

City Corporation  
Board of Directors' Meeting  
Water Treatment Plant  
Tuesday, April 21, 2015, 3:00 p.m.

PRESENT:

Directors:	Frank Russenberger Harold Barr Susie Nicholson	Luke Duffield Bill Harmon
City Corp:	Lance Bartlett Taryn Childers Jeremy Myers Jonathan Shipley	Larry Collins Kenny Lutz Rena Taylor Randy Bradley
Others:	Aaron Stallmann Bob Hardin Steve Sharkey Dave Garza Loy Claunch Clint Bell	Clint Bell Bo Smith Dee Brown Daniel Hollinger Oren Noble

Chairman Russenberger called the meeting to order at 3:00 p.m.

Approval of the March 2015 Minutes: Bill Harmon made a motion to approve the minutes. Luke Duffield seconded. Minutes were approved as presented.

Review and Consideration of the March 2015 Financials: On the water side, revenues were 3.9% (\$16,283.37) over budgeted amounts for the month. The yearly variance is running 5.0% less than budgeted amounts. Total Operations & Maintenance (O&M) expense for the month was 2.6% over budget (\$10,891.41). The O&M budget amount was \$419,841.00 with the actual O&M monthly total being \$430,732.41. The yearly variance is 7.1% (\$282,112.26) under projected budget. The net income for the month was 672.1% (\$8,192.59) less than anticipated. On the sewer side, revenues were 1.4% (\$4,298.29) over projected amounts. The budgeted revenue was projected to be \$309,040.00 with the actual total revenue being \$313,338.29. The yearly variance is 3.3% (\$94,626.16) over budget. Total O & M expense was \$1,819.44 over budget. The yearly variance is 1.6% (\$53,740.85) under budget projections. The net income for the month was 2.3% (\$2,396.66) less of a loss than anticipated. Luke Duffield made a motion to

approve the March 2015 financials. Bill Harmon seconded. The Financial Report was approved as presented.

General Manager's Report: Staff gave an update to the Board regarding several items that Steve Mallett has been working on recently. Among those items, they addressed Rate Ordinances, Bond Issuances, Sludge handling Issues, Leak Detection Services, Meter Replacement Project, and the 2015-2016 Budget as well as various meetings that Steve Mallett had attended over the course of the month.

Capital Projects Status Report: Lance Bartlett deferred to Aaron Stallmann with Garver Engineers for updates on the Water Treatment Plant Improvements, ANO Meter Swing Tie Project, and the Water Treatment Plant Sludge Pond Bank Stabilization Project. The I-40 Water and Sewer project is currently on hold. Loy Claunch updated the Board on the Highway 124 Center Valley School Force Main Relocation and the Old Post Road and IP Lift Station Replacement. Dave Garza discussed the West "C" Street – Commerce Sewer and Water Improvements Project. Clint Bell with CWB Engineers gave a report Consent Administrative Order (CAO) updates. Steve Sharkey reported on the PCW Schedule II Project.

Operating Reports: Larry Collins reported fourteen violations for the month. All online meters at the WTP were calibrated during the month of March. Maintenance staff completed all regular monthly maintenance tickets at the plant. The elevation of the reservoir is 458.4 or 1.90 feet down. The lake was 5.3 feet down this time last year.

Consideration of a construction contract to replace Old Post & IP Sewer lift stations: Luke Duffield made a motion to approve the amendment in the not to exceed amount of \$418,943.00. Susie Nicholson seconded. Motion passed.

Consideration of an engineering contract to design small system improvements: Bill Harmon made a motion to approve the annual engineering contract in the not to exceed amount of \$50,000 for the period running July 1, 2015 to June 30, 2016. Harold Barr seconded. Motion passed.

Harold Barr made a motion to adjourn. Luke Duffield seconded. Meeting was adjourned.

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Harold Barr, Secretary