding the Consent Administrative Order. Jim Lynch gave a slide presentation on the West C Street area where a manhole repair had been made.

Bid Item: The Board was asked to approve the lowest written quote of \$9,650.00 from J.R. Stewart Pump & Equipment, Inc. for two new sludge pumps for the Settled Sewage building. The next lowest quote was D.J. Shubeck Company in the amount of \$15,636.00. Frank Russenberger made a motion to accept. Tommy Richardson seconded. Motion carried.

The Board adjourned to executive session.

Art Jones made a motion to adjourn. Frank Russenberger seconded. Motion carried. Meeting was adjourned.

Don Guess, Secretary