

City Corporation
Board of Directors' Meeting
205 West Third Place, Russellville, Arkansas
Tuesday, July 21, 2015, 3:00 p.m.

PRESENT:

Directors:	Frank Russenberger	Luke Duffield
	Harold Barr	Bill Harmon
	Susie Nicholson	

City Corp:	Steve Mallett	Lance Bartlett
	Larry Collins	Randy Bradley
	Renae Taylor	Jim Lynch

Others:	Aaron Stallmann	Loy Claunch
	Oren Noble	Aaron Stallmann
	Bob Hardin	

Chairman Russenberger called the meeting to order at 3:00 p.m.

Approval of the June 2015 Minutes: Luke Duffield made a motion to approve the minutes as presented. Bill Harmon seconded. Minutes were approved.

Review and Consideration of the June 2015 Financials: On the water side, revenues were 1.5% (\$7,054.88) over budgeted amounts for the month. The yearly variance is running 3.0% less than budgeted amounts. Total Operations & Maintenance (O&M) expense for the month was 2.9% under budget (\$12,448.87). The O&M budget amount was \$424,426.00 with the actual O&M monthly total being \$411,977.13. The yearly variance is 5.0% (\$264,327.95) under projected budget. The net income for the month was 29.9% (\$19,309.55) more than anticipated. On the sewer side, revenues were 17.9% (\$60,165.58) over projected amounts. The budgeted revenue was projected to be \$335,540.00 with the actual total revenue being \$395,705.58. The yearly variance is 8.1% (\$309,105.50) over budget. Total O & M expense was \$52,168.66 over budget. The yearly variance is 6.1% (\$268,376.67) over budget projections. The net income for the month was 10.0% (\$7,987.54) less of a loss than anticipated. Luke Duffield made a motion to approve the May 2015 financials. Bill Harmon seconded. The Financial Report was approved as presented.

General Manager's Report: Mallett gave an update to the Board regarding several items that he has been working on recently. Among those items, they addressed Bond Issuance, Sludge handling Issues, Leak Detection Services, and the Meter Replacement Project.

Capital Projects Status Report: Lance Bartlett deferred to Aaron Stallmann with Garver Engineers for updates on the Water Treatment Plant Improvements, ANO Meter Swing Tie Project, and the Water Treatment Plant Sludge Pond Bank Stabilization Project. The I-40 Water and Sewer project is currently on hold. Loy Claunch updated the Board on the Highway 124 Center Valley School Force Main Relocation and the Old Post Road and IP Lift Station Replacement. Lance Bartlett discussed the West “C” Street – Commerce Sewer and Water Improvements Project. Oren Noble with CWB Engineers gave a report Consent Administrative Order (CAO) updates.

Operating Reports: Larry Collins reported two violations for the month. The storm water basins are empty at this time. All online meters at the WTP were calibrated during the month of June. Maintenance staff completed all regular monthly maintenance tickets at the plant. The elevation of the reservoir is 459.7 or 0.60 feet down. The lake was full this time last year.

Consideration of Engineering Contract that includes survey, regulatory coordination, design, and bidding to restore the Illinois Bayou stream bank across from the Water Treatment Plant: Harold Barr made a motion to approve the contract in the not to exceed amount of \$60,490.00. Luke Duffield seconded. Motion passed.

Consideration of Engineering Contract that includes the survey, design, and bidding to address various issues with the water system including water age, velocity reduction, and redundant feeds during main breaks: Harold barr made a motion to approve the contract in the not to exceed amount of \$50,470.00. Susie Nicholson seconded. Motion passed.

Consideration of contract to perform additional sewer cleaning, CCTV, and survey work for Downtown Russellville: Bill Harmon made a motion to approve the contract in the not to exceed amount of \$93,273.25. Luke Duffield seconded. Motion passed.

Consideration of contract to perform additional design services to improve the water system for Downtown Russellville: Bill Harmon made a motion to approve the contract in the not to exceed amount of \$34,920.00. Susie Nicholson seconded. Motion passed.

Consideration of the Retirement Resolution: Bill Harmon made a motion to approve the Retirement Resolution to contribute in an amount equal to 10% of each employee’s annual wages to City Corporation’s Employee Benefit Plan Fund for all eligible employees for the year ending June 30, 2015. Susie Nicholson seconded. Motion passed.

Consideration of contract for Auditing Services: Bill Harmon made a motion to approve a contract with Shoptaw Labahn and Co. for 2015 auditing service in the not to exceed amount of \$15,000. Luke Duffield seconded. Motion passed.

Consideration of a sole source purchase of 1.5 Meter BDP belt filter press with a gravity thickener: Luke Duffield made a motion to approve the purchase with the understanding that City Corporation will explore options of trading in or selling the old belt press at the same time. Harold Barr seconded. Motion passed.

Executive Session: The board adjourned into Executive Session. They returned to regular session with no action being taken.

Harold Barr made a motion to adjourn. Luke Duffield seconded. Meeting was adjourned.

Harold Barr, Secretary

City Corporation
Special Called Meeting
205 West Third Place, Russellville, Arkansas
Friday, August 7, 2015, 11:00 a.m.

PRESENT:

Directors: Frank Russenberger Luke Duffield
Harold Barr Bill Harmon
Susie Nicholson

City Corp: Steve Mallett Lance Bartlett
Larry Collins Taryn Childers
Rena Taylor Jonathan Shipley
Danny Teeter Randy Bradley

Others: None

Chairman Russenberger called the meeting to order at 11:00 a.m.

Consideration of ConAgra Contract: Bill Harmon made a motion to approve the contract with noted changes. Luke Duffield seconded. Contract was approved with minor changes.

Harold Barr made a motion to adjourn. Luke Duffield seconded. Meeting was adjourned.

Harold Barr, Secretary