

City Corporation
Board of Directors' Meeting
Main Office Conference Room
Tuesday, December 16, 2014, 3:00 p.m.

PRESENT:

Directors:	Art Jones	Frank Russenberger
	Luke Duffield	Harold Barr
	Bill Harmon	Susie Nicholson

City Corp:	Steve Mallett	Larry Collins
	Taryn Childers	Lance Bartlett
	Jeremy Myers	Rena Taylor
	Kenny Lutz	Randy Bradley
	Jim Lynch	

Others:	Aaron Stallmann	Clint Bell
	Bob Hardin	Bo Smith
	Steve Sharkey	Mayor Bill Eaton
	Dave Garza	Randy Horton

Chairman Jones called the meeting to order at 3:00 p.m.

Approval of the November 2014 Minutes: Bill Harmon made a motion to approve the minutes. Luke Duffield seconded. Minutes were approved as presented.

Review and Consideration of the November 2014 Financials: On the water side, revenues were 0.4% (\$1,668.95) under budgeted amounts for the month. The yearly variance is running 9.3% less than budgeted amounts. Total Operations & Maintenance (O&M) expense for the month was 3.7% under budget (\$14,313.28). The O&M budget amount was \$390,415.00 with the actual O&M monthly total being \$376,101.72. The yearly variance is 8.5% (\$196,481.29) under projected budget. The net income for the month was 26.8% (\$12,275.27) more than the budgeted income. On the sewer side, revenues were 5.7% (\$17,330.15) over projected amounts. The budgeted revenue was projected to be \$303,540.00 with the actual total revenue being \$320,870.15. The yearly variance is 1.8% (\$29,441.91) over budget. Total O & M expense was \$6,430.67 under budget. The yearly variance is 0.2% (\$3,849.28) over budget projections. The net income for the month was 96.7% (\$23,642.34) less of a loss than anticipated. Frank Russenberger made a motion to approve the November 2014 financials. Luke Duffield seconded. The Financial Report was approved as presented.

General Manager's Report: Steve Mallett gave an update to the Board regarding several items that he has been working on recently. Among those items, he addressed the sludge handling issues, leak detection services, tank inspections, the ConAgra contract, and various meetings that he attended over the course of the month.

Capital Projects Status Report: Lance Bartlett deferred to Aaron Stallmann with Garver Engineers for updates on the Water Treatment Plant Improvements and the Water Master Plan Update. The I-40 Water and Sewer project is currently on hold. Lance Bartlett updated the Board on the Highway 124 Center Valley School Force Main Relocation and the Old Post Road and IP Lift Station Replacement. Dave Garza discussed the West "C" Street – Commerce Sewer and Water Improvements Project. Clint Bell with CWB Engineers gave a report Consent Administrative Order (CAO) updates. Steve Sharkey reported on the PCW Schedule II Project.

Operating Reports: Larry Collins reported six violations for the month. The storm water basins at the PCW are empty at this time. Maintenance crews have completed their regular maintenance tickets for the month. Staff replaced top and bottom belts on the sludge press. All online meters at the WTP were calibrated by staff for the month. The elevation of the reservoir is 453.9 or 6.4 feet down. The lake was 9.8 feet down this time last year.

Consideration of Bid for Mini-Excavator per State Contract: Harold Barr made a motion to accept the purchase of a Mini- Excavator at the State Contract in the amount of \$57,594.19. Bill Harmon seconded. Motion passed.

Consideration of Bid for 2014 WTP Improvements: Bill Harmon made a motion to accept the contract in the amount of \$1,591,500. Luke Duffield seconded. Motion passed.

Consideration of Amendment to McGoodwin, Williams and Yates Contract: Harold Barr made a motion to amend the existing contract in the amount of \$15,000 for a total contract of \$32,600.00. Luke Duffield seconded. Motion passed.

Consideration of Proposed Fee/Rate Study Recommendations: The Board tabled the item and determined to address it at a later date in a work session.

Harold Barr made a motion to adjourn. Frank Russenberger seconded. Meeting was adjourned.

Luke Duffield, Secretary