

Agenda  
City Corporation Board Meeting  
205 West Third Place  
Tuesday, August 20, 2013, 4:00 p.m.

- |      |  |             |
|------|--|-------------|
| (1)  | Call to Order  | D. Guess    |
| (2)  | Approval of the July, 2013 Minutes                         | D. Guess    |
| (3)  | Review and Consideration of July, 2013 Financials          | S. Mallett  |
| (4)  | General Manager's Report                                   | S. Mallett  |
| (5)  | Capital Projects Status Report                             | L. Bartlett |
| (6)  | Operating Reports  | L. Collins  |
|      | a. Wastewater Plant  |             |
|      | b. Inflow and Infiltration                                 |             |
|      | c. Water Plant   |             |
|      | d. Statistical Report                                      |             |
| (7)  | Bid Awards   |             |
|      | a. 23 <sup>rd</sup> Street Pump Station Improvements       | S. Mallett  |
|      | b. Water Reserve CD  |             |
| (8)  | Consideration of Claim for Damages – Travis Garza          | S. Mallett  |
| (9)  | Consideration of Contract with CWB Engineers               | S. Mallett  |
| (10) | Consideration of Contract with Crafton Tull and Associates | S. Mallett  |
| (11) | Appointment of Board Member Selection Committee            | S. Mallett  |
| (12) | Consent Administrative Order Update                        | C. Bell     |
| (13) | PCW Plant Design Update                                    | A. Pownall  |
| (14) | Adjourn  | D. Guess    |

**Board Item # 2**

**Item Description:** Approval of July 2013 Minutes

**Discussion:** Minutes are routine.

**Recommendation:** Approval is requested.

City Corporation  
Board of Directors' Meeting  
Main Office Conference Room  
Tuesday, July 16, 2013, 4:00 p.m.

PRESENT:

Directors:	Don Guess Frank Russenberger	Art Jones Harold Barr
City Corp:	Lance Bartlett Kenny Lutz Rena Taylor Randy Bradley	Jim Lynch Larry Collins Hope Penman Brenda Austin
Others	Clint Bell Mayor Bill Eaton Andrew Pownall	Aaron Stallmann Bob Hardin

Chairman Guess called the meeting to order at 4:00 p.m.

Approval of the June 2013 Minutes: Luke Duffield made a motion to approve the minutes. Art Jones seconded. Minutes were approved as presented.

Review and Consideration of the June 2013 Financials: On the water side, revenues were 4.2% (\$20,200.38) under budgeted amounts for the month. The yearly variance is running 0.97% less than budgeted amounts. Total Operations & Maintenance (O&M) expense for the month was 5.3% under budget (\$20,428.40). The O&M budget amount was \$383,905.00 with the actual O&M monthly total being \$404,333.40. The yearly variance is 2.2% (\$110,137.42) over projected budget. The net income for the month was 41.2% (\$40,581.86) less than the budgeted income. On the sewer side, revenues were 9.7% (\$30,585.31) under projected amounts. The budgeted revenue was projected to be \$336,365.00 with the actual total revenue being \$305,779.69. The yearly variance is 4.7% (\$187,051.28) under budget. Total O & M expense was \$23,793.50 under budget. The yearly variance is 14% (\$651,123.50) under budget projections. The net income for the month was 7.9% (\$6,519.65) more of a loss than anticipated. Art Jones made a motion to approve the June 2013 financials. Frank Russenberger seconded. The Financial Report was approved as presented.

General Manager's Report: Larry Collins gave an update to the Board regarding several items that Steve Mallett has been working on recently. Among those items, he addressed the Tri County Rate Update. At the last Board Meeting, Mallett presented the rate adjustment for Tri-

County which included a spreadsheet that calculated the increases for the last few years based on the calculation in the Agreement. The spreadsheet indicated that the rate should have been adjusted from \$1.35 to \$1.60 after receiving the 201/2011 audit. The Board inquired as to the loss of revenues from failing to implement the new rate in late 2011 for the 2012 year. The Board stated desire that the refund be pursued for the lost revenue at this time. Collins also reported that Mallett attended the June City Council Meeting where the City Corporation lease was extended for another year. The Council also approved the funding plan and voting date for the sales tax extension, as well as approving an ordinance between the cities of Russellville and Dover related to the City of Dover's pledge to enforce the provisions of our wastewater pretreatment ordinance. In addition, Collins reported that Steve Mallett attended a meeting with Stella Jones Industry to discuss providing wastewater service to their facility. He also attended the Tri-County Board Meeting and the Arkansas Valley Alliance meeting.

Capital Projects Status Report: Lance Bartlett reported movement on two projects in particular for the month. Garver will be providing Project Design along with Construction Administration/ observation in conjunction with City Corporation for the project. Bids are set to be opened July 22. Aaron Stallmann gave an update on the carbon feed system. The contractor is currently on site performing demolition on the old equipment. The new equipment should be here by Friday, July 19.

Operating Reports: Collins reported that all operations had run smoothly for the month. Plant staff has been busy this month with painting and mowing. The elevation of the reservoir is at 458.1 which is 2.2 feet down. The lake was 6.5 feet down this time last year. Mr. Collins also pointed out that there was one violation this month for the PCW Facility. The violation was for copper.

Consideration of Contract for Auditing Services: In accordance with state law governing the procurement of professional services and the newly adopted Purchasing Policy, City Corporation staff rated and ranked the three auditing firms that submitted Statements of Qualifications for annual auditing services. Based on the evaluation criteria, Shoptaw Labahn and Co. received the highest point total and staff feels they are well qualified to perform these services. Art Jones made a motion to engage Shoptaw Labahn to complete City Corporation's annual audit in the amount not to exceed \$14,000. Frank Russenberger seconded. Motion passed.

Consideration of Retirement Resolution: Art Jones made a motion to authorize City Corporation to make a contribution equal to 10% of each employee's salary to the Employee Benefit Plan Fund for all eligible employees for the year ending June 30, 2013. Luke Duffield seconded. Motion passed.

Consent Administrative Order Update: Clint Bell gave an update on various projects pertaining to the CAO. KAJACs has completed all pipe activity associated with the construction work west of Knoxville and north of East 2<sup>nd</sup> Street. The contractor is currently working with the

construction work west of Knoxville and north of East 2<sup>nd</sup> Street. An update meeting was held with RJN Group last week to discuss progress on the Sanitary Sewer Evaluation Survey.

PCW Plant Design Update: Andrew Pownall gave an update on the progress relating to the improvements at the Pollution Control Works Facility. The PCW Schedule 1 – Dechlorination project is under construction currently. The Schedule II – Nitrate Removal project is currently under construction. The CDM Smith design team will continue to work with City Corporation and the contractor to evaluate the VE items.

Proposed amendment for Engineering Services for Sanitary Sewer Evaluation Survey (SSES): Luke Duffield made a motion to approve the amendment to the SSES contract with RJN Group in the amount of \$334,826.25. Art Jones seconded. Motion passed.

Art Jones made a motion to adjourn. Luke Duffield seconded. Motion carried. Meeting was adjourned.

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C. Frank Russenberger, Secretary

**Board Item # 3**

**Item Description:** Review and Consideration of July 2013 Financials

**Discussion:** Staff will review the financial report for the previous month and discuss any items of note within the report.

**Recommendation:** Approval is requested.

**CITY CORPORATION WATER SYSTEM**  
7-31-13

	BUDGET	MONTHLY TOTAL	MONTHLY VARIANCE (\$)	MTHLY. VARIANCE (%)	Y-T-D TOTAL	YEARLY VARIANCE (\$)	YRLY. VARIANCE
<b>REVENUE</b>	\$ 639,968.00	\$ 582,734.51	\$ (57,233.49)	-8.9%	\$ 582,734.51	\$ (57,233.49)	-8.94%
<b>OPERATING &amp; MAINT. EXPENSES</b>							
<b>SUPPLY EXP.</b>	\$ 8,716.00	\$ 6,994.33	\$ (1,721.67)	-19.8%	\$ 6,994.33	\$ (1,721.67)	-19.8%
<b>PUMPING EXP.</b>	\$ 25,450.00	\$ 16,575.14	\$ (8,874.86)	-34.9%	\$ 16,575.14	\$ (8,874.86)	-34.9%
<b>TREATMENT EXP.</b>	\$ 114,456.00	\$ 97,761.34	\$ (16,694.66)	-14.6%	\$ 97,761.34	\$ (16,694.66)	-14.6%
<b>TRAN. &amp; DIST. EXP.</b>	\$ 9,789.00	\$ 8,501.04	\$ (1,287.96)	-13.2%	\$ 8,501.04	\$ (1,287.96)	-13.2%
<b>MAINT. EXP.</b>	\$ 68,299.00	\$ 53,355.57	\$ (14,943.43)	-21.9%	\$ 53,355.57	\$ (14,943.43)	-21.9%
<b>CUST. ACCT. EXP.</b>	\$ 57,399.00	\$ 55,808.41	\$ (1,590.59)	-2.8%	\$ 55,808.41	\$ (1,590.59)	-2.8%
<b>ADMIN. &amp; GEN. EXP.</b>	\$ 63,842.00	\$ 50,190.14	\$ (13,651.86)	-21.4%	\$ 50,190.14	\$ (13,651.86)	-21.4%
<b>PAYING AGENT FEES</b>			\$ -				
<b>DEPRECIATION</b>	\$ 136,917.00	\$ 136,917.00	\$ -	0.0%	\$ 136,917.00	\$ -	0.0%
<b>TOTAL O &amp; M EXP.</b>	\$ 484,868.00	\$ 426,102.97	\$ (58,765.03)	-12.1%	\$ 426,102.97	\$ (58,765.03)	-12.1%
<b>OTHER INCOME &amp; EXPENSES</b>							
<b>INT. &amp; MIS. NON-OP. REV</b>	\$ 6,800.00	\$ 2,578.42	\$ (4,221.58)	-62.1%	\$ 2,578.42	\$ (4,221.58)	-62.1%
<b>NET INCOME</b>	\$ 161,900.00	\$ 159,209.96	\$ (2,690.04)	-1.7%	\$ 159,209.96	\$ (2,690.04)	-1.7%
<p><b>Revenue</b> was 8.9% (\$57,233.49) under budget. Residential Sales were 5.4% (\$14,906.62) under budget and Commercial Sales were 10.2% (\$8,645.07) under budget. Industrial Sales were 16.0% (\$16,837.72) under budget and Sales – Public Authorities were 18.9% (\$5,681.87) under budget. Municipal Sales were 1.2% (\$70.78) over budget and Wholesale Sales were 10.0% (\$10,931.68) under budget. London/Ark. Nuclear One Revenue was 37.9% (\$528.52) under budget with lower expenses at this pump station than anticipated.</p>							
<p><b>Supply Expense</b> was 19.8% (\$1,721.67) under budget. Materials - Maint. of Structures &amp; Improvements were 30.8% (\$183.37) under budget with fewer repairs than expected. O/S Cont. - Maint. of Structures &amp; Improvements was 86.0% (\$215.00) under budget also due to fewer breakdowns in equipment than anticipated. Reservoir Power was 88.4% (\$948.88) under budget as none of the raw water pumps had to be ran this month. Reservoir Power - Other Utility Purchases was 49.9% (\$199.76) over budget due to timing of the CenturyLink invoices with two being paid in July. Communication Services were 58.4% (\$292.04) over budget due also to the CenturyLink invoice timing.</p>							
<p><b>Pumping Expense</b> was 34.9% (\$8,874.86) under budget. Materials - Maint of Pumping Equipment were 80.4% (\$381.87) under budget due to fewer breakdowns than anticipated. O/S Cont. Maint of Treatment Equipment was 71.8% (\$2,840.05) under budget also due to fewer equipment breakdowns than anticipated. Power Purchases for Pumping were 34.5% (\$5,026.94) under budget as less water was pumped due to more rainfall and cooler weather.</p>							
<p><b>Treatment Expense</b> was 14.6% (\$16,694.66) under budget for the month. Laboratory Expenses were 87.1% (\$565.85) under budget due to fewer supplies required in the testing process. O/S Cont.-Treatment Equip. was 68.5% (\$924.19) under budget with fewer SCADA and electrical issues this month. Chemical Expense was 18.3% (\$7,497.34) under budget as less water was treated than expected in this month and staff continues to shop for better chemical prices. Power Purchases for Pumping were 21.2% (\$5,223.35) under budget due to less water pumpage than anticipated for the month.</p>							
<p><b>Transmission &amp; Distribution Expense</b> was 13.2% (\$1,287.96) under budget for the month. Training Expense was 90.9% (\$136.33) under budget with less attendance at district meetings. Communication Services were 57.0% (\$263.40) under budget with vehicle tablets not being utilized at this time. Transportation was 7.9% (\$257.25) under budget as there were fewer vehicle repairs required than expected. Travel &amp; Personal Expenses were 25.9% (\$134.59) under due to employee vacancies.</p>							

CITY CORPORATION WATER SYSTEM

7-31-13

**Maintenance Expense** was 21.9% (\$14,943.43) under budget. Labor-Meters was 13.6% (\$641.88) under budget due to reallocation of labor hours. Materials -Transmission Mains were 50.1% (\$5,141.43) under budget due to fewer leaks than anticipated. Materials - Services were 55.5% (\$2,851.75) under budget due to fewer leak repairs than anticipated. Materials - Meters had no purchases this month with items being purchased later than budgeted. Transportation was 45.9% (\$282.74) under budget with fewer vehicle repairs than expected.

**Administrative & General Expense** was 21.4% (\$13,651.86) under budget for the month. Salaries - General Mgmt. was 7.3% (\$557.46) over budget due to salary increase awarded by Board. Salaries - Accounting were 26.1% (\$2,679.66) under budget due to a vacant position. Training Expense was 62.4% (\$438.00) under budget as planned training did not occur. Office Supplies & Stationary were 34.8% (\$584.55) under budget with purchases to be made later in the year. Communication Services were 138.2% (\$1,741.39) over budget due to the timing of the CenturyLink invoices which resulted in two paid in July. Travel & Personal Expense was 279.7% (\$486.67) over budget as travel replaced the budgeted training. Outside Services was 65.5% (\$8,108.80) under budget this month due to less engineering and legal fees paid than anticipated. Employee Relations were 18.4% (\$441.20) under budget with less educational reimbursements made than expected.

**Other Income & Expense** was 62.1% (\$4,221.58) under budget. Misc. Non-Operating Revenue was 84.5% (\$4,222.64) under budget with the write off of uncashed accounts payable checks not being done this month but in the following month.



**CITY CORPORATION SEWER SYSTEM**

7-31-13

	BUDGET	MONTHLY TOTAL	MONTHLY VARIANCE (\$)	MTHLY. VARIANCE (%)	Y-T-D TOTAL	YEARLY VARIANCE (\$)	YRLY. VARIANCE
<b>REVENUE</b>	\$ 346,250.00	\$ 334,232.18	\$ (12,017.82)	-3.5%	\$ 334,232.18	\$ (12,017.82)	-3.5%
<b>OPERATING &amp; MAINT. EXPENSES</b>							
<b>PUMPING EXPENSE</b>	\$ 14,961.00	\$ 10,055.25	\$ (4,905.75)	-32.8%	\$ 10,055.25	\$ (4,905.75)	-32.8%
<b>TREATMENT EXP.</b>	\$ 101,032.00	\$ 82,611.57	\$ (18,420.43)	-18.2%	\$ 82,611.57	\$ (18,420.43)	-18.2%
<b>COLLECTION EXPENSE</b>	\$ 53,881.00	\$ 36,238.86	\$ (17,642.14)	-32.7%	\$ 36,238.86	\$ (17,642.14)	-32.7%
<b>CUST.ACCT. EXP.</b>	\$ 36,383.00	\$ 35,245.95	\$ (1,137.05)	-3.1%	\$ 35,245.95	\$ (1,137.05)	-3.1%
<b>ADMIN.&amp; GEN. EXP.</b>	\$ 53,827.00	\$ 62,358.90	\$ 8,531.90	15.9%	\$ 62,358.90	\$ 8,531.90	15.9%
<b>PRETREATMENT EXP.</b>	\$ 12,150.00	\$ 13,097.27	\$ 947.27	7.8%	\$ 13,097.27	\$ 947.27	7.8%
<b>INTEREST CHARGES</b>	\$ -	\$ -	\$ -		\$ -	\$ -	0.0%
<b>DEPRECIATION &amp; AMORT</b>	\$ 106,584.00	\$ 106,584.00	\$ -	0.0%	\$ 106,584.00	\$ -	0.0%
<b>TOTAL O &amp; M EXP.</b>	\$ 378,818.00	\$ 346,191.80	\$ (32,626.20)	-8.6%	\$ 346,191.80	\$ (32,626.20)	-8.6%
<b>OTHER INCOME &amp; EXPENSES</b>							
<b>INT &amp; MISC.NON-OP.REV</b>	\$ 500.00	\$ 574.49	\$ 74.49	14.9%	\$ 574.49	\$ 74.49	14.9%
<b>NET INCOME (LOSS)</b>	\$ (32,068.00)	\$ (11,385.13)	\$ 20,682.87	-64.5%	\$ (11,385.13)	\$ 20,682.87	-64.5%
<p><b>Revenue</b> was 3.5% (\$12,017.82) under budget for the month. Sales-Customer Billing were 4.2% (\$14,200.80) under budget. Several non-residential sewer customers had decreased water sales this month including some of the larger industries. Sewer Surcharge was 24.1% (\$941.62) under budget due to more industries meeting their permit limits. Tapping Fees were 156.7% (\$3,134.60) over budget as a result of an increase in new service installations for the month.</p>							
<p><b>Pumping Expense</b> was 32.8% (\$4,905.75) under budget for the month. Materials - Maint. of Pumping Equipment were 67.4% (\$538.88) under budget due to fewer equipment breakdowns than anticipated. Power Purchases were 29.2% (\$1,590.04) under budget with \$404.08 paid in August due to timing of Entergy invoices and less pump run hours than anticipated. O/S Cont. - Maint. of Pumping Equipment was 69.9% (\$2,356.530) under budget as less mowing was done than planned.</p>							
<p><b>Treatment Expense</b> was 18.2% (\$18,420.43) under budget for the month. Labor - Treatment was 9.6% (\$1,774.85) under budget due to a vacant position. Laboratory Expenses were 37.1% (\$1,000.50) under budget with restocking of supplies done in the prior month. Materials - Treatment Equipment were 29.1% (\$1,020.50) under budget with payment for a new belt for the press to be made in August. O/S Contractor - Treatment Equipment was 75.5% (\$7,539.25) under budget due to fewer breakdowns than anticipated. Chemicals were 7.9% (\$540.08) over budget due to due to applying lime to digester foam that was on the ground at the plant. Safety Equipment &amp; Supplies were 94.2% (\$885.50) under budget as supplies will be purchased later in the year. Training Expenses were 348.4% (\$993.03) over budget with the monies budgeted in Travel &amp; Personal Expense (which was \$1,275.89 under budget). Maint. of General Plant was 94.2% (\$4,050.28) under budget as the planned floor repairs will be done later than anticipated.</p>							
<p><b>Collection Expense</b> was 32.7% (\$17,642.14) under budget for the month. Labor - Maint of Collection Lines was 21.2% (\$4,584.15) under budget due to newer employees at a lower wage scale. Labor - Maint. of Meters was 17.2% (\$564.42) under budget due to reallocation of labor with an offset in other accounts. Materials - I&amp;I were 98.4% (\$2,458.79) under budget with fewer repairs being made. Materials Maint of Collection Lines were 26.5% (\$1,061.97) under budget due to fewer line repairs than anticipated. O/S Cont - Maint of Collection Lines had no expenses this month with no outside contractor work needed. Materials - Maint. of Meters had no expenses with planned purchases being made later in the year. Transportation was 22.4% (\$708.00) under budget with anticipated repairs not needed.</p>							

**CITY CORPORATION SEWER SYSTEM**

**7-31-13**

**Administration & General Expense** was 15.9% (\$8,531.90) over budget for the month. Salaries - General Mgmt. were 27.7% (\$272.38) over budget due to a Board approved wage increase. Training was 82.0% (\$300.00) under budget with anticipated training not being done but the monies used in Travel. Communication Services were 138.2% (\$1,160.92) over budget due to the timing of the phone bills. Travel & Personal Expense was 279.6% (\$324.44) over budget due to CMOM conference expenses. Outside Services were 48.3% (\$11,988.62) over budget due to legal and engineering work associated with Consent Administrative Order (ADEQ/EPA).

**Pretreatment Expense** was 7.8% (\$947.27) over budget for the month. Laboratory Expenses were 565.5% (\$2,262.00) over budget due to scheduled sampling not being performed in the month budgeted.

**Other Income & Expense** was 14.9% (\$74.49) over budget. This is due to interest from the 2012 Sewer Construction Bond Fund.

City Corporation  
Russellville Water and Sewer System  
July 31, 2013  
Balance Sheet

8/15/13

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One Year Ago	End of Prior Month			End Of Current Month
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Assets				
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Utility Plant				
70,587,295.45	71,847,360.24	01.01.050.101000	UTILITY PLANT IN SERVICE	71,963,697.83
977,456.68	255,557.72	01.01.050.107000	CONSTRUCTION WORK IN PROGRESS	240,539.82
.00	.00	01.01.050.108000	CAPITALIZED INTEREST	.00
47,147,890.63	50,547,280.39	01.02.050.101000	UTILITY PLANT IN SERVICE	50,682,861.72
4,662,597.95	3,787,266.01	01.02.050.107000	CONSTRUCTION WORK IN PROGRESS	4,068,770.03
.00	.00	01.02.050.108000	CAPITALIZED INTEREST	.00
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123,375,240.71	126,437,464.36		Total Utility Plant	126,955,869.40
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Investments				
23,451,322.03-	24,984,022.03-	01.01.050.111000	RESERVE FOR DEPRECIATION	25,120,939.03-
.00	.00	01.01.050.125350	1997 DEBT SERVICE FUND	.00
.00	.00	01.01.050.125450	1997 DEBT SERVICE RESERVE FUND	.00
.00	.00	01.01.050.125600	ACCUMULATED AMORTIZATION-PREMIUM BD	.00
7,201,691.80	7,784,691.80	01.01.050.126000	DEPRECIATION FUND	8,028,192.80
494,468.32	496,716.85	01.01.050.126200	CITY CORP WATER RESERVE FUND - CD	496,936.90
.00	.00	01.01.050.126300	CITY CORP 1992 BOND RETIREMENT FUND	.00
.00	.00	01.01.050.126400	1997 SALES/USE TAX BOND REBATE ACCT	.00
220,635.73	226,318.68	01.01.050.127000	RETIREMENT FUND	225,862.90
929.53	929.53	01.01.050.129000	ACCRUED INTEREST RECEIVABLE	929.53
18,967,938.48-	20,018,238.48-	01.02.050.111000	RESERVE FOR DEPRECIATION	20,124,822.48-
.00	111,540.59	01.02.050.125200	2012 REVENUE BOND FUND	181,316.18
.00	8,376,690.86	01.02.050.127300	2012 CONSTRUCTION BOND FUND	8,276,373.34
472,627.27	475,202.43	01.02.050.128000	REVENUE BOND RESERVE FUND CD	475,389.52
131.08	131.08	01.02.050.129000	ACCRUED INTEREST RECEIVABLE	131.08
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34,028,776.78-	27,530,038.69-		Total Investments	27,560,629.26-
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Current & Accrued Assets				
1,470,382.04	650,280.58	01.01.050.131100	REVENUE FUND	457,872.52
3,657,254.94	3,675,394.23	01.01.050.131125	REVENUE FUND CD	3,676,956.02
173,700.73	365,130.23	01.01.050.131200	OPERATIONS & MAINT. FUND - GENERAL	502,809.21
32,987.86	28,547.96	01.01.050.131300	OPERATIONS & MAINT. FUND - SURCHARG	29,108.01
.00	.00	01.01.050.131350	CITY CORP HUNCO SETTLEMENT ACCOUNT	.00
900.00	900.00	01.01.050.135100	PETTY CASH	900.00
1,125.00	1,125.00	01.01.050.135200	CASH ON HAND	1,125.00
581,147.81	541,807.96	01.01.050.142000	CUSTOMER ACCOUNTS RECEIVABLE	404,392.05
.00	.00	01.01.050.142100	CUSTOMER REFUND CLEARING ACCOUNT	.00
.00	.00	01.01.050.142200	HUNCO RECEIVABLE	.00
.00	.00	01.01.050.142250	HUNCO RECEIVABLE-LONG TERM POR	.00
.00	.00	01.01.050.143000	INSTALLMENT CLEARING ACCOUNT	.00
4,500.00-	4,500.00-	01.01.050.144000	ACCUMULATED PROV. FOR UNCOLLECTABLE	4,500.00-
7,131.68-	9,874.16-	01.01.050.144500	PROV. FOR UNCOLLECTABLE SOLID WASTE	10,239.98-
.00	.00	01.01.050.145000	TRI COUNTY ESCROW ACCOUNT	.00
318,084.60	306,109.26	01.01.050.154000	MATERIALS AND SUPPLIES	301,935.94

City Corporation  
Russellville Water and Sewer System  
July 31, 2013  
Balance Sheet

8/15/13

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One Year Ago	End of Prior Month			End Of Current Month
61,404.65	67,420.42	01.01.050.155000	CHEMICALS	60,819.86
.00	.00	01.01.050.165000	PREPAID EXPENSES	.00
35,168.45	42,952.80	01.01.050.166000	PREPAID INSURANCE	35,794.00
22,200.00	24,000.00	01.01.050.167000	PREPAID SALES TAX	26,400.00
320,026.35	320,026.35	01.01.050.173000	ACCRUED UTILITY REVENUE	320,026.35
.00	.00	01.01.050.190250	BOND COSTS 1997 ISSUE	.00
100.00	100.00	01.02.050.135100	PETTY CASH	100.00
10,967.42	12,701.06	01.02.050.154000	MATERIALS AND SUPPLIES	14,603.01
8,627.44	9,698.13	01.02.050.155000	CHEMICALS	3,223.45
.00	.00	01.02.050.165000	PREPAID EXPENSES	.00
19,994.55	22,657.92	01.02.050.166000	PREPAID INSURANCE	18,881.60
122,810.85	122,810.85	01.02.050.173000	ACCRUED UTILITY REVENUE	122,810.85
82,008.63	75,412.95	01.03.050.141000	ACCOUNTS RECEIVABLE - CON AGRA	85,146.96
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6,907,259.64	6,252,701.54		Total Current & Accrued Assets	6,048,164.85
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96,253,723.57	105,160,127.21		Total Assets	105,443,404.99

Liabilities, Contributions & Equity

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Contributions and Equity

.00	.00	01.01.050.201000	FUND BALANCE	.00
3,582,361.37	3,582,361.37	01.01.050.202000	US GOVERNMENT GRANTS	3,582,361.37
.00	.00	01.01.050.210000	ACCRAU ADJUSTMENTS - PRIOR	.00
14,997,790.44	14,997,790.44	01.01.050.216000	ACCUMULATED NET REVENUE	15,331,325.55
.00	.00	01.02.050.201000	FUND BALANCE	.00
1,312,709.81	1,312,709.81	01.02.050.201100	OTHER GRANTS	1,312,709.81
10,683,687.53	10,683,687.53	01.02.050.202000	US GOVERNMENT GRANTS	10,683,687.53
.00	.00	01.02.050.210000	ACCRAU ADJUSTMENTS - PRIOR	.00
829,728.01	829,728.01	01.02.050.216000	ACCUMULATED NET REVENUE	829,728.01
6,518,478.75	6,588,817.84	01.01.050.271000	CONTRIBUTIONS IN AID OF CONSTRUCT.	6,588,817.84
20,327,844.61	20,327,844.61	01.01.050.271100	CONTRIBUTIONS IN AID OF CONST. BOND	20,327,844.61
11,814,731.07	11,814,731.07	01.01.050.271150	CONTRIBUT. IN AID OF CONST 1997 BOND	11,814,731.07
9,265,073.00	9,420,701.69	01.02.050.271000	CONTRIBUTIONS IN AID OF CONSTRUCT.	9,422,201.69
15,512,355.22	15,512,355.22	01.02.050.271100	CONTRIBUTIONS IN AID OF CONST. BOND	15,512,355.22
<hr/>				
94,844,759.81	95,070,727.59		Total Contributions and Equity	95,405,762.70
<hr/>				
310,164.45	268,095.01		Total Net Income	147,824.83
<hr/>				
95,154,924.26	95,338,822.60		Total Equity	95,553,587.53

Long Term Debt

.00	.00	01.01.050.221100	REVENUE BONDS OUTSTANDING - 1987	.00
.00	.00	01.01.050.222000	REVENUE BONDS OUTSTANDING - 1992	.00
.00	.00	01.01.050.223000	DEFERENCE ESCROW FUND - 1987	.00
.00	.00	01.01.050.224000	1993 SALES & USE TAX BONDS OUTSTAND	.00

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One Year Ago	End of Prior Month			End Of Current Month
.00	.00	01.01.050.225000	1997 BONDS OUTSTANDING	.00
.00	8,839,551.20	01.02.050.221000	REVENUE BONDS OUTSTANDING	8,839,551.20
<hr style="border-top: 1px dashed black;"/>				
.00	8,839,551.20		Total Long Term Debt	8,839,551.20
Current and Accrued Liabilities				
118,821.18	14.09-	01.01.050.231000	ACCOUNTS PAYABLE	19,753.86
.00	.00	01.01.050.232000	ACCOUNTS PAYABLE SEWER CHARGES	.00
101,262.50	106,912.96	01.01.050.233000	ACCOUNTS PAYABLE SOLID WASTE	107,038.04
.00	.00	01.01.050.234000	INTERDEPARTMENTAL PAYABLES	.00
517,691.00	528,335.00	01.01.050.235000	CUSTOMER DEPOSITS	524,695.00
.00	.00	01.01.050.235100	DEFERRED REVENUE ACCOUNT	.00
.00	.00	01.01.050.236100	FEDERAL INCOME TAXES WITHHELD	10,055.67
.00	.00	01.01.050.236200	FICA TAXES PAYABLE	13,530.54
55.88-	55.88-	01.01.050.236300	STATE INCOME TAXES WITHHELD	4,310.90
.00	.00	01.01.050.236500	BACKUP WITHHOLDING	.00
135.20	22.75	01.01.050.236600	VISION CARE INSURANCE WITHHELD	16.50
22.65	242.76-	01.01.050.236700	EMPLOYEE INSURANCE WITHHELD	291.65-
.00	.00	01.01.050.236705	EMPLOYEE INS.(LIFE INVEST)WITHHELD	.00
.00	.00	01.01.050.236710	I.R.A. PAYROLL WITHHOLDING PAYABLE	.00
.00	.00	01.01.050.236720	AETNA PAYROLL WITHHOLDING PAYABLE	.00
618.02	627.35	01.01.050.236730	DENTAL INSURANCE WITHHELD	569.83
.15	.30	01.01.050.236740	AFLAC INSURANCE WITHHELD	.27
1,650.57	1,672.18	01.01.050.236745	COLONIAL INSURANCE WITHHELD	1,994.93
.00	.00	01.01.050.236750	CHILD SUPPORT WITHHELD	.00
.00	.00	01.01.050.236760	UNIFORM RENTAL WITHHELD	.00
.00	.00	01.01.050.236765	DAYCARE WITHHELD	.00
.00	.00	01.01.050.236770	FITNESS CENTER DUES WITHHELD	.00
.00	.00	01.01.050.236775	PEBSCO DEF.COMPENSATION DEDUCTION	.00
125.00-	125.00-	01.01.050.236778	PRUDENTIAL DEF. COMPEN. DEDUCTION	125.00-
.00	.00	01.01.050.236780	GARNISHMENTS WITHHELD	.00
.00	.00	01.01.050.236785	TELCO DEDUCTIONS	.00
.00	.00	01.01.050.236790	UNITED WAY DONATIONS WITHHELD	.00
.00	.00	01.01.050.236792	SAVINGS BOND DEDUCTIONS	.00
.00	.00	01.01.050.236793	PEBSCO ROTH IRA'S	.00
.00	.00	01.01.050.236794	PRUDENTIAL ROTH IRA DEDUCTION	.00
291.50	291.50	01.01.050.236795	OTHER PAYROLL WITHHOLDING PAYABLE	291.50
39,929.18	29,184.95	01.01.050.236800	ACCRUED SURCHARGE	33,245.94
.00	.00	01.01.050.237000	INT.ACCRUED - REVENUE BONDS 1987	.00
.00	.00	01.01.050.237100	ACCRUED INTEREST PAYABLE 1992 SERIE	.00
.00	.00	01.01.050.237200	ACCRUED INTEREST PAYABLE- 1993 BOND	.00
.00	.00	01.01.050.237300	ACCRUED INTEREST PAYABLE- 1997 BOND	.00
54,124.66	59,621.13	01.01.050.238000	ACCRUED RETIREMENT	75,154.73
33,355.03	25,534.76	01.01.050.241100	SALES TAX PAYABLE	32,962.58
38.03	55.30	01.01.050.241200	USE TAX PAYABLE	.00
10,827.63	12,933.03	01.01.050.241300	FEE - FEDERAL SAFE DRINK.WATER ACT	13,198.53
7,822.80	5,897.65	01.01.050.241400	CITY TAX PAYABLE	1,949.89
.50-	.50-	01.01.050.241500	RVILLE SPECIAL TAX PAYABLE	.50-
5,568.71	4,280.90	01.01.050.241600	POPE COUNTY TAX PAYABLE	5,092.82

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One Year Ago	End of Prior Month			End Of Current Month
.00	.00	01.01.050.251000	FICA TAX ACCRUED	.00
.00	.00	01.01.050.251100	FUTA TAX ACCRUED	.00
.00	.00	01.01.050.251200	SUTA TAX ACCRUED	.00
30,272.68	30,272.68	01.01.050.253000	INSURANCE PROCEEDS	30,272.68
.00	.00	01.02.050.231000	ACCOUNTS PAYABLE	.00
.00	.00	01.02.050.236200	FICA TAXES PAYABLE	.00
.00	.00	01.02.050.236500	BACKUP WITHHOLDING	.00
.00	.00	01.02.050.237000	INTEREST ACCRUED-SEWER REVENUE BOND	.00
129,446.20	129,446.20	01.02.050.238000	ACCRUED RETIREMENT	129,446.20
.00	.00	01.02.050.241200	USE TAX PAYABLE	.00
.00	.00	01.02.050.251100	FUTA TAX ACCRUED	.00
.00	.00	01.02.050.251200	SUTA TAX ACCRUED	.00
47,103.00	47,103.00	01.02.050.252000	CUSTOMER ADVANCES FOR CONSTRUCTION	47,103.00
.00	.00	01.02.050.252100	REFUNDS FOR CONSTRUCTION	.00
.00	.00	01.03.050.236200	FICA TAXES PAYABLE	.00
.00	.00	01.03.050.241200	USE TAX PAYABLE	.00
-----	-----			-----
1,098,799.31	981,753.41		Total Current and Accrued Liabilitie	1,050,266.26
96,253,723.57	105,160,127.21		Total Liabilities, Const & Equity	105,443,404.99

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Russellville Water and Sewer System  
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Consolidated Income and Expense Report

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C U R R E N T M O N T H				Y E A R T O D A T E				
Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %
Revenues								
279,901.06	275,000.00	260,093.38	14,906.62-	279,901.06	275,000.00	260,093.38	14,906.62-	5.42-
87,408.37	85,000.00	76,354.93	8,645.07-	87,408.37	85,000.00	76,354.93	8,645.07-	10.17-
105,918.78	105,000.00	88,162.28	16,837.72-	105,918.78	105,000.00	88,162.28	16,837.72-	16.04-
30,596.35	30,000.00	24,318.13	5,681.87-	30,596.35	30,000.00	24,318.13	5,681.87-	18.94-
6,075.92	6,100.00	6,170.78	70.78	6,075.92	6,100.00	6,170.78	70.78	1.16
116,681.85	109,000.00	98,068.32	10,931.68-	116,681.85	109,000.00	98,068.32	10,931.68-	10.03-
.00	.00	.00	.00	.00	.00	.00	.00	.00
5,708.74	5,700.00	5,566.00	134.00-	5,708.74	5,700.00	5,566.00	134.00-	2.35-
13,622.50	13,700.00	13,925.00	225.00	13,622.50	13,700.00	13,925.00	225.00	1.64
29.34	.00	37.49	37.49	29.34	.00	37.49	37.49	
838.30	1,393.00	864.48	528.52-	838.30	1,393.00	864.48	528.52-	37.94-
3,959.10	3,750.00	3,814.22	64.22	3,959.10	3,750.00	3,814.22	64.22	1.71
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
5,375.25	5,325.00	5,359.50	34.50	5,375.25	5,325.00	5,359.50	34.50	.65
338,286.33	340,000.00	325,799.20	14,200.80-	338,286.33	340,000.00	325,799.20	14,200.80-	4.18-
.00	15.00	.00	15.00-	.00	15.00	.00	15.00-	100.00-
1,030.73	3,900.00	2,958.38	941.62-	1,030.73	3,900.00	2,958.38	941.62-	24.14-
290.00	275.00	280.00	5.00	290.00	275.00	280.00	5.00	1.82
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
975.00	2,000.00	5,134.60	3,134.60	975.00	2,000.00	5,134.60	3,134.60	156.73
60.00	60.00	60.00	.00	60.00	60.00	60.00	.00	
82,008.63	101,466.00	85,146.96	16,319.04-	82,008.63	101,466.00	85,146.96	16,319.04-	16.08-
1,078,766.25	1,087,684.00	1,002,113.65	85,570.35-	1,078,766.25	1,087,684.00	1,002,113.65	85,570.35-	7.87-
Operating & Maintenance Expenses								
9,114.06	8,716.00	6,994.33	1,721.67-	9,114.06	8,716.00	6,994.33	1,721.67-	19.75-
41,797.33	44,811.00	32,245.61	12,565.39-	41,797.33	44,811.00	32,245.61	12,565.39-	28.04-
240,329.31	294,761.00	246,067.50	48,693.50-	240,329.31	294,761.00	246,067.50	48,693.50-	16.52-
31,766.33	63,670.00	44,739.90	18,930.10-	31,766.33	63,670.00	44,739.90	18,930.10-	29.73-
48,997.77	68,299.00	53,355.57	14,943.43-	48,997.77	68,299.00	53,355.57	14,943.43-	21.88-
73,460.30	93,782.00	91,054.36	2,727.64-	73,460.30	93,782.00	91,054.36	2,727.64-	2.91-
86,530.28	135,462.00	126,386.19	9,075.81-	86,530.28	135,462.00	126,386.19	9,075.81-	6.70-
8,424.28	12,150.00	13,097.27	947.27	8,424.28	12,150.00	13,097.27	947.27	7.80
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
135,300.00	136,917.00	136,917.00	.00	135,300.00	136,917.00	136,917.00	.00	
.00	.00	.00	.00	.00	.00	.00	.00	.00
95,700.00	106,584.00	106,584.00	.00	95,700.00	106,584.00	106,584.00	.00	

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C U R R E N T M O N T H				Y E A R T O D A T E						
Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %	
771,419.66	965,152.00	857,441.73	107,710.27-	Total Operating & Maint Expenses	771,419.66	965,152.00	857,441.73	107,710.27-	11.16-	
307,346.59	122,532.00	144,671.92	22,139.92	Total Income (Loss) from Operations	307,346.59	122,532.00	144,671.92	22,139.92	18.07	
				Other Income & Expenses						
.00	.00	.00	.00	COSTS OF MERCHANDISING & JOBBING	.00	.00	.00	.00		
1,781.02	1,800.00	1,801.06	1.06	INTEREST INCOME	1,781.02	1,800.00	1,801.06	1.06	.06	
.00	.00	.00	.00	INTEREST INCOME - AMORTIZATION	.00	.00	.00	.00		
807.22	5,000.00	777.36	4,222.64-	MISC.NON-OPERATING REV.(MISC.INCOM)	807.22	5,000.00	777.36	4,222.64-	84.45-	
.00	.00	.00	.00	EXTRAORDINARY ITEM-REFINANCE COST	.00	.00	.00	.00		
.00	.00	.00	.00	COSTS OF MERCHANDISING & JOBBING	.00	.00	.00	.00		
229.62	500.00	574.49	74.49	INTEREST INCOME	229.62	500.00	574.49	74.49	14.90	
.00	.00	.00	.00	MISC. OPERATING REVENUE	.00	.00	.00	.00		
2,817.86	7,300.00	3,152.91	4,147.09-	Total Other Income & Expenses	2,817.86	7,300.00	3,152.91	4,147.09-	56.81-	
310,164.45	129,832.00	147,824.83	17,992.83	Total Net Income (Loss)	310,164.45	129,832.00	147,824.83	17,992.83	13.86	



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Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %
Revenues								
279,901.06	275,000.00	260,093.38	14,906.62-	279,901.06	275,000.00	260,093.38	14,906.62-	5.42-
87,408.37	85,000.00	76,354.93	8,645.07-	87,408.37	85,000.00	76,354.93	8,645.07-	10.17-
105,918.78	105,000.00	88,162.28	16,837.72-	105,918.78	105,000.00	88,162.28	16,837.72-	16.04-
30,596.35	30,000.00	24,318.13	5,681.87-	30,596.35	30,000.00	24,318.13	5,681.87-	18.94-
6,075.92	6,100.00	6,170.78	70.78	6,075.92	6,100.00	6,170.78	70.78	1.16
116,681.85	109,000.00	98,068.32	10,931.68-	116,681.85	109,000.00	98,068.32	10,931.68-	10.03-
.00	.00	.00	.00	.00	.00	.00	.00	.00
5,708.74	5,700.00	5,566.00	134.00-	5,708.74	5,700.00	5,566.00	134.00-	2.35-
13,622.50	13,700.00	13,925.00	225.00	13,622.50	13,700.00	13,925.00	225.00	1.64
29.34	.00	37.49	37.49	29.34	.00	37.49	37.49	
838.30	1,393.00	864.48	528.52-	838.30	1,393.00	864.48	528.52-	37.94-
3,959.10	3,750.00	3,814.22	64.22	3,959.10	3,750.00	3,814.22	64.22	1.71
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
5,375.25	5,325.00	5,359.50	34.50	5,375.25	5,325.00	5,359.50	34.50	.65
656,115.56	639,968.00	582,734.51	57,233.49-	656,115.56	639,968.00	582,734.51	57,233.49-	8.94-
Operating & Maintenance Expenses								
9,114.06	8,716.00	6,994.33	1,721.67-	9,114.06	8,716.00	6,994.33	1,721.67-	19.75-
24,766.12	25,450.00	16,575.14	8,874.86-	24,766.12	25,450.00	16,575.14	8,874.86-	34.87-
102,165.29	114,456.00	97,761.34	16,694.66-	102,165.29	114,456.00	97,761.34	16,694.66-	14.59-
5,886.57	9,789.00	8,501.04	1,287.96-	5,886.57	9,789.00	8,501.04	1,287.96-	13.16-
48,997.77	68,299.00	53,355.57	14,943.43-	48,997.77	68,299.00	53,355.57	14,943.43-	21.88-
44,434.46	57,399.00	55,808.41	1,590.59-	44,434.46	57,399.00	55,808.41	1,590.59-	2.77-
44,289.53	63,842.00	50,190.14	13,651.86-	44,289.53	63,842.00	50,190.14	13,651.86-	21.38-
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
135,300.00	136,917.00	136,917.00	.00	135,300.00	136,917.00	136,917.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
414,953.80	484,868.00	426,102.97	58,765.03-	414,953.80	484,868.00	426,102.97	58,765.03-	12.12-
241,161.76	155,100.00	156,631.54	1,531.54	241,161.76	155,100.00	156,631.54	1,531.54	.99
Other Income & Expenses								
.00	.00	.00	.00	.00	.00	.00	.00	.00
1,781.02	1,800.00	1,801.06	1.06	1,781.02	1,800.00	1,801.06	1.06	.06
.00	.00	.00	.00	.00	.00	.00	.00	.00
807.22	5,000.00	777.36	4,222.64-	807.22	5,000.00	777.36	4,222.64-	84.45-
.00	.00	.00	.00	.00	.00	.00	.00	.00
2,588.24	6,800.00	2,578.42	4,221.58-	2,588.24	6,800.00	2,578.42	4,221.58-	62.08-

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C U R R E N T M O N T H				Y E A R T O D A T E				
Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %
243,750.00	161,900.00	159,209.96	2,690.04-	243,750.00	161,900.00	159,209.96	2,690.04-	1.66-
Total Net Income (Loss)								

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C U R R E N T M O N T H				Y E A R T O D A T E					
Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
Revenues									
279,901.06	275,000.00	260,093.38	14,906.62-	SALES - RESIDENTIAL	279,901.06	275,000.00	260,093.38	14,906.62-	5.42-
87,408.37	85,000.00	76,354.93	8,645.07-	SALES - COMMERCIAL	87,408.37	85,000.00	76,354.93	8,645.07-	10.17-
105,918.78	105,000.00	88,162.28	16,837.72-	SALES - INDUSTRIAL	105,918.78	105,000.00	88,162.28	16,837.72-	16.04-
30,596.35	30,000.00	24,318.13	5,681.87-	SALES - PUBLIC AUTHORITIES	30,596.35	30,000.00	24,318.13	5,681.87-	18.94-
6,075.92	6,100.00	6,170.78	70.78	SALES - MUNICIPAL	6,075.92	6,100.00	6,170.78	70.78	1.16
116,681.85	109,000.00	98,068.32	10,931.68-	SALES - WHOLESALE	116,681.85	109,000.00	98,068.32	10,931.68-	10.03-
.00	.00	.00	.00	SALES - DONATION	.00	.00	.00	.00	.00
5,708.74	5,700.00	5,566.00	134.00-	PRIVATE FIRE PROTECTION SERVICE	5,708.74	5,700.00	5,566.00	134.00-	2.35-
13,622.50	13,700.00	13,925.00	225.00	MISC.SERVICE REVENUE(SERVICE CHGS.)	13,622.50	13,700.00	13,925.00	225.00	1.64
29.34	.00	37.49	37.49	OTHER REVENUE (SALE OF SUPPLIES)	29.34	.00	37.49	37.49	
838.30	1,393.00	864.48	528.52-	LONDON/ARK NUCLEAR ONE REVENUE	838.30	1,393.00	864.48	528.52-	37.94-
3,959.10	3,750.00	3,814.22	64.22	TAPPING FEES	3,959.10	3,750.00	3,814.22	64.22	1.71
.00	.00	.00	.00	OTHER SERVICE FEES	.00	.00	.00	.00	.00
.00	.00	.00	.00	CROSS CONNECTION FEES	.00	.00	.00	.00	.00
5,375.25	5,325.00	5,359.50	34.50	SOLID WASTE FEE	5,375.25	5,325.00	5,359.50	34.50	.65
656,115.56	639,968.00	582,734.51	57,233.49-	Total Operating Income	656,115.56	639,968.00	582,734.51	57,233.49-	8.94-
Operating & Maintenance Expenses									
Supply Expenses									
296.98	489.00	489.33	.33	SUPERVISORY WAGES	296.98	489.00	489.33	.33	.07
152.82	131.00	210.76	79.76	LABOR	152.82	131.00	210.76	79.76	60.89
1,736.47	2,488.00	2,469.71	18.29-	LABOR - MAINT. OF STRUCTURES & IMPRO	1,736.47	2,488.00	2,469.71	18.29-	.74-
687.83	1,010.00	763.13	246.87-	EMPLOYEE BENEFITS	687.83	1,010.00	763.13	246.87-	24.44-
.00	595.00	411.63	183.37-	MATERIALS - MAINT. OF STRUCT & IMPRO	.00	595.00	411.63	183.37-	30.82-
.00	.00	51.22	51.22	MATERIALS - MAINT. OF DIST. RESERVO	.00	.00	51.22	51.22	
2,435.00	250.00	35.00	215.00-	O/S CONT - MAINT. OF STRUCT & IMPROV	2,435.00	250.00	35.00	215.00-	86.00-
.00	.00	.00	.00	O/S - MAINT. OF DIST. RESERVOIRS	.00	.00	.00	.00	.00
.00	.00	.00	.00	LICENSES & FEES - SUPPLY	.00	.00	.00	.00	.00
924.23	1,073.00	124.12	948.88-	RESERVOIR POWER	924.23	1,073.00	124.12	948.88-	88.43-
685.95	400.00	599.76	199.76	RESERVOIR OTHER UTILITY PURCHASES	685.95	400.00	599.76	199.76	49.94
28.60	125.00	56.75	68.25-	RESERVOIR TRANSPORTATION	28.60	125.00	56.75	68.25-	54.60-
.00	.00	.00	.00	RESERVOIR MAINT. OF GEN. PLANT	.00	.00	.00	.00	.00
334.91	235.00	76.09	158.91-	SAFETY EQUIPMENT & SUPPLIES	334.91	235.00	76.09	158.91-	67.62-
.00	.00	.00	.00	POSTAGE	.00	.00	.00	.00	.00
.00	75.00	18.30	56.70-	COMPUTER EXPENSE	.00	75.00	18.30	56.70-	75.60-
200.44	60.00	12.38	47.62-	TRAINING EXPENSE	200.44	60.00	12.38	47.62-	79.37-
132.40	200.00	102.41	97.59-	OFFICE SUPPLIES & STATIONARY	132.40	200.00	102.41	97.59-	48.80-
.00	40.00	21.62	18.38-	DUES & SUBSCRIPTIONS	.00	40.00	21.62	18.38-	45.95-
859.83	500.00	792.04	292.04	COMMUNICATION SERVICES	859.83	500.00	792.04	292.04	58.41
130.15	510.00	422.64	87.36-	TRANSPORTATION	130.15	510.00	422.64	87.36-	17.13-
473.45	350.00	302.44	47.56-	TRAVEL & PERSONAL EXPENSES	473.45	350.00	302.44	47.56-	13.59-
35.00	185.00	35.00	150.00-	MAINT. OF GENERAL PLANT	35.00	185.00	35.00	150.00-	81.08-
9,114.06	8,716.00	6,994.33	1,721.67-	Total Supply Expenses	9,114.06	8,716.00	6,994.33	1,721.67-	19.75-

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Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %
Pumping Expenses								
184.20	326.00	303.52	22.48-	184.20	326.00	303.52	22.48-	6.90-
2,223.75	3,143.00	3,166.88	23.88	2,223.75	3,143.00	3,166.88	23.88	.76
697.21	1,068.00	991.54	76.46-	697.21	1,068.00	991.54	76.46-	7.16-
.00	.00	.00	.00	.00	.00	.00	.00	.00
966.84	1,475.00	1,058.48	416.52-	966.84	1,475.00	1,058.48	416.52-	28.24-
4,524.11	475.00	93.13	381.87-	4,524.11	475.00	93.13	381.87-	80.39-
.00	.00	.00	.00	.00	.00	.00	.00	.00
1,336.70	3,953.00	1,112.95	2,840.05-	1,336.70	3,953.00	1,112.95	2,840.05-	71.85-
.00	25.00	.00	25.00-	.00	25.00	.00	25.00-	100.00-
.00	.00	.00	.00	.00	.00	.00	.00	.00
14,462.97	14,575.00	9,548.06	5,026.94-	14,462.97	14,575.00	9,548.06	5,026.94-	34.49-
178.57	300.00	190.61	109.39-	178.57	300.00	190.61	109.39-	36.46-
14.75	20.00	19.70	.30-	14.75	20.00	19.70	.30-	1.50-
.00	.00	.00	.00	.00	.00	.00	.00	.00
177.02	90.00	90.27	.27	177.02	90.00	90.27	.27	.30
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24,766.12	25,450.00	16,575.14	8,874.86-	24,766.12	25,450.00	16,575.14	8,874.86-	34.87-
Total Pumping Expenses								
Treatment Expenses								
1,261.85	2,087.00	2,058.22	28.78-	1,261.85	2,087.00	2,058.22	28.78-	1.38-
16,048.69	25,190.00	25,636.30	446.30	16,048.69	25,190.00	25,636.30	446.30	1.77
.00	.00	.00	.00	.00	.00	.00	.00	.00
2,755.61	3,892.00	3,874.30	17.70-	2,755.61	3,892.00	3,874.30	17.70-	.45-
1,814.80	3,452.00	3,382.79	69.21-	1,814.80	3,452.00	3,382.79	69.21-	2.00-
6,825.77	11,252.00	8,545.99	2,706.01-	6,825.77	11,252.00	8,545.99	2,706.01-	24.05-
.00	650.00	84.15	565.85-	.00	650.00	84.15	565.85-	87.05-
199.36	860.00	763.79	96.21-	199.36	860.00	763.79	96.21-	11.19-
3,620.50	1,350.00	425.81	924.19-	3,620.50	1,350.00	425.81	924.19-	68.46-
44,922.01	41,036.00	33,538.66	7,497.34-	44,922.01	41,036.00	33,538.66	7,497.34-	18.27-
.00	.00	.00	.00	.00	.00	.00	.00	.00
24,671.36	24,627.00	19,403.65	5,223.35-	24,671.36	24,627.00	19,403.65	5,223.35-	21.21-
45.34	60.00	47.68	12.32-	45.34	60.00	47.68	12.32-	20.53-
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102,165.29	114,456.00	97,761.34	16,694.66-	102,165.29	114,456.00	97,761.34	16,694.66-	14.59-
Total Treatment Expenses								
Transmission & Distribution Expenses								
1,909.40	3,190.00	3,099.60	90.40-	1,909.40	3,190.00	3,099.60	90.40-	2.83-
600.77	1,037.00	746.49	290.51-	600.77	1,037.00	746.49	290.51-	28.01-
.00	.00	.00	.00	.00	.00	.00	.00	.00
517.56	500.00	621.88	121.88	517.56	500.00	621.88	121.88	24.38
303.85	275.00	213.72	61.28-	303.85	275.00	213.72	61.28-	22.28-
5.81	50.00	12.18	37.82-	5.81	50.00	12.18	37.82-	75.64-
44.10	150.00	13.67	136.33-	44.10	150.00	13.67	136.33-	90.89-
75.33	75.00	51.16	23.84-	75.33	75.00	51.16	23.84-	31.79-
30.00	20.00	21.63	1.63	30.00	20.00	21.63	1.63	8.15
400.47	462.00	198.60	263.40-	400.47	462.00	198.60	263.40-	57.01-
1,470.62	3,250.00	2,992.75	257.25-	1,470.62	3,250.00	2,992.75	257.25-	7.92-
377.90	520.00	385.41	134.59-	377.90	520.00	385.41	134.59-	25.88-

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Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
150.76	260.00	143.95	116.05-	MAINT. OF GENERAL PLANT	150.76	260.00	143.95	116.05-	44.63-
5,886.57	9,789.00	8,501.04	1,287.96-	Total Transmission & Dist Expenses	5,886.57	9,789.00	8,501.04	1,287.96-	13.16-
				Maintenance Expenses					
950.00	1,602.00	1,518.80	83.20-	SUPERVISORY	950.00	1,602.00	1,518.80	83.20-	5.19-
3,012.59	4,724.00	4,082.12	641.88-	LABOR - METERS	3,012.59	4,724.00	4,082.12	641.88-	13.59-
10,762.20	15,350.00	16,031.71	681.71	LABOR - TRANSMISSION MAIN	10,762.20	15,350.00	16,031.71	681.71	4.44
10,159.30	13,155.00	13,378.30	223.30	LABOR - SERVICES	10,159.30	13,155.00	13,378.30	223.30	1.70
1,101.61	1,585.00	1,639.48	54.48	LABOR - HYDRANTS	1,101.61	1,585.00	1,639.48	54.48	3.44
8,044.56	11,835.00	8,514.58	3,320.42-	EMPLOYEE BENEFITS	8,044.56	11,835.00	8,514.58	3,320.42-	28.06-
10,796.31	10,261.00	5,119.57	5,141.43-	MATERIALS - TRANSMISSION MAIN	10,796.31	10,261.00	5,119.57	5,141.43-	50.11-
2,045.57	5,134.00	2,282.25	2,851.75-	MATERIALS - SERVICES	2,045.57	5,134.00	2,282.25	2,851.75-	55.55-
19.53	1,872.00	.00	1,872.00-	MATERIALS - METERS	19.53	1,872.00	.00	1,872.00-	100.00-
.00	350.00	198.46	151.54-	MATERIALS - HYDRANTS	.00	350.00	198.46	151.54-	43.30-
.00	1,500.00	.00	1,500.00-	O/S CONT. - TRANSMISSION MAIN	.00	1,500.00	.00	1,500.00-	100.00-
.00	.00	.00	.00	O/S CONT. - METERS	.00	.00	.00	.00	.00
35.43	80.00	42.09	37.91-	SAFETY EQUIPMENT & SUPPLIES	35.43	80.00	42.09	37.91-	47.39-
24.79	67.00	24.68	42.32-	TRAINING EXPENSE	24.79	67.00	24.68	42.32-	63.16-
23.81	30.00	51.98	21.98	OFFICE SUPPLIES & STATIONERY	23.81	30.00	51.98	21.98	73.27
.00	25.00	.00	25.00-	DUES & SUBSCRIPTIONS	.00	25.00	.00	25.00-	100.00-
26.90	53.00	68.65	15.65	COMMUNICATION SERVICES	26.90	53.00	68.65	15.65	29.53
1,958.09	616.00	333.26	282.74-	TRANSPORTATION	1,958.09	616.00	333.26	282.74-	45.90-
37.08	60.00	69.64	9.64	TRAVEL & PERSONAL EXPENSE	37.08	60.00	69.64	9.64	16.07
48,997.77	68,299.00	53,355.57	14,943.43-	Total Maintenance Expenses	48,997.77	68,299.00	53,355.57	14,943.43-	21.88-
				Customer Account Expenses					
2,508.27	5,943.00	3,985.84	1,957.16-	SUPERVISION	2,508.27	5,943.00	3,985.84	1,957.16-	32.93-
16,069.36	25,550.00	25,195.57	354.43-	LABOR - CUSTOMER RECORDS	16,069.36	25,550.00	25,195.57	354.43-	1.39-
1,860.71	2,925.00	3,279.91	354.91	LABOR - METER READING	1,860.71	2,925.00	3,279.91	354.91	12.13
.00	.00	.00	.00	LABOR - CROSS CONNECTION	.00	.00	.00	.00	.00
6,257.37	11,186.00	7,539.75	3,646.25-	EMPLOYEE BENEFITS	6,257.37	11,186.00	7,539.75	3,646.25-	32.60-
.00	.00	.00	.00	SAFETY EQUIPMENT & SUPPLIES	.00	.00	.00	.00	.00
583.59	386.00	70.63	315.37-	STATIONARY & SUPPLIES	583.59	386.00	70.63	315.37-	81.70-
.00	.00	.00	.00	POSTAGE	.00	.00	.00	.00	.00
11,714.33	2,550.00	3,355.49	805.49	COMPUTER EXPENSE	11,714.33	2,550.00	3,355.49	805.49	31.59
1,242.91	2,200.00	1,412.25	787.75-	COLLECTION COSTS	1,242.91	2,200.00	1,412.25	787.75-	35.81-
63.24	143.00	62.44	80.56-	TRAINING EXPENSE	63.24	143.00	62.44	80.56-	56.34-
.00	.00	.00	.00	DUES & SUBSCRIPTIONS	.00	.00	.00	.00	.00
175.83	385.00	252.57	132.43-	COMMUNICATION SERVICES	175.83	385.00	252.57	132.43-	34.40-
84.99	105.00	84.01	20.99-	MAINT OF GENERAL PLANT	84.99	105.00	84.01	20.99-	19.99-
107.28	189.00	103.87	85.13-	TRAVEL & PERSONAL EXPENSES	107.28	189.00	103.87	85.13-	45.04-
100.89	108.00	62.46	45.54-	SUPPLIES - METER READING	100.89	108.00	62.46	45.54-	42.17-
.00	.00	.00	.00	CROSS CONNECTION SUPPLIES	.00	.00	.00	.00	.00
596.78	702.00	1,224.42	522.42	TRANSPORTATION	596.78	702.00	1,224.42	522.42	74.42
934.35-	375.00	673.80	298.80	UNCOLLECTABLE ACCOUNTS	934.35-	375.00	673.80	298.80	79.68
.00	2.00	.00	2.00-	MISC. CUSTOMER ACCOUNTING EXPENSES	.00	2.00	.00	2.00-	100.00-
4,003.26	4,650.00	8,505.40	3,855.40	OUTSIDE SERVICES	4,003.26	4,650.00	8,505.40	3,855.40	82.91

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Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
44,434.46	57,399.00	55,808.41	1,590.59-	Total Customer Account Expenses	44,434.46	57,399.00	55,808.41	1,590.59-	2.77-
				Administration & General Expenses					
8,958.20	7,607.00	8,164.46	557.46	SALARIES - GENERAL MANAGEMENT	8,958.20	7,607.00	8,164.46	557.46	7.33
1,599.82	2,531.00	2,515.19	15.81-	SALARIES - OTHERS	1,599.82	2,531.00	2,515.19	15.81-	.62-
4,803.69	10,269.00	7,589.34	2,679.66-	SALARIES - ACCOUNTING	4,803.69	10,269.00	7,589.34	2,679.66-	26.09-
.00	5,084.00	5,093.53	9.53	SALARIES - ENGINEERING	.00	5,084.00	5,093.53	9.53	.19
4,867.89	8,285.00	5,259.78	3,025.22-	EMPLOYEE BENEFITS	4,867.89	8,285.00	5,259.78	3,025.22-	36.51-
.00	.00	.00	.00	CWIP FUTA & SUTA EXPENSE	.00	.00	.00	.00	.00
54.00	390.00	18.69	371.31-	POSTAGE	54.00	390.00	18.69	371.31-	95.21-
117.50	240.00	161.56	78.44-	COMPUTER EXPENSE	117.50	240.00	161.56	78.44-	32.68-
1,272.20	702.00	264.00	438.00-	TRAINING EXPENSE	1,272.20	702.00	264.00	438.00-	62.39-
1,109.00	1,680.00	1,095.45	584.55-	OFFICE SUPPLIES & STATIONARY	1,109.00	1,680.00	1,095.45	584.55-	34.79-
254.40	320.00	303.90	16.10-	DUES & SUBSCRIPTIONS	254.40	320.00	303.90	16.10-	5.03-
1,774.34	1,260.00	3,001.39	1,741.39	COMMUNICATION SERVICES	1,774.34	1,260.00	3,001.39	1,741.39	138.21
1,054.88	1,259.00	1,028.57	230.43-	TRANSPORTATION COST	1,054.88	1,259.00	1,028.57	230.43-	18.30-
.00	174.00	660.67	486.67	TRAVEL & PERSONAL EXPENSE	.00	174.00	660.67	486.67	279.70
5,996.76	12,380.00	4,271.20	8,108.80-	OUTSIDE SERVICES	5,996.76	12,380.00	4,271.20	8,108.80-	65.50-
1,171.54	1,200.00	1,107.81	92.19-	PUBLIC RELATIONS	1,171.54	1,200.00	1,107.81	92.19-	7.68-
10.00	2,400.00	1,958.80	441.20-	EMPLOYEE RELATIONS	10.00	2,400.00	1,958.80	441.20-	18.38-
.00	.00	.00	.00	PAYROLL TAX EXPENSE	.00	.00	.00	.00	.00
.00	.00	.00	.00	CONTRIBUTIONS	.00	.00	.00	.00	.00
5,360.53	5,550.00	5,550.32	.32	INSURANCE	5,360.53	5,550.00	5,550.32	.32	.01
.00	.00	.00	.00	PAYROLL PENNY ROUND OFF	.00	.00	.00	.00	.00
139.97	180.00	140.61	39.39-	OFFICE EQUIPMENT RENTAL	139.97	180.00	140.61	39.39-	21.88-
5,744.81	2,215.00	1,976.91	238.09-	MAINT. OF GENERAL PLANT	5,744.81	2,215.00	1,976.91	238.09-	10.75-
.00	.00	.00	.00	LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00
.00	.00	.00	.00	EXCESS COSTS ON RETIREMENT OF BOND	.00	.00	.00	.00	.00
.00	.00	.00	.00	GAIN/LOSS-CONTRIBUTIONS IN AID OF C	.00	.00	.00	.00	.00
.00	66.00	.00	66.00-	SAFETY EQUIPMENT & SUPPLIES	.00	66.00	.00	66.00-	100.00-
.00	50.00	27.96	22.04-	SUPPLIES - ENGINEERING	.00	50.00	27.96	22.04-	44.08-
44,289.53	63,842.00	50,190.14	13,651.86-	Total Admin & General Expenses	44,289.53	63,842.00	50,190.14	13,651.86-	21.38-
				Interest Charges					
.00	.00	.00	.00	INTEREST REVENUE BONDS 1992	.00	.00	.00	.00	.00
.00	.00	.00	.00	PAYING AGENT FEES	.00	.00	.00	.00	.00
.00	.00	.00	.00	Total Interest Charges	.00	.00	.00	.00	.00
				Depreciation & Amortization					
135,300.00	136,917.00	136,917.00	.00	DEPRECIATION	135,300.00	136,917.00	136,917.00	.00	.00
.00	.00	.00	.00	AMORTIZATION OF BOND COSTS	.00	.00	.00	.00	.00
135,300.00	136,917.00	136,917.00	.00	Total Depreciation & Amortization	135,300.00	136,917.00	136,917.00	.00	.00
414,953.80	484,868.00	426,102.97	58,765.03-	Total Operating & Maint Expenses	414,953.80	484,868.00	426,102.97	58,765.03-	12.12-
241,161.76	155,100.00	156,631.54	1,531.54	Total Income (Loss) from Operations	241,161.76	155,100.00	156,631.54	1,531.54	.99

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C U R R E N T M O N T H				Y E A R T O D A T E					
Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %	
				-----					
				Other Income & Expenses					
				-----					
.00	.00	.00	.00	.00	.00	.00	.00		
1,781.02	1,800.00	1,801.06	1.06	1,781.02	1,800.00	1,801.06	1.06	.06	
.00	.00	.00	.00	.00	.00	.00	.00		
807.22	5,000.00	777.36	4,222.64-	807.22	5,000.00	777.36	4,222.64-	84.45-	
.00	.00	.00	.00	.00	.00	.00	.00		
				-----					
2,588.24	6,800.00	2,578.42	4,221.58-	2,588.24	6,800.00	2,578.42	4,221.58-	62.08-	
				-----					
243,750.00	161,900.00	159,209.96	2,690.04-	243,750.00	161,900.00	159,209.96	2,690.04-	1.66-	

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Income and Expense Report

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C U R R E N T M O N T H				Y E A R T O D A T E				
Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %
-----				-----				
Revenues				-----				
338,286.33	340,000.00	325,799.20	14,200.80-	338,286.33	340,000.00	325,799.20	14,200.80-	4.18-
.00	15.00	.00	15.00-	.00	15.00	.00	15.00-	100.00-
1,030.73	3,900.00	2,958.38	941.62-	1,030.73	3,900.00	2,958.38	941.62-	24.14-
290.00	275.00	280.00	5.00	290.00	275.00	280.00	5.00	1.82
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
975.00	2,000.00	5,134.60	3,134.60	975.00	2,000.00	5,134.60	3,134.60	156.73
60.00	60.00	60.00	.00	60.00	60.00	60.00	.00	.00
82,008.63	101,466.00	85,146.96	16,319.04-	82,008.63	101,466.00	85,146.96	16,319.04-	16.08-
-----				-----				
422,650.69	447,716.00	419,379.14	28,336.86-	422,650.69	447,716.00	419,379.14	28,336.86-	6.33-
-----				-----				
Operating & Maintenance Expenses				-----				
17,031.21	19,361.00	15,670.47	3,690.53-	17,031.21	19,361.00	15,670.47	3,690.53-	19.06-
138,164.02	180,305.00	148,306.16	31,998.84-	138,164.02	180,305.00	148,306.16	31,998.84-	17.75-
25,879.76	53,881.00	36,238.86	17,642.14-	25,879.76	53,881.00	36,238.86	17,642.14-	32.74-
29,025.84	36,383.00	35,245.95	1,137.05-	29,025.84	36,383.00	35,245.95	1,137.05-	3.13-
42,240.75	71,620.00	76,196.05	4,576.05	42,240.75	71,620.00	76,196.05	4,576.05	6.39
8,424.28	12,150.00	13,097.27	947.27	8,424.28	12,150.00	13,097.27	947.27	7.80
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
95,700.00	106,584.00	106,584.00	.00	95,700.00	106,584.00	106,584.00	.00	.00
-----				-----				
356,465.86	480,284.00	431,338.76	48,945.24-	356,465.86	480,284.00	431,338.76	48,945.24-	10.19-
-----				-----				
66,184.83	32,568.00-	11,959.62-	20,608.38	66,184.83	32,568.00-	11,959.62-	20,608.38	63.28-
-----				-----				
Other Income & Expenses				-----				
.00	.00	.00	.00	.00	.00	.00	.00	.00
229.62	500.00	574.49	74.49	229.62	500.00	574.49	74.49	14.90
.00	.00	.00	.00	.00	.00	.00	.00	.00
-----				-----				
229.62	500.00	574.49	74.49	229.62	500.00	574.49	74.49	14.90
-----				-----				
66,414.45	32,068.00-	11,385.13-	20,682.87	66,414.45	32,068.00-	11,385.13-	20,682.87	64.50-



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Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %
Revenues								
338,286.33	340,000.00	325,799.20	14,200.80-	338,286.33	340,000.00	325,799.20	14,200.80-	4.18-
.00	15.00	.00	15.00-	.00	15.00	.00	15.00-	100.00-
1,030.73	3,900.00	2,958.38	941.62-	1,030.73	3,900.00	2,958.38	941.62-	24.14-
290.00	275.00	280.00	5.00	290.00	275.00	280.00	5.00	1.82
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
975.00	2,000.00	5,134.60	3,134.60	975.00	2,000.00	5,134.60	3,134.60	156.73
60.00	60.00	60.00	.00	60.00	60.00	60.00	.00	.00
82,008.63	101,466.00	85,146.96	16,319.04-	82,008.63	101,466.00	85,146.96	16,319.04-	16.08-
422,650.69	447,716.00	419,379.14	28,336.86-	422,650.69	447,716.00	419,379.14	28,336.86-	6.33-
Operating & Maintenance Expenses								
Pumping Expenses								
184.20	285.00	303.52	18.52	184.20	285.00	303.52	18.52	6.50
1,736.47	2,507.00	2,469.71	37.29-	1,736.47	2,507.00	2,469.71	37.29-	1.49-
.00	.00	.00	.00	.00	.00	.00	.00	.00
597.97	907.00	655.49	251.51-	597.97	907.00	655.49	251.51-	27.73-
352.34	800.00	261.12	538.88-	352.34	800.00	261.12	538.88-	67.36-
2,485.05	5,449.00	3,858.96	1,590.04-	2,485.05	5,449.00	3,858.96	1,590.04-	29.18-
987.72	1,250.00	1,091.78	158.22-	987.72	1,250.00	1,091.78	158.22-	12.66-
784.82	392.00	400.20	8.20	784.82	392.00	400.20	8.20	2.09
5,234.43	3,371.00	1,014.47	2,356.53-	5,234.43	3,371.00	1,014.47	2,356.53-	69.91-
4,668.21	4,400.00	5,615.22	1,215.22	4,668.21	4,400.00	5,615.22	1,215.22	27.62
.00	.00	.00	.00	.00	.00	.00	.00	.00
17,031.21	19,361.00	15,670.47	3,690.53-	17,031.21	19,361.00	15,670.47	3,690.53-	19.06-
Treatment Expenses								
1,309.86	2,194.00	2,132.09	61.91-	1,309.86	2,194.00	2,132.09	61.91-	2.82-
10,719.54	18,536.00	16,761.15	1,774.85-	10,719.54	18,536.00	16,761.15	1,774.85-	9.58-
.00	.00	.00	.00	.00	.00	.00	.00	.00
1,736.47	2,488.00	2,469.71	18.29-	1,736.47	2,488.00	2,469.71	18.29-	.74-
3,767.86	7,739.00	7,689.02	49.98-	3,767.86	7,739.00	7,689.02	49.98-	.65-
5,038.51	10,061.00	6,541.98	3,519.02-	5,038.51	10,061.00	6,541.98	3,519.02-	34.98-
5,440.27	3,505.00	2,484.50	1,020.50-	5,440.27	3,505.00	2,484.50	1,020.50-	29.12-
12,829.14	9,985.00	2,445.75	7,539.25-	12,829.14	9,985.00	2,445.75	7,539.25-	75.51-
2,603.08	6,800.00	7,340.08	540.08	2,603.08	6,800.00	7,340.08	540.08	7.94
.00	.00	.00	.00	.00	.00	.00	.00	.00
26,469.25	26,641.00	27,714.02	1,073.02	26,469.25	26,641.00	27,714.02	1,073.02	4.03
14.91	940.00	54.50	885.50-	14.91	940.00	54.50	885.50-	94.20-
.00	95.00	83.58	11.42-	.00	95.00	83.58	11.42-	12.02-
43.30-	285.00	1,278.03	993.03	43.30-	285.00	1,278.03	993.03	348.43
109.71	400.00	326.73	73.27-	109.71	400.00	326.73	73.27-	18.32-
.00	25.00	21.63	3.37-	.00	25.00	21.63	3.37-	13.48-

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Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
1,743.88	1,725.00	1,745.70	20.70	TRANSPORTATION	1,743.88	1,725.00	1,745.70	20.70	1.20
952.56	2,026.00	750.11	1,275.89-	TRAVEL & PERSONAL EXPENSES	952.56	2,026.00	750.11	1,275.89-	62.98-
1,016.90	587.00	823.77	236.77	COMMUNICATION SERVICES	1,016.90	587.00	823.77	236.77	40.34
216.76	4,300.00	249.72	4,050.28-	MAINT. OF GENERAL PLANT	216.76	4,300.00	249.72	4,050.28-	94.19-
3,132.03	2,700.00	1,699.50	1,000.50-	LABORATORY EXPENSES	3,132.03	2,700.00	1,699.50	1,000.50-	37.06-
1,069.80	1,751.00	1,762.72	11.72	SUPERVISORY WAGES	1,069.80	1,751.00	1,762.72	11.72	.67
15,495.40	25,194.00	24,897.36	296.64-	LABOR	15,495.40	25,194.00	24,897.36	296.64-	1.18-
435.89	837.00	799.04	37.96-	LABOR - LABORATORY	435.89	837.00	799.04	37.96-	4.54-
.00	15.00	27.23	12.23	MATERIALS - TREATMENT EQUIPMENT	.00	15.00	27.23	12.23	81.53
3.54	15.00	9.35	5.65-	SAFETY EQUIPMENT & SUPPLIES	3.54	15.00	9.35	5.65-	37.67-
6.25	125.00	.00	125.00-	TRANSPORTATION	6.25	125.00	.00	125.00-	100.00-
8.24	20.00	14.63	5.37-	TRAVEL & PERSONAL EXPENSES	8.24	20.00	14.63	5.37-	26.85-
23,053.33	18,500.00	14,959.20	3,540.80-	CHEMICAL EXPENSE	23,053.33	18,500.00	14,959.20	3,540.80-	19.14-
1,335.80	1,750.00	216.73	1,533.27-	MATERIALS - TREATMENT EQUIPMENT	1,335.80	1,750.00	216.73	1,533.27-	87.62-
19,698.34	25,000.00	22,952.20	2,047.80-	O/S CONT.-TREATMENT EQUIPMENT	19,698.34	25,000.00	22,952.20	2,047.80-	8.19-
.00	30.00	56.13	26.13	SAFETY EQUIPMENT & SUPPLIES	.00	30.00	56.13	26.13	87.10
.00	6,000.00	.00	6,000.00-	LABORATORY EXPENSES	.00	6,000.00	.00	6,000.00-	100.00-
138,164.02	180,269.00	148,306.16	31,962.84-	Total Treatment Expenses	138,164.02	180,269.00	148,306.16	31,962.84-	17.73-
Collection Expenses									
950.00	1,602.00	1,518.80	83.20-	SUPERVISORY WAGES - T & D	950.00	1,602.00	1,518.80	83.20-	5.19-
1,909.40	3,190.00	3,099.60	90.40-	SUPERVISORY WAGES - MAINTENANCE	1,909.40	3,190.00	3,099.60	90.40-	2.83-
2,008.43	3,275.00	2,710.58	564.42-	LABOR - MAINT OF METERS	2,008.43	3,275.00	2,710.58	564.42-	17.23-
.00	.00	.00	.00	LABOR - OVERHEAD	.00	.00	.00	.00	.00
.00	.00	.00	.00	LABOR - I & I	.00	.00	.00	.00	.00
10,288.05	21,596.00	17,011.85	4,584.15-	LABOR - MAINT OF COLLECTION LINES	10,288.05	21,596.00	17,011.85	4,584.15-	21.23-
4,472.09	9,640.00	5,347.48	4,292.52-	EMPLOYEE BENEFITS	4,472.09	9,640.00	5,347.48	4,292.52-	44.53-
13.02	1,248.00	.00	1,248.00-	MATERIALS - MAINT OF METERS	13.02	1,248.00	.00	1,248.00-	100.00-
179.27	500.00	180.93	319.07-	MATERIALS - T & D	179.27	500.00	180.93	319.07-	63.81-
365.43	2,500.00	41.21	2,458.79-	MATERIALS - I & I	365.43	2,500.00	41.21	2,458.79-	98.35-
1,820.84	4,000.00	2,938.03	1,061.97-	MATERIALS - MAINT OF COLLECTION LINE	1,820.84	4,000.00	2,938.03	1,061.97-	26.55-
.00	.00	.00	.00	O/S CONT. - I & I	.00	.00	.00	.00	.00
.00	1,500.00	.00	1,500.00-	O/S CONT. - MAINT OF COLLECTION LINE	.00	1,500.00	.00	1,500.00-	100.00-
23.04	50.00	26.50	23.50-	SAFETY EQUIPMENT & SUPPLIES	23.04	50.00	26.50	23.50-	47.00-
16.52	60.00	16.44	43.56-	TRAINING EXPENSE	16.52	60.00	16.44	43.56-	72.60-
23.81	30.00	84.24	54.24	OFFICE SUPPLIES & STATIONARY	23.81	30.00	84.24	54.24	180.80
.00	.00	.00	.00	DUES & SUBSCRIPTIONS	.00	.00	.00	.00	.00
26.90	45.00	45.77	.77	COMMUNICATION SERVICES	26.90	45.00	45.77	.77	1.71
1,189.16	450.00	221.56	228.44-	TRANSPORTATION	1,189.16	450.00	221.56	228.44-	50.76-
23.32	100.00	43.97	56.03-	TRAVEL & PERSONAL EXPENSES	23.32	100.00	43.97	56.03-	56.03-
301.12	250.00	135.07	114.93-	SAFETY EQUIPMENT & SUPPLIES	301.12	250.00	135.07	114.93-	45.97-
3.88	75.00	14.52	60.48-	COMPUTER EXPENSE	3.88	75.00	14.52	60.48-	80.64-
29.39	63.00	9.12	53.88-	TRAINING EXPENSE	29.39	63.00	9.12	53.88-	85.52-
58.02	65.00	38.52	26.48-	OFFICE SUPPLIES & STATIONARY	58.02	65.00	38.52	26.48-	40.74-
20.00	.00	21.62	21.62	DUES & SUBSCRIPTIONS	20.00	.00	21.62	21.62	.00
299.59	333.00	132.40	200.60-	COMMUNICATION SERVICES	299.59	333.00	132.40	200.60-	60.24-
1,516.04	2,709.00	2,229.44	479.56-	TRANSPORTATION	1,516.04	2,709.00	2,229.44	479.56-	17.70-
270.79	375.00	259.85	115.15-	TRAVEL & PERSONAL EXPENSES	270.79	375.00	259.85	115.15-	30.71-

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Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
71.65	225.00	111.36	113.64-	MAINT. OF GENERAL PLANT	71.65	225.00	111.36	113.64-	50.51-
25,879.76	53,881.00	36,238.86	17,642.14-	Total Collection Expenses	25,879.76	53,881.00	36,238.86	17,642.14-	32.74-
				Customer Account Expenses					
1,599.83	3,746.00	2,534.58	1,211.42-	SUPERVISION	1,599.83	3,746.00	2,534.58	1,211.42-	32.34-
10,492.39	17,021.00	16,500.50	520.50-	LABOR - CUSTOMER RECORDS	10,492.39	17,021.00	16,500.50	520.50-	3.06-
.00	.00	.00	.00	SAFETY EQUIPMENT & SUPPLIES	.00	.00	.00	.00	.00
389.01	258.00	47.08	210.92-	STATIONARY & SUPPLIES	389.01	258.00	47.08	210.92-	81.75-
.00	.00	.00	.00	POSTAGE	.00	.00	.00	.00	.00
7,801.19	1,696.00	2,217.75	521.75	COMPUTER EXPENSE	7,801.19	1,696.00	2,217.75	521.75	30.76
42.17	163.00	41.64	121.36-	TRAINING EXPENSE	42.17	163.00	41.64	121.36-	74.45-
.00	.00	.00	.00	DUES & SUBSCRIPTIONS	.00	.00	.00	.00	.00
117.22	260.00	168.38	91.62-	COMMUNICATION SERVICES	117.22	260.00	168.38	91.62-	35.24-
56.67	70.00	56.00	14.00-	MAINT OF GENERAL PLANT	56.67	70.00	56.00	14.00-	20.00-
71.52	126.00	69.25	56.75-	TRAVEL & PERSONAL EXPENSE	71.52	126.00	69.25	56.75-	45.04-
4,082.11	7,400.00	4,902.06	2,497.94-	EMPLOYEE BENEFITS - CUST ACCT	4,082.11	7,400.00	4,902.06	2,497.94-	33.76-
1,240.51	2,003.00	2,181.15	178.15	LABOR METER READING	1,240.51	2,003.00	2,181.15	178.15	8.89
67.25	72.00	41.62	30.38-	SUPPLIES - METER READING	67.25	72.00	41.62	30.38-	42.19-
397.15	468.00	815.66	347.66	TRANSPORTATION	397.15	468.00	815.66	347.66	74.29
2,668.82	3,100.00	5,670.28	2,570.28	OUTSIDE SERVICES	2,668.82	3,100.00	5,670.28	2,570.28	82.91
29,025.84	36,383.00	35,245.95	1,137.05-	Total Customer Account Expenses	29,025.84	36,383.00	35,245.95	1,137.05-	3.13-
				Administration & General Expenses					
4,383.80	3,723.00	3,995.38	272.38	SALARIES - GENERAL MANAGEMENT	4,383.80	3,723.00	3,995.38	272.38	7.32
1,018.07	1,651.00	1,600.57	50.43-	SALARIES - OTHER	1,018.07	1,651.00	1,600.57	50.43-	3.05-
2,632.85	5,753.00	4,159.87	1,593.13-	SALARIES - ACCOUNTING	2,632.85	5,753.00	4,159.87	1,593.13-	27.69-
.00	2,488.00	2,492.58	4.58	SALARIES - ENGINEERING	.00	2,488.00	2,492.58	4.58	.18
2,548.56	4,425.00	2,759.13	1,665.87-	EMPLOYEE BENEFITS	2,548.56	4,425.00	2,759.13	1,665.87-	37.65-
.00	.00	.00	.00	CWIP FUTA & SUTA EXPENSE	.00	.00	.00	.00	.00
82.50	120.00	82.50	37.50-	COMPUTER EXPENSE	82.50	120.00	82.50	37.50-	31.25-
.00	40.00	21.56	18.44-	COMPUTER EXPENSE	.00	40.00	21.56	18.44-	46.10-
848.13	366.00	66.00	300.00-	TRAINING EXPENSE	848.13	366.00	66.00	300.00-	81.97-
739.28	1,120.00	782.00	338.00-	OFFICE SUPPLIES & STATIONARY	739.28	1,120.00	782.00	338.00-	30.18-
169.60	210.00	202.60	7.40-	DUES & SUBSCRIPTIONS	169.60	210.00	202.60	7.40-	3.52-
1,182.88	840.00	2,000.92	1,160.92	COMMUNICATION SERVICES	1,182.88	840.00	2,000.92	1,160.92	138.20
739.05	841.00	720.27	120.73-	TRANSPORTATION COSTS	739.05	841.00	720.27	120.73-	14.36-
.00	96.00	326.00	230.00	TRAVEL & PERSONAL EXPENSE	.00	96.00	326.00	230.00	239.58
4,112.81	24,813.00	36,801.62	11,988.62	OUTSIDE SERVICES	4,112.81	24,813.00	36,801.62	11,988.62	48.32
36.00	260.00	12.46	247.54-	POSTAGE	36.00	260.00	12.46	247.54-	95.21-
781.02	800.00	738.54	61.46-	PUBLIC RELATIONS	781.02	800.00	738.54	61.46-	7.68-
.00	1,600.00	1,299.20	300.80-	EMPLOYEE RELATIONS	.00	1,600.00	1,299.20	300.80-	18.80-
.00	.00	.00	.00	PAYROLL TAX EXPENSE	.00	.00	.00	.00	.00
.00	.00	.00	.00	CONTRIBUTIONS	.00	.00	.00	.00	.00
2,882.52	2,753.00	2,752.96	.04-	INSURANCE	2,882.52	2,753.00	2,752.96	.04-	.04-
93.31	120.00	93.74	26.26-	OFFICE EQUIPMENT RENTAL	93.31	120.00	93.74	26.26-	21.88-
3,756.54	1,710.00	1,317.92	392.08-	MAINT. OF GENERAL PLANT	3,756.54	1,710.00	1,317.92	392.08-	22.93-
.00	.00	.00	.00	LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00

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Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %	
.00	.00	.00	.00	.00	GAIN/LOSS-CONTRIBUTIONS IN AID OF C	.00	.00	.00	.00	
.00	44.00	.00	44.00-	100.00-	SAFETY EQUIPMENT & SUPPLIES	.00	44.00	.00	44.00-	100.00-
.00	34.00	18.64	15.36-	45.18-	SUPPLIES - ENGINEERING	.00	34.00	18.64	15.36-	45.18-
1,906.00	1,619.00	1,737.12	118.12	7.30	SALARIES - GENERAL MANAGEMENT	1,906.00	1,619.00	1,737.12	118.12	7.30
290.86	523.00	457.29	65.71-	12.56-	SALARIES - OTHERS	290.86	523.00	457.29	65.71-	12.56-
878.26	1,794.00	1,372.10	421.90-	23.52-	SALARIES - ACCOUNTING	878.26	1,794.00	1,372.10	421.90-	23.52-
5,758.28	10,660.00	7,259.67	3,400.33-	31.90-	EMPLOYEE BENEFITS - ADMIN & GEN	5,758.28	10,660.00	7,259.67	3,400.33-	31.90-
.00	1,082.00	1,083.73	1.73	.16	SALARIES - ENGINEERING	.00	1,082.00	1,083.73	1.73	.16
1.50	10.00	30.42	20.42	204.20	COMPUTER EXPENSE	1.50	10.00	30.42	20.42	204.20
.00	30.00	532.34	502.34	1,674.47	TRAINING EXPENSE	.00	30.00	532.34	502.34	1,674.47
.00	100.00	103.89	3.89	3.89	OFFICE SUPPLIES & STATIONARY	.00	100.00	103.89	3.89	3.89
.00	.00	.00	.00	.00	DUES & SUBSCRIPTIONS	.00	.00	.00	.00	.00
363.70	225.00	300.14	75.14	33.40	COMMUNICATION SERVICES	363.70	225.00	300.14	75.14	33.40
151.94	220.00	155.76	64.24-	29.20-	TRANSPORTATION	151.94	220.00	155.76	64.24-	29.20-
262.96	400.00	243.52	156.48-	39.12-	TRAVEL & PERSONAL EXPENSES	262.96	400.00	243.52	156.48-	39.12-
6,461.50	1,000.00	491.40	508.60-	50.86-	OUTSIDE SERVICES	6,461.50	1,000.00	491.40	508.60-	50.86-
.00	.00	.00	.00	.00	INSURANCE	.00	.00	.00	.00	.00
158.83	130.00	69.77	60.23-	46.33-	MAINT. OF GENERAL PLANT	158.83	130.00	69.77	60.23-	46.33-
42,240.75	71,600.00	76,081.61	4,481.61	6.26	Total Admin & General Expenses	42,240.75	71,600.00	76,081.61	4,481.61	6.26
Pretreatment Expenses										
590.54	942.00	920.58	21.42-	2.27-	SUPERVISORY WAGES - PRETREATMENT	590.54	942.00	920.58	21.42-	2.27-
4,451.63	7,926.00	7,530.94	395.06-	4.98-	LABOR - PRETREATMENT	4,451.63	7,926.00	7,530.94	395.06-	4.98-
1,542.11	2,882.00	1,983.75	898.25-	31.17-	EMPLOYEE BENEFITS	1,542.11	2,882.00	1,983.75	898.25-	31.17-
1,840.00	400.00	2,662.00	2,262.00	565.50	LABORATORY EXPENSES - PRETREATMENT	1,840.00	400.00	2,662.00	2,262.00	565.50
8,424.28	12,150.00	13,097.27	947.27	7.80	Total Pretreatment Expenses	8,424.28	12,150.00	13,097.27	947.27	7.80
Interest Charges										
.00	.00	.00	.00	.00	DEBT SERVICE 2012 BOND	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	INTEREST REVENUE BONDS	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	PAYING AGENT FEES	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	INTEREST 2012 BOND	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	Total Interest Charges	.00	.00	.00	.00	.00
Depreciation & Amortization										
95,700.00	106,584.00	106,584.00	.00	.00	DEPRECIATION	95,700.00	106,584.00	106,584.00	.00	.00
95,700.00	106,584.00	106,584.00	.00	.00	Total Depreciation & Amortization	95,700.00	106,584.00	106,584.00	.00	.00
356,465.86	480,228.00	431,224.32	49,003.68-	10.20-	Total Operating & Maint Expenses	356,465.86	480,228.00	431,224.32	49,003.68-	10.20-
66,184.83	32,512.00-	11,845.18-	20,666.82	63.57-	Total Income (Loss) from Operations	66,184.83	32,512.00-	11,845.18-	20,666.82	63.57-
Other Income & Expenses										
.00	.00	.00	.00	.00	COSTS OF MERCHANDISING & JOBBING	.00	.00	.00	.00	.00

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Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
229.62	500.00	574.49	74.49	INTEREST INCOME	229.62	500.00	574.49	74.49	14.90
.00	.00	.00	.00	MISC. OPERATING REVENUE	.00	.00	.00	.00	
229.62	500.00	574.49	74.49	Total Other Income & Expenses	229.62	500.00	574.49	74.49	14.90
66,414.45	32,012.00-	11,270.69-	20,741.31	Total Net Income (Loss)	66,414.45	32,012.00-	11,270.69-	20,741.31	64.79-

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Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %
City Sewer Revenues								
338,286.33	340,000.00	325,799.20	14,200.80-	338,286.33	340,000.00	325,799.20	14,200.80-	4.18-
.00	15.00	.00	15.00-	.00	15.00	.00	15.00-	100.00-
1,030.73	3,900.00	2,958.38	941.62-	1,030.73	3,900.00	2,958.38	941.62-	24.14-
290.00	275.00	280.00	5.00	290.00	275.00	280.00	5.00	1.82
.00	.00	.00	.00	.00	.00	.00	.00	.00
.00	.00	.00	.00	.00	.00	.00	.00	.00
975.00	2,000.00	5,134.60	3,134.60	975.00	2,000.00	5,134.60	3,134.60	156.73
60.00	60.00	60.00	.00	60.00	60.00	60.00	.00	.00
340,642.06	346,250.00	334,232.18	12,017.82-	340,642.06	346,250.00	334,232.18	12,017.82-	3.47-
Operating & Maintenance Expenses								
Pumping Expenses								
184.20	285.00	303.52	18.52	184.20	285.00	303.52	18.52	6.50
1,736.47	2,507.00	2,469.71	37.29-	1,736.47	2,507.00	2,469.71	37.29-	1.49-
.00	.00	.00	.00	.00	.00	.00	.00	.00
352.34	800.00	261.12	538.88-	352.34	800.00	261.12	538.88-	67.36-
.00	.00	.00	.00	.00	.00	.00	.00	.00
2,485.05	5,449.00	3,858.96	1,590.04-	2,485.05	5,449.00	3,858.96	1,590.04-	29.18-
987.72	1,250.00	1,091.78	158.22-	987.72	1,250.00	1,091.78	158.22-	12.66-
784.82	392.00	400.20	8.20	784.82	392.00	400.20	8.20	2.09
597.97	907.00	655.49	251.51-	597.97	907.00	655.49	251.51-	27.73-
5,234.43	3,371.00	1,014.47	2,356.53-	5,234.43	3,371.00	1,014.47	2,356.53-	69.91-
12,363.00	14,961.00	10,055.25	4,905.75-	12,363.00	14,961.00	10,055.25	4,905.75-	32.79-
Treatment Expenses								
1,309.86	2,194.00	2,132.09	61.91-	1,309.86	2,194.00	2,132.09	61.91-	2.82-
1,736.47	2,488.00	2,469.71	18.29-	1,736.47	2,488.00	2,469.71	18.29-	.74-
10,719.54	18,536.00	16,761.15	1,774.85-	10,719.54	18,536.00	16,761.15	1,774.85-	9.58-
.00	.00	.00	.00	.00	.00	.00	.00	.00
3,767.86	7,739.00	7,689.02	49.98-	3,767.86	7,739.00	7,689.02	49.98-	.65-
5,038.51	10,061.00	6,541.98	3,519.02-	5,038.51	10,061.00	6,541.98	3,519.02-	34.98-
3,132.03	2,700.00	1,699.50	1,000.50-	3,132.03	2,700.00	1,699.50	1,000.50-	37.06-
5,440.27	3,505.00	2,484.50	1,020.50-	5,440.27	3,505.00	2,484.50	1,020.50-	29.12-
12,829.14	9,985.00	2,445.75	7,539.25-	12,829.14	9,985.00	2,445.75	7,539.25-	75.51-
2,603.08	6,800.00	7,340.08	540.08	2,603.08	6,800.00	7,340.08	540.08	7.94
26,469.25	26,641.00	27,714.02	1,073.02	26,469.25	26,641.00	27,714.02	1,073.02	4.03
.00	.00	.00	.00	.00	.00	.00	.00	.00
14.91	940.00	54.50	885.50-	14.91	940.00	54.50	885.50-	94.20-
.00	95.00	83.58	11.42-	.00	95.00	83.58	11.42-	12.02-
43.30-	285.00	1,278.03	993.03	43.30-	285.00	1,278.03	993.03	348.43
109.71	400.00	326.73	73.27-	109.71	400.00	326.73	73.27-	18.32-
.00	25.00	21.63	3.37-	.00	25.00	21.63	3.37-	13.48-
1,743.88	1,725.00	1,745.70	20.70	1,743.88	1,725.00	1,745.70	20.70	1.20

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Prior Year	Budget	Actual	Variance	Prior Year	Budget	Actual	Variance	Variance %	
952.56	2,026.00	750.11	1,275.89-	TRAVEL & PERSONAL EXPENSES	952.56	2,026.00	750.11	1,275.89-	62.98-
1,016.90	587.00	823.77	236.77	COMMUNICATION SERVICES	1,016.90	587.00	823.77	236.77	40.34
216.76	4,300.00	249.72	4,050.28-	MAINT. OF GENERAL PLANT	216.76	4,300.00	249.72	4,050.28-	94.19-
77,057.43	101,032.00	82,611.57	18,420.43-	Total Treatment Expenses	77,057.43	101,032.00	82,611.57	18,420.43-	18.23-
				Collection Expenses					
950.00	1,602.00	1,518.80	83.20-	SUPERVISORY WAGES - T & D	950.00	1,602.00	1,518.80	83.20-	5.19-
1,909.40	3,190.00	3,099.60	90.40-	SUPERVISORY WAGES - MAINTENANCE	1,909.40	3,190.00	3,099.60	90.40-	2.83-
.00	.00	.00	.00	LABOR - OVERHEAD	.00	.00	.00	.00	.00
.00	.00	.00	.00	LABOR - I & I	.00	.00	.00	.00	.00
10,288.05	21,596.00	17,011.85	4,584.15-	LABOR - MAINT. OF COLLECTION LINES	10,288.05	21,596.00	17,011.85	4,584.15-	21.23-
2,008.43	3,275.00	2,710.58	564.42-	LABOR - MAINT. OF METERS	2,008.43	3,275.00	2,710.58	564.42-	17.23-
4,472.09	9,640.00	5,347.48	4,292.52-	EMPLOYEE BENEFITS	4,472.09	9,640.00	5,347.48	4,292.52-	44.53-
179.27	500.00	180.93	319.07-	MATERIALS - T & D	179.27	500.00	180.93	319.07-	63.81-
365.43	2,500.00	41.21	2,458.79-	MATERIALS - I & I	365.43	2,500.00	41.21	2,458.79-	98.35-
1,820.84	4,000.00	2,938.03	1,061.97-	MATERIALS-MAINT. OF COLLECTION LINES	1,820.84	4,000.00	2,938.03	1,061.97-	26.55-
.00	.00	.00	.00	O/S CONT.- I & I	.00	.00	.00	.00	.00
.00	1,500.00	.00	1,500.00-	O/S CONT.-MAINT. OF COLLECTION LINES	.00	1,500.00	.00	1,500.00-	100.00-
13.02	1,248.00	.00	1,248.00-	MATERIALS - MAINT. OF METERS	13.02	1,248.00	.00	1,248.00-	100.00-
324.16	300.00	161.57	138.43-	SAFETY EQUIPMENT & SUPPLIES	324.16	300.00	161.57	138.43-	46.14-
3.88	75.00	14.52	60.48-	COMPUTER EXPENSE	3.88	75.00	14.52	60.48-	80.64-
45.91	123.00	25.56	97.44-	TRAINING EXPENSE	45.91	123.00	25.56	97.44-	79.22-
81.83	95.00	122.76	27.76	OFFICE SUPPLIES & STATIONARY	81.83	95.00	122.76	27.76	29.22
20.00	.00	21.62	21.62	DUES & SUBSCRIPTIONS	20.00	.00	21.62	21.62	.00
326.49	378.00	178.17	199.83-	COMMUNICATION SERVICES	326.49	378.00	178.17	199.83-	52.87-
2,705.20	3,159.00	2,451.00	708.00-	TRANSPORTATION	2,705.20	3,159.00	2,451.00	708.00-	22.41-
294.11	475.00	303.82	171.18-	TRAVEL & PERSONAL EXPENSES	294.11	475.00	303.82	171.18-	36.04-
71.65	225.00	111.36	113.64-	MAINT. OF GENERAL PLANT	71.65	225.00	111.36	113.64-	50.51-
25,879.76	53,881.00	36,238.86	17,642.14-	Total Collection Expenses	25,879.76	53,881.00	36,238.86	17,642.14-	32.74-
				Customer Account Expenses					
1,599.83	3,746.00	2,534.58	1,211.42-	SUPERVISION	1,599.83	3,746.00	2,534.58	1,211.42-	32.34-
10,492.39	17,021.00	16,500.50	520.50-	LABOR-CUSTOMER RECORDS	10,492.39	17,021.00	16,500.50	520.50-	3.06-
.00	.00	.00	.00	SAFETY EQUIPMENT & SUPPLIES	.00	.00	.00	.00	.00
389.01	258.00	47.08	210.92-	STATIONARY & SUPPLIES	389.01	258.00	47.08	210.92-	81.75-
.00	.00	.00	.00	POSTAGE	.00	.00	.00	.00	.00
7,801.19	1,696.00	2,217.75	521.75	COMPUTER EXPENSE	7,801.19	1,696.00	2,217.75	521.75	30.76
42.17	163.00	41.64	121.36-	TRAINING EXPENSE	42.17	163.00	41.64	121.36-	74.45-
.00	.00	.00	.00	DUES & SUBSCRIPTIONS	.00	.00	.00	.00	.00
117.22	260.00	168.38	91.62-	COMMUNICATION SERVICES	117.22	260.00	168.38	91.62-	35.24-
56.67	70.00	56.00	14.00-	MAINT OF GENERAL PLANT	56.67	70.00	56.00	14.00-	20.00-
71.52	126.00	69.25	56.75-	TRAVEL & PERSONAL SERVICES	71.52	126.00	69.25	56.75-	45.04-
1,240.51	2,003.00	2,181.15	178.15	LABOR METER READING	1,240.51	2,003.00	2,181.15	178.15	8.89
67.25	72.00	41.62	30.38-	SUPPLIES - METER READING	67.25	72.00	41.62	30.38-	42.19-
397.15	468.00	815.66	347.66	TRANSPORTATION	397.15	468.00	815.66	347.66	74.29
4,082.11	7,400.00	4,902.06	2,497.94-	EMPLOYEE BENEFITS - CUST ACCT	4,082.11	7,400.00	4,902.06	2,497.94-	33.76-
2,668.82	3,100.00	5,670.28	2,570.28	OUTSIDE SERVICES	2,668.82	3,100.00	5,670.28	2,570.28	82.91

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Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
29,025.84	36,383.00	35,245.95	1,137.05-	Total Customer Account Expenses	29,025.84	36,383.00	35,245.95	1,137.05-	3.13-
				Administration & General Expenses					
4,383.80	3,723.00	3,995.38	272.38	SALARIES - GENERAL MANAGEMENT	4,383.80	3,723.00	3,995.38	272.38	7.32
2,632.85	5,753.00	4,159.87	1,593.13-	SALARIES - ACCOUNTING	2,632.85	5,753.00	4,159.87	1,593.13-	27.69-
1,018.07	1,651.00	1,600.57	50.43-	SALARIES - OTHER	1,018.07	1,651.00	1,600.57	50.43-	3.05-
.00	2,488.00	2,492.58	4.58	SALARIES - ENGINEERING	.00	2,488.00	2,492.58	4.58	.18
2,548.56	4,425.00	2,759.13	1,665.87-	EMPLOYEE BENEFITS	2,548.56	4,425.00	2,759.13	1,665.87-	37.65-
.00	.00	.00	.00	CWIP FUTA & SUTA EXPENSE	.00	.00	.00	.00	.00
82.50	160.00	104.06	55.94-	COMPUTER EXPENSE	82.50	160.00	104.06	55.94-	34.96-
848.13	366.00	66.00	300.00-	TRAINING EXPENSE	848.13	366.00	66.00	300.00-	81.97-
739.28	1,120.00	782.00	338.00-	OFFICE SUPPLIES & STATIONARY	739.28	1,120.00	782.00	338.00-	30.18-
169.60	210.00	202.60	7.40-	DUES & SUBSCRIPTIONS	169.60	210.00	202.60	7.40-	3.52-
1,182.88	840.00	2,000.92	1,160.92	COMMUNICATION SERVICES	1,182.88	840.00	2,000.92	1,160.92	138.20
739.05	841.00	720.27	120.73-	TRANSPORTATION COSTS	739.05	841.00	720.27	120.73-	14.36-
.00	116.00	440.44	324.44	TRAVEL & PERSONAL EXPENSE	.00	116.00	440.44	324.44	279.69
4,112.81	24,813.00	36,801.62	11,988.62	OUTSIDE SERVICES	4,112.81	24,813.00	36,801.62	11,988.62	48.32
36.00	260.00	12.46	247.54-	POSTAGE	36.00	260.00	12.46	247.54-	95.21-
781.02	800.00	738.54	61.46-	PUBLIC RELATIONS	781.02	800.00	738.54	61.46-	7.68-
.00	1,600.00	1,299.20	300.80-	EMPLOYEE RELATIONS	.00	1,600.00	1,299.20	300.80-	18.80-
.00	.00	.00	.00	PAYROLL TAX EXPENSE	.00	.00	.00	.00	.00
.00	.00	.00	.00	CONTRIBUTIONS	.00	.00	.00	.00	.00
2,882.52	2,753.00	2,752.96	.04-	INSURANCE	2,882.52	2,753.00	2,752.96	.04-	.00
93.31	120.00	93.74	26.26-	OFFICE EQUIPMENT RENTAL	93.31	120.00	93.74	26.26-	21.88-
3,756.54	1,710.00	1,317.92	392.08-	MAINT. OF GENERAL PLANT	3,756.54	1,710.00	1,317.92	392.08-	22.93-
.00	.00	.00	.00	LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00
.00	.00	.00	.00	GAIN/LOSS-CONTRIBUTIONS IN AID OF C	.00	.00	.00	.00	.00
.00	44.00	.00	44.00-	SAFETY EQUIPMENT & SUPPLIES	.00	44.00	.00	44.00-	100.00-
.00	.00	.00	.00	POSTAGE	.00	.00	.00	.00	.00
.00	34.00	18.64	15.36-	SUPPLIES - ENGINEERING	.00	34.00	18.64	15.36-	45.18-
26,006.92	53,827.00	62,358.90	8,531.90	Total Admin & General Expenses	26,006.92	53,827.00	62,358.90	8,531.90	15.85
				Pretreatment Expenses					
590.54	942.00	920.58	21.42-	SUPERVISORY WAGES	590.54	942.00	920.58	21.42-	2.27-
4,451.63	7,926.00	7,530.94	395.06-	LABOR - PRETREATMENT	4,451.63	7,926.00	7,530.94	395.06-	4.98-
1,542.11	2,882.00	1,983.75	898.25-	EMPLOYEE BENEFITS	1,542.11	2,882.00	1,983.75	898.25-	31.17-
1,840.00	400.00	2,662.00	2,262.00	LABORATORY EXPENSES - PRETREATMENT	1,840.00	400.00	2,662.00	2,262.00	565.50
8,424.28	12,150.00	13,097.27	947.27	Total Pretreatment Expenses	8,424.28	12,150.00	13,097.27	947.27	7.80
				Interest Charges					
.00	.00	.00	.00	DEBT SERVICE 2012 BOND	.00	.00	.00	.00	.00
.00	.00	.00	.00	INTEREST REVENUE BONDS	.00	.00	.00	.00	.00
.00	.00	.00	.00	PAYING AGENT FEES	.00	.00	.00	.00	.00
.00	.00	.00	.00	INTEREST 2012 BOND	.00	.00	.00	.00	.00
.00	.00	.00	.00	Total Interest Charges	.00	.00	.00	.00	.00



City Corporation  
Sewer System Only  
July 31, 2013

8/15/13

Statement of Income

Page 4

C U R R E N T M O N T H				Y E A R T O D A T E					
Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
95,700.00	106,584.00	106,584.00	.00	Depreciation & Amortization DEPRECIATION	95,700.00	106,584.00	106,584.00	.00	
95,700.00	106,584.00	106,584.00	.00	Total Depreciation & Amortization	95,700.00	106,584.00	106,584.00	.00	
274,457.23	378,818.00	346,191.80	32,626.20-	Total Operating & Maint Expenses	274,457.23	378,818.00	346,191.80	32,626.20-	8.61-
66,184.83	32,568.00-	11,959.62-	20,608.38	Total Income (Loss) from Operations	66,184.83	32,568.00-	11,959.62-	20,608.38	63.28-
				Other Income & Expenses					
.00	.00	.00	.00	COSTS OF MERCHANDISING & JOBBING	.00	.00	.00	.00	
229.62	500.00	574.49	74.49	INTEREST INCOME	229.62	500.00	574.49	74.49	14.90
.00	.00	.00	.00	MISC. OPERATING REVENUE	.00	.00	.00	.00	
229.62	500.00	574.49	74.49	Total Other Income & Expenses	229.62	500.00	574.49	74.49	14.90
66,414.45	32,068.00-	11,385.13-	20,682.87	Total City Sewer Income (Loss)	66,414.45	32,068.00-	11,385.13-	20,682.87	64.50-

City Corporation  
Con-Agra Wastewater Plant  
July 31, 2013

8/15/13

Statement of Income

Page 1

C U R R E N T M O N T H				Y E A R T O D A T E					
Prior Year	Budget	Actual	Variance		Prior Year	Budget	Actual	Variance	Variance %
Revenues									
82,008.63	101,466.00	85,146.96	16,319.04-	CON AGRA REVENUE	82,008.63	101,466.00	85,146.96	16,319.04-	16.08-
82,008.63	101,466.00	85,146.96	16,319.04-	Total Operating Income	82,008.63	101,466.00	85,146.96	16,319.04-	16.08-
Operating & Maintenance Expenses									
Pumping Expenses									
4,668.21	4,400.00	5,615.22	1,215.22	POWER PURCHASES FOR PUMPING	4,668.21	4,400.00	5,615.22	1,215.22	27.62
.00	.00	.00	.00	OTHER UTILITY PURCHASES	.00	.00	.00	.00	.00
4,668.21	4,400.00	5,615.22	1,215.22	Total Pumping Expenses	4,668.21	4,400.00	5,615.22	1,215.22	27.62
Treatment Expenses									
1,069.80	1,751.00	1,762.72	11.72	SUPERVISORY WAGES	1,069.80	1,751.00	1,762.72	11.72	.67
15,495.40	25,194.00	24,897.36	296.64-	LABOR	15,495.40	25,194.00	24,897.36	296.64-	1.18-
435.89	837.00	799.04	37.96-	LABOR - LABORATORY	435.89	837.00	799.04	37.96-	4.54-
.00	15.00	27.23	12.23	MATERIALS - TREATMENT EQUIPMENT	.00	15.00	27.23	12.23	81.53
3.54	15.00	9.35	5.65-	SAFETY EQUIPMENT & SUPPLIES	3.54	15.00	9.35	5.65-	37.67-
.00	21.00	.00	21.00-	TRAINING EXPENSE	.00	21.00	.00	21.00-	100.00-
.00	.00	.00	.00	DUES & SUBSCRIPTIONS	.00	.00	.00	.00	.00
.00	15.00	.00	15.00-	COMMUNICATION SERVICES	.00	15.00	.00	15.00-	100.00-
6.25	125.00	.00	125.00-	TRANSPORTATION	6.25	125.00	.00	125.00-	100.00-
8.24	20.00	14.63	5.37-	TRAVEL & PERSONAL EXPENSES	8.24	20.00	14.63	5.37-	26.85-
.00	.00	.00	.00	MATERIALS - TREATMENT EQUIPMENT	.00	.00	.00	.00	.00
.00	.00	.00	.00	O/S CONT.-TREATMENT EQUIPMENT	.00	.00	.00	.00	.00
23,053.33	18,500.00	14,959.20	3,540.80-	CHEMICAL EXPENSE	23,053.33	18,500.00	14,959.20	3,540.80-	19.14-
1,335.80	1,750.00	216.73	1,533.27-	MATERIALS - TREATMENT EQUIPMENT	1,335.80	1,750.00	216.73	1,533.27-	87.62-
19,698.34	25,000.00	22,952.20	2,047.80-	O/S CONT.-TREATMENT EQUIPMENT	19,698.34	25,000.00	22,952.20	2,047.80-	8.19-
.00	30.00	56.13	26.13	SAFETY EQUIPMENT & SUPPLIES	.00	30.00	56.13	26.13	87.10
.00	6,000.00	.00	6,000.00-	LABORATORY EXPENSES	.00	6,000.00	.00	6,000.00-	100.00-
61,106.59	79,273.00	65,694.59	13,578.41-	Total Treatment Expenses	61,106.59	79,273.00	65,694.59	13,578.41-	17.13-
Administration & General Expenses									
1,906.00	1,619.00	1,737.12	118.12	SALARIES - GENERAL MANAGEMENT	1,906.00	1,619.00	1,737.12	118.12	7.30
290.86	523.00	457.29	65.71-	SALARIES - OTHERS	290.86	523.00	457.29	65.71-	12.56-
878.26	1,794.00	1,372.10	421.90-	SALARIES - ACCOUNTING	878.26	1,794.00	1,372.10	421.90-	23.52-
.00	1,082.00	1,083.73	1.73	SALARIES - ENGINEERING	.00	1,082.00	1,083.73	1.73	.16
5,758.28	10,660.00	7,259.67	3,400.33-	EMPLOYEE BENEFITS - ADMIN & GEN	5,758.28	10,660.00	7,259.67	3,400.33-	31.90-
1.50	10.00	30.42	20.42	COMPUTER EXPENSE	1.50	10.00	30.42	20.42	204.20
.00	30.00	532.34	502.34	TRAINING EXPENSE	.00	30.00	532.34	502.34	1,674.47
.00	100.00	103.89	3.89	OFFICE SUPPLIES & STATIONARY	.00	100.00	103.89	3.89	3.89
.00	.00	.00	.00	DUES & SUBSCRIPTIONS	.00	.00	.00	.00	.00
363.70	225.00	300.14	75.14	COMMUNICATION SERVICES	363.70	225.00	300.14	75.14	33.40
151.94	220.00	155.76	64.24-	TRANSPORTATION	151.94	220.00	155.76	64.24-	29.20-
262.96	400.00	243.52	156.48-	TRAVEL & PERSONAL EXPENSES	262.96	400.00	243.52	156.48-	39.12-



Cash Funds On Hand  
July 31, 2013

Account Number	Account Description	Balance	Prior Yr. Balance
01.01.050.126000	Funding of Capital Projects DEPRECIATION FUND	8,028,192.80	7,201,691.80
01.02.050.125200	2012 REVENUE BOND FUND	181,316.18	
01.02.050.127300	2012 CONSTRUCTION BOND FUND	8,276,373.34	
01.01.050.126200	Water Certificate of Deposit CITY CORP WATER RESERVE FUND - CD	496,936.90	494,468.32
01.01.050.127000	Employee Retirement Funds RETIREMENT FUND	225,862.90	220,635.73
01.02.050.128000	Sewer Certificate of Deposit REVENUE BOND RESERVE FUND CD	475,389.52	472,627.27
01.01.050.131100	Saving Account - Revenue Deposits REVENUE FUND	457,872.52	1,470,382.04
01.01.050.131125	Outfall Sewer Line Cert of Deposit REVENUE FUND CD	3,676,956.02	3,657,254.94
01.01.050.131200	Checking Account OPERATIONS & MAINT. FUND - GENERAL	502,809.21	173,700.73
01.01.050.131300	City of RSVL. Lease Payment OPERATIONS & MAINT. FUND - SURCHARG	29,108.01	32,987.86
01.01.050.135100	Petty Cash PETTY CASH	900.00	900.00
01.02.050.135100	PETTY CASH	100.00	100.00
01.01.050.135200	Front Office Operations CASH ON HAND	1,125.00	1,125.00
	Total Cash Funds on Hand	22,352,942.40	13,725,873.69

**Board Item # 4**

**Item Description:** General Manager's Report

**Discussion:** An update will be provided to the Board on several key items addressed during the last month. Progress will be noted for discussion.

**Recommendation:** No action required.

General Manager's Report  
August 20<sup>th</sup>, 2013

1. Changes to our computer network – City Corporation staff has met with our computer network programmer/consultant, ADS, over the past few weeks and have made some changes that will improve our customer service, reduce hardware and software maintenance costs and improve our disaster recovery process. Such changes involve eliminating certain servers by moving select data/software to cloud servers, which not only eliminates the need to purchase and maintain the hardware, but also provides a safeguard against local disasters. We are also in the process of converting to a commercial preventive maintenance software package that will allow for easier data management and work order development/generation. We will continue to look for ways to improve our computer network and reduce overall expenses.
2. CMOM Conference – Lance Bartlett, Randy Bradley and I will be attending the Annual CMOM Conference which is sponsored by EPA. This conference is specifically targeted towards wastewater systems that are currently under Administrative Orders. It is a great chance for us to meet those individuals with EPA that are involved with the administration of our order and to also network with many others who find themselves in similar situations. There will be several presentations from other wastewater systems that discuss their ideas and efforts related to the way they are approaching their CAO. On a side note, the City of Hot Springs will be presenting this year and will outline the steps that have been taken over the past several years, a project which I was very much a part of. Representatives from the engineering firms that are working on our CAO will be in attendance as well. I feel that this is a great opportunity to meet others in our situation and learn from their mistakes and successes. Moreover, I believe our attendance goes a long way with EPA and confirms our dedication to addressing our CAO.
3. Compost Facility Visits – Staff has made visits to composting facilities in Hot Springs and Bentonville to look at the possibility of processing our wastewater sludge in cooperation with the city's composting facility to achieve Class A compost that can be given away to the public. We are in the process of selecting a firm to develop a study to look at alternatives for achieving Class A biosolids, which includes composting.
4. The City of Russellville has been selected as a finalist for possible location of a Veterans Administration Home at Tyler Road and 6<sup>th</sup> Street. Included in the list of items that are being offered by the city and the Arkansas Valley Alliance is free water and wastewater service for the first three years and discounted water and wastewater service for 2 or 3 years after that. Payment for such services would be made through the Arkansas Valley Alliance on behalf of the VA Home. City Corporation has not offered to provide any free or discounted services for this project.

5. Staffing Items – Due to excessive employee turnover in our Construction Division, staff has begun to analyze this department and plans to develop a report that would make recommendations regarding items that are identified as contributing factors. These items will likely include wages, uniforms, working conditions, on-call processes, etc. Our goal is to establish a Construction Division that can employ and retain quality skilled employees that are dedicated to providing a high level of service to our customers. Currently, the time spent training new employees alone is taking a toll on the morale as well as overall productivity. We are very concerned of the large experience gap between the new employees and the few who have been here for 20+ years, most of which will be retiring in the relatively near future.
  
6. Also visited/attended:
  - a. Met with water meter vendors/installers regarding remote metering technology
  - b. Staff met to finalize the proposed Human Resources Policy Manual which we plan to present to the Board at the September meeting.
  - c. Staff worked a City Corporation booth at the Business Expo
  - d. Sales Tax Meetings
  - e. Attended Arkansas Valley Alliance meetings
  - f. Provided appreciation lunch to staff at Wastewater Plant and Construction Division

**Board Item No. 5**

**Item Description:** Capital Project Status Report

**Discussion:** Project Status will be reported on for current City Corporation projects.

**Recommendation:** No action required.



## **August 2013 Capital Projects Status Report**

1. Water Treatment Plant Alum Storage Building: Garver received approval of plans and specifications from the Arkansas Health Department. Garver will advertise the project for bidding when directed by City Corporation. Project is on hold by City Corporation.
2. PCW Lime Scales: City Corporation has placed on hold until it is determined if lime system will be compatible with new plant modifications.
3. I-40 Water and Sewer: Garver has completed the design of the water line and project is ready for bidding. Sewer line portion of the project is on hold until City Corporation completes overall system study.
4. 23<sup>rd</sup> Street Gravity Line: This project is on today's agenda for Board consideration. If the contract is approved, the Contractor is prepared to begin work shortly. Garver will be providing Construction Administration/Observation in conjunction with City Corporation for the project. This project has a construction contract length of 120 consecutive calendar days.
5. Carbon Feed System Replacement: The Contract has been awarded to Instrument and Supply of Hot Springs, Arkansas to provide the equipment and labor to replace this system. The installation of the new system is nearing completion and is expected to operational soon.
6. Western Hills Painting Project: This project has been suspended due to weather until the fall of 2013. Once the Contractor mobilized and was ready to begin work, the tank began sweating due to the increase in air temperature and humidity levels. While the tank is sweating, the contractor is unable to apply the coatings to the tank surface. The plan is to have the Contractor resume work this fall when the temperatures are lower and the tank stops sweating. We should know next board meeting when the project will resume
7. Western Hills Pump Replacement: The electrical contractor is schedule to install electrical panel and wiring in preparation of pump delivery. The pump is being manufactured and should be complete shortly. We are waiting on a delivery date. On the day of delivery, City Corp staff will remove the roof, Layne Pump with install and align pump, and our staff will complete a small amount of piping in a day. The pump should only be out of service for 8-10 hours.
8. Local Developments / Construction: City Corporation staff is currently monitoring (31) local developments at this time. The breakout for these projects has been included

## Current Project Developments

We are currently monitoring the following project developments. A project development is considered any addition or removal of a water or sewer main or an appurtenance there of. For the purpose of this report, the following shall be defined as listed:

1. Commercial Property – a main extension for the purpose of providing service to one commercial customer.
2. Residential Property – a main extension for the purpose of providing service to one residential customer.
3. Subdivision Residential – a main extension for the purpose of providing service to a development of 2 or more lots (an actual subdivision).
4. Subdivision Commercial – a main extension for the purpose of providing service to a development of 2 or more lots (an actual commercial development).

<u>Water Only Main Extension:</u>	<u>Count:</u>	<u>Project Number:</u>
Commercial Property:	1	98-267
Residential Property:	0	
Subdivision Residential:	1	98-258
Replacement:	4	97-188; 97-229; 97-231; 97-232
<u>Sewer Only Main Extension:</u>		
Commercial Property:	2	98-268; 98-269
Residential Property:	0	
Subdivision Residential:	0	
Replacement	6	97-186; 97-218; 97-222; 97-225; 97-230; 97-233
Relocation	1	98-266
<u>Private Fire line Main Extension:</u>		
Commercial Property:	8	97-226; 97-227; 97-228; 97-234; 97-235; 97-236; 97-237; 97-238
<u>Water &amp; Sewer Main Extensions:</u>		
Commercial Property:	2	98-243; 98-244
Residential Property:	0	
Subdivision Commercial:	0	
Subdivision Residential:	6	98-261; 98-262; 98-263; 98-264; 98-270; 98-271
<u>Total Developments under Supervision:</u>		
Commercial Private Fire	8	
Commercial Property:	3	
Residential Property:	1	
Subdivision Commercial:	2	
Subdivision Residential:	6	
Relocation Projects	11	
<b>Total:</b>	<b>31</b>	

## CITY CORPORATION PROJECT STATUS REPORT DEVELOPER PROJECTS

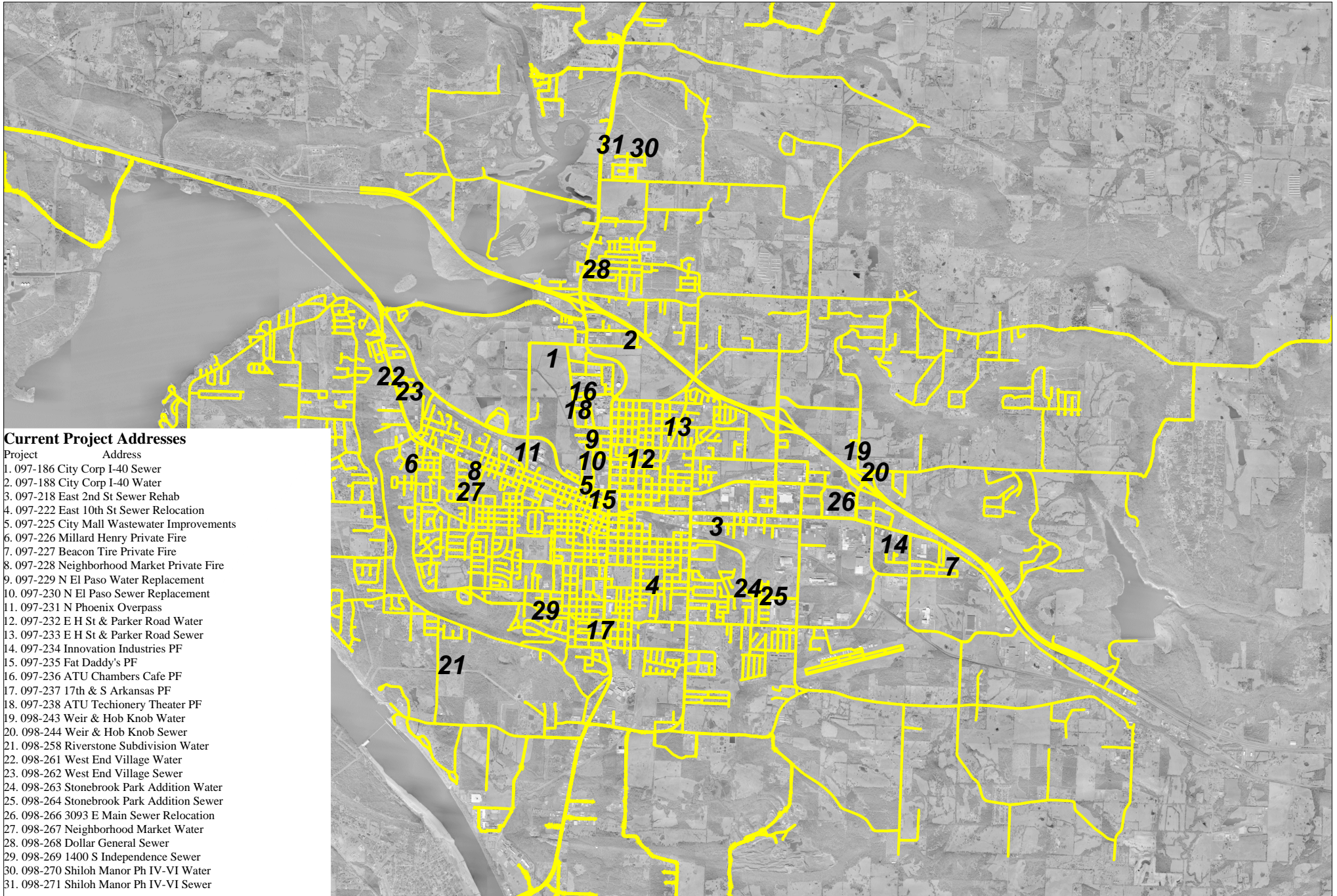
AS OF AUGUST 1, 2013

	PROJECT #	TITLE	DEVELOPER	CONTRACTOR	STATUS DESCRIPTION
1	097-226	Millard Henry PF	Millard Henry Clinic	Lum Cossey	Testing
2	097-227	Beacon Tire PF	Beacon Tire	Northwest Fire Protection	Installing Mains
3	097-228	Neighborhood Market PF	Wal-Mart	N/A at this time	Waiting on election
4	097-234	Inovation Industries	Inovation Industries	AR Auto Sprinkler	Approved
5	097-235	Fat Daddy's BBQ	Frank Griffin Oil		Approved
6	097-236	ATU Chambers Café PF	ATU	SimplexGrinnell	Testing
7	097-237	W 17th & S AR	Ban Rus	Arbest Fire Protection	Approvals
8	097-238	ATU Techionery Theater PF	ATU	Dunk Fire Protection	Approvals
9	098-243	Weir & Hob Knob Water	Russellville Reality	N/A at this time	ADH Extension till 5/14
10	098-244	Weir & Hob Knob Sewer	Russellville Reality	N/A at this time	ADH Extension till 5/14
11	098-258	Riverstone Subdivision Water	Alan Covington	Alan Covington	Waiting on final cost
12	098-261	West End Village Water	West End Village Partnership	Willis Parks Const	Waiting on final cost
13	098-262	West End Village Sewer	West End Village Partnership	Willis Parks Const	Waiting on final cost
14	098-263	Stonebrook Park Water	Russellville Housing Partners	Cobas	Installing Mains
15	098-264	Stonebrook Park Sewer	Russellville Housing Partners	Cobas	Installing Mains
16	098-266	3093 E Main Sewer Relocation	DDR	Red Stone	Plans approved 4/13
17	098-267	Neighborhood Market Water	Wal-Mart	N/A at this time	Waiting on election
18	098-268	Dollar General Sewer	Dollar General	N/A at this time	Plans approved 6/13
19	098-269	1400 S Independence Sewer	Eddie Rood	N/A at this time	Plans approved 7/13
20	098-270	Shiloh Manor Ph IV-VI Water	Bucky Croom	Jeff Duncan Const.	Installing Mains
21	098-271	Shiloh Manor Ph IV-VI Sewer	Bucky Croom	Jeff Duncan Const.	Installing Mains

## CITY CORPORATION PROJECTS CAPITAL PROJECTS

AS OF AUGUST 1, 2013

	PROJECT #	TITLE	DEVELOPER	CONTRACTOR	STATUS DESCRIPTION
1	097-186	City Corp I-40 Sewer	City Corporation	N/A at this time	Planning
2	097-188	City Corp I-40 Water	City Corporation	N/A at this time	Plans reviewed
3	097-218	East 2nd St Sewer Rehab	City Corporation	Kajacs Contractors	Work underway
4	097-222	East 10th St Sewer Rehab	City Corporation	N/A at this time	Waiting on Railroad Permit
5	097-225	City Mall Wastewater Improv	City Corporation	N/A at this time	Plans approved 12/12
6	097-229	N El Paso Water Replacement	City Corporation	Willis Parks Const	Plans approved 5/13
7	097-230	N El Paso Sewer Replacement	City Corporation	Willis Parks Const	plans approved 5/13
8	097-231	N Phoenix Overpass	City Corporation	Willis Parks Const	Sampling
9	097-232	E H St & Parker Rd Water	City Corporation	Willis Parks Const	Work underway
10	097-233	E H St & Parker Rd Sewer	City Corporation	Willis Parks Const	Work underway



**Current Project Addresses**

Project	Address
1.	097-186 City Corp I-40 Sewer
2.	097-188 City Corp I-40 Water
3.	097-218 East 2nd St Sewer Rehab
4.	097-222 East 10th St Sewer Relocation
5.	097-225 City Mall Wastewater Improvements
6.	097-226 Millard Henry Private Fire
7.	097-227 Beacon Tire Private Fire
8.	097-228 Neighborhood Market Private Fire
9.	097-229 N El Paso Water Replacement
10.	097-230 N El Paso Sewer Replacement
11.	097-231 N Phoenix Overpass
12.	097-232 E H St & Parker Road Water
13.	097-233 E H St & Parker Road Sewer
14.	097-234 Innovation Industries PF
15.	097-235 Fat Daddy's PF
16.	097-236 ATU Chambers Cafe PF
17.	097-237 17th & S Arkansas PF
18.	097-238 ATU Techionery Theater PF
19.	098-243 Weir & Hob Knob Water
20.	098-244 Weir & Hob Knob Sewer
21.	098-258 Riverstone Subdivision Water
22.	098-261 West End Village Water
23.	098-262 West End Village Sewer
24.	098-263 Stonebrook Park Addition Water
25.	098-264 Stonebrook Park Addition Sewer
26.	098-266 3093 E Main Sewer Relocation
27.	098-267 Neighborhood Market Water
28.	098-268 Dollar General Sewer
29.	098-269 1400 S Independence Sewer
30.	098-270 Shiloh Manor Ph IV-VI Water
31.	098-271 Shiloh Manor Ph IV-VI Sewer

## **Board Item # 6**

**Item Description:** Operating Reports

**Discussion:** Status of system operations will be presented for Board discussion. Reports presented will address the Pollution Control Works Facility, Inflow and Infiltration program, Water Plant, and system statistical information.

**Recommendation:** No action required.

July 2013  
Operating Report

Wastewater

City Corporation processed 1,008,550 gallons of sludge during the month of July 2013. All three storm water basins are currently empty. Maintenance crews have completed their regular maintenance tickets for the month. Plant staff continues to be busy with painting and mowing. VEI set their job trailer up and started to work on the Dechlorination project February 12, 2013. Archer Western move their job trailer in and began work on Schedule 11 Nitrate removal July 2013.

Sewer Lift Stations: All of the maintenance tickets along with the pump station alarm checks were completed during the month of July 2013. Staff cleaned all air release valves at the Prairie Creek sewer pump station. Made repairs to three grinder pumps. Placed an order for a new replacement impeller for one of the three pumps at Main Street sewer lift station.

Wastewater treated for July 2013	115,578,000 gallons
Wastewater treated for July 2012	125,102,000 gallons

Rain Events: 4 days for 2.00" in July 2013 and 3 days for 2.15" in July 2012.

Inflow and Infiltration

Staff replaced 27 feet of 4 inch, 2 feet of 6 inch defective sewer pipe during July 2013. They root hogged and stripped grease from 2,554 feet of sewer mains and checked the condition of 37 sewer taps with 6 defects found.

The Rover X camera was run for 2,678 feet. The push camera was run for 560 feet.

Water Treatment Plant

Plant operations are doing well. All online meters at the WTP were calibrated by our staff during the month of July 2013. Our maintenance staff completed all the regular monthly maintenance tickets at the plant. Have ordered two replacement turbines for the Super Pulsator, should receive them in about six weeks. Operators busy with mowing at the plant.

Water treated for July 2013	288,057,000 gallons
Water treated for July 2012	323,033,000 gallons

In July 2013 the filters were washed **13** times requiring 1.4 million gallons of water. This calculates to an average wash of 107,692 gallons / wash.

#### Water Pump Stations and Tanks

Maintenance staff completed all of the monthly maintenance tickets at the water stations and tank sites for the month of July 2013. Repairs for the month was rebuilding one of the water pump motors and replacement of the exhaust fan at Sewer station A.

#### Huckleberry Creek Reservoir

The elevation of the Reservoir is at 456.1 (**4.2 feet down**). The lake was 9.9 feet down this time last year. Maintenance tickets for the month of July 2013 were completed. The new carbon feeder is being installed. Lake Samples were collected at each gate **July 19**, 2013. All samples appear to be fine. The temperature of the lake at the surface is 84.7 Fahrenheit and 56.1 Fahrenheit at the bottom.

## **Statistical Report**

### **Water Treatment Plant**

Produced	288,057,000 Gallons
Plant Usage	5,606,000 Gallons
To Distribution	282,451,000 Gallons
System Usage	3,660,000 Gallons
Available for Sale	278,791,000 Gallons
Total Water Metered For Sale	251,700,000 Gallons
Unaccounted For	27,091,000 Gallons
12 Month to Date Average Percent Unaccounted For	13.46%
Maximum Day Consumption	11,034,000 Gallons
Average Day Consumption	9,292,000 Gallons
Customer Growth (July 2012 compared to July 2013)	+2.87%
Number of Customers: July 2012 (11,988) July 2013 (12,333)	

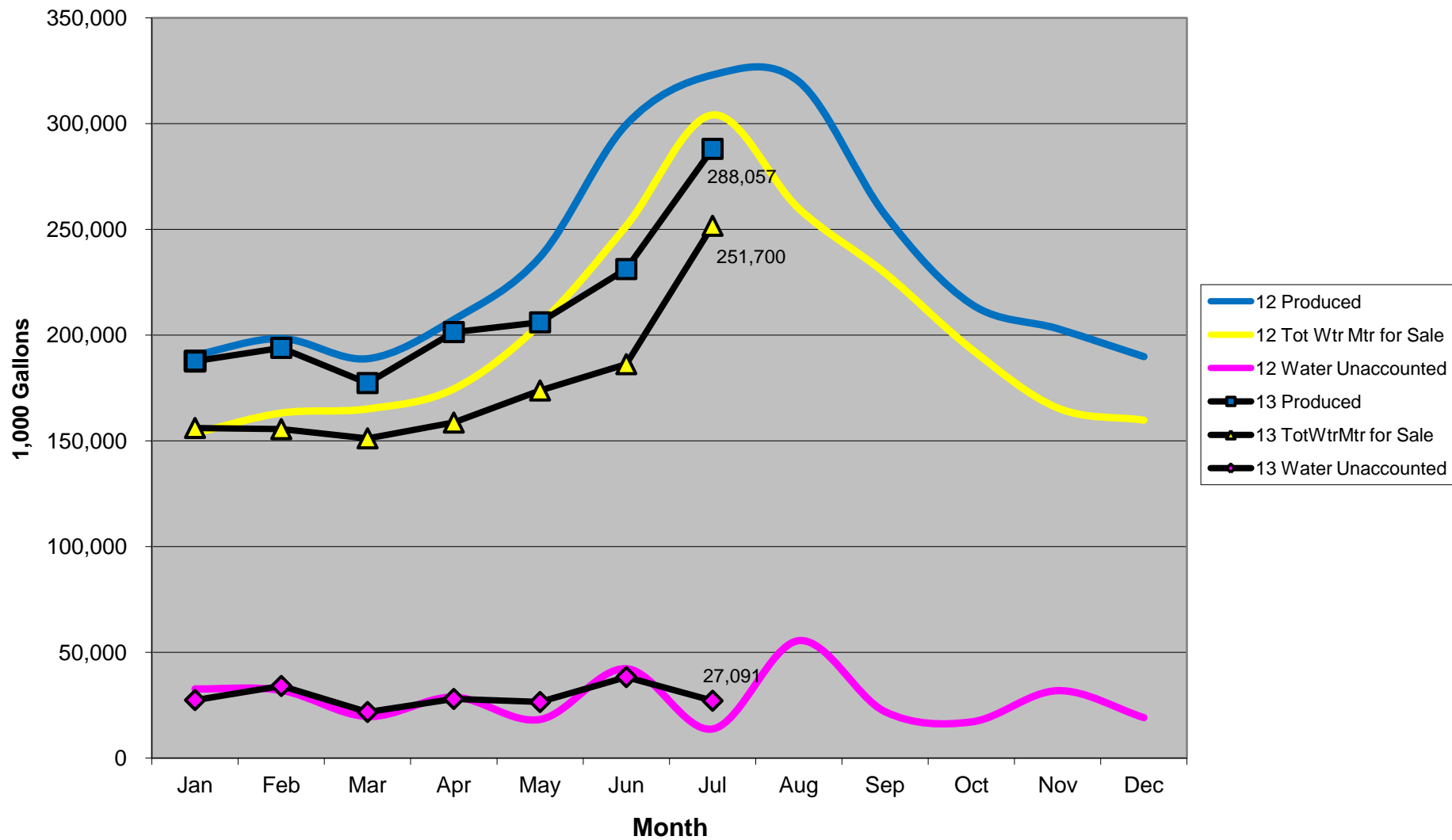
### **Wastewater Treatment Plant**

Gallons Treated	115,578,000 Gallons
Maximum Daily Flow	4,848,000 Gallons
Average Daily Flow	3,799,000 Gallons
Customer Growth (July 2012 compared to July 2013)	+ 1.93%
Number of Customers: July 2012 (10,575) July 2013 (10,780)	
Violations:	1
Overflows	2
Wet Testing	3rd. Quarter results Pass



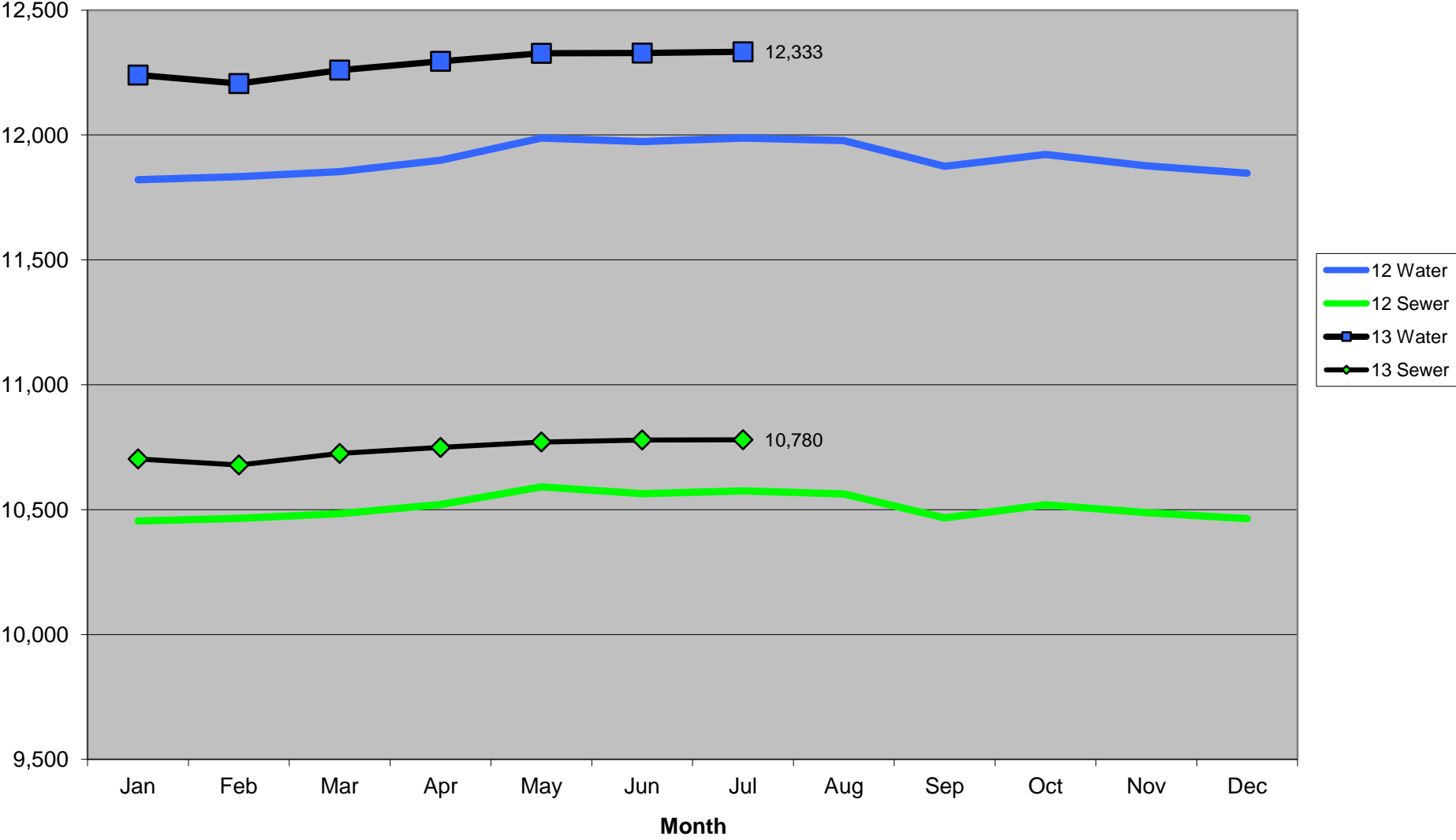
# Water Statistics

2012 - Present



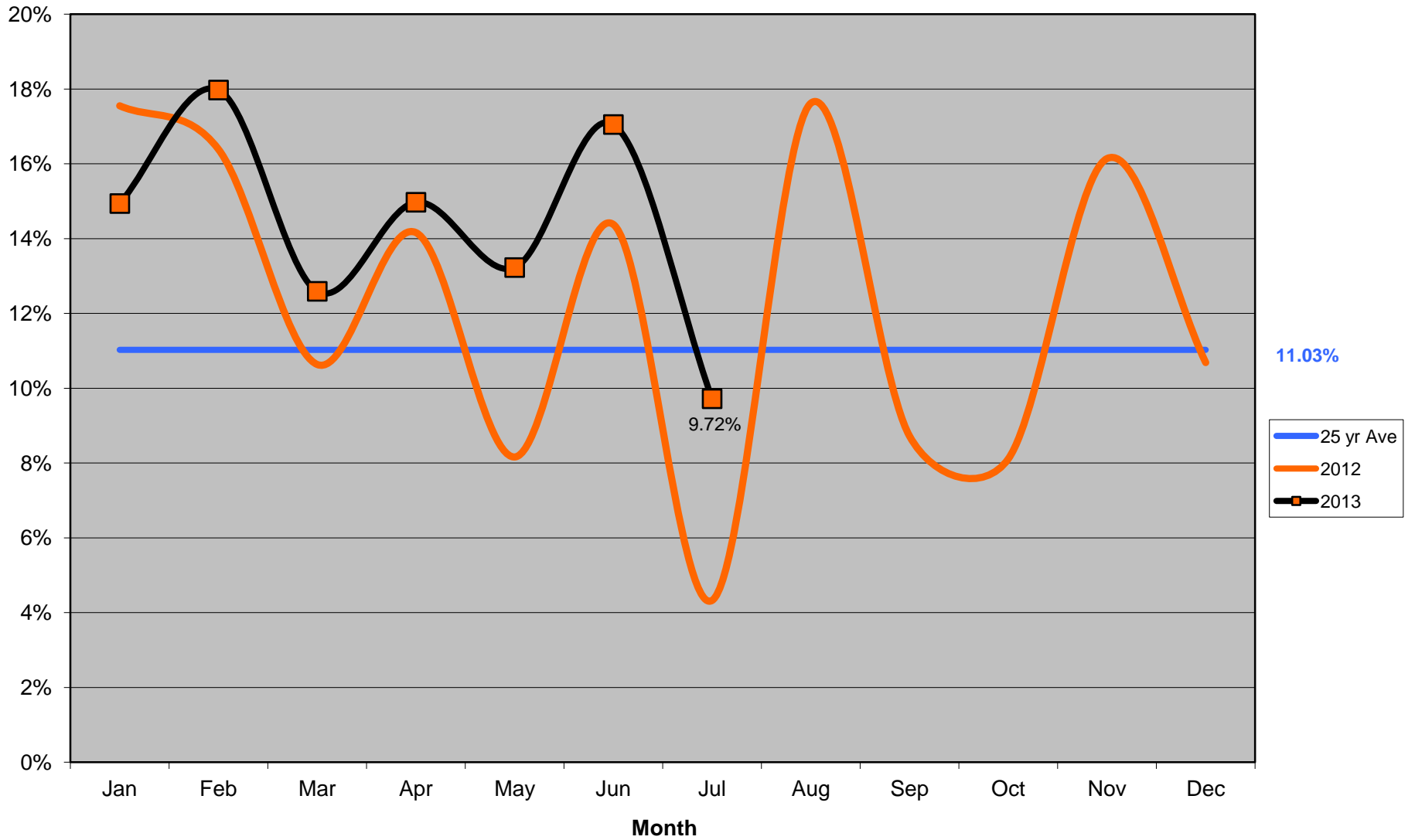
# Total Customers

2012 - Present



# Water Unaccounted Percentage

2012 - Present



## **Board Item #7a**

**Item Description:** Consideration of Bid for 23<sup>rd</sup> Street Wastewater Improvements

**Discussion:** Included in the packet is a bid tab and letter of recommendation from Garver regarding a project that will allow City Corporation to abandon a deteriorated wastewater lift station located at 23<sup>rd</sup> Street along the railroad tracks and convey the wastewater by gravity to an existing lift station located at 7T and Frankfort. We received three bids for the project, with the low bid of \$188,280.00 submitted by Duncan Construction of Russellville. Upon review of his bid, Mr. Duncan discovered a significant error in tabulating his final numbers and asked to withdraw his bid. The second bid was received from KAJACS Contractors in the amount of \$280,000.00. KAJACS is currently constructing the wastewater line replacement project along "B" and 2<sup>nd</sup> Streets and is performing well. The Engineer's estimate is \$396,00.00

**Recommendation:** Allow Duncan Construction to withdraw his bid without penalty and approve the second low bid from KAJACS Contractors in the amount of \$280,000.00 which is well within our current budget.



4701 Northshore Drive  
North Little Rock, AR 72118

TEL 501.376.3633  
FAX 501.372.8042

www.GarverUSA.com

July 29, 2013

Mr. Lance Bartlett, PE  
City Corporation

205 W. Third Place  
P.O. Box 3186  
Russellville, AR 72811

Re: 23<sup>rd</sup> Street Gravity Sewer Improvements  
Recommendation to Award

Dear Lance:

Three bids were opened for the above referenced project at the City Corporation office 10:00 AM, Monday July 22, 2013. The apparent low bid was submitted by Duncan Construction Company of Russellville, AR in the amount of \$188,280.00. This bid was less than the engineer's estimate of \$396,000.00. The other bids are shown in the table below.

23<sup>rd</sup> Street Gravity Sewer Improvements Bid Summary Table

<b>Bidder</b>	<b>Total Bid Amount</b>
Duncan Construction	\$188,280.00
KAJACS Contractors	\$280,000.00
Kirby Specialties	\$359,770.00

In our efforts of reviewing the bids, Garver contacted Duncan Construction to discuss the bids. This conversation revealed that Mr. Jeff Duncan had made a significant error in compiling his final numbers for the bid. Based on this error, Duncan Construction expressed the intent to withdraw his bid. Garver informed Duncan Construction that it is City Corporation's prerogative to call for the required 5% bid bond for withdrawing his bid after the time of opening. Mr. Duncan understood this procedure and remained in his decision to withdraw his bid.

Based on this information and after discussion with City Corporation staff, Garver contacted the second low bidder, KAJACS Contractors, Inc. of Poplar Bluff, MO. KAJACS is currently under contract with City Corporation for the construction of a separate gravity sewer project. Discussion with City Corporation staff indicated that KAJACS is performing this project in an acceptable manner and they would have no reservations regarding the ability of KAJACS to successfully execute the 23<sup>rd</sup> Street Gravity Sewer Improvements Project.

Mr. Bartlett  
07/29/2013  
Page 2 of 2

Therefore, Garver recommends the project be awarded to KAJACS Contractors, Inc. in the amount of \$280,000.00. We are available to discuss this recommendation and a date for their notice to proceed at your convenience. We appreciate the opportunity to assist the City Corporation with this project.

Sincerely,

GARVER, LLC

Aaron Stallmann, P.E.  
Project Manager

Attachment: Bid Tabulation

CC: Mr. Steve Mallett, Jr., PE  
Mr. Larry Collins  
Mr. Wallace Thomas – KAJACS

L:\2012\12018100 - RCC - 23rd Street Pump Station Improveme\Bidding\Recommendation of Award\Recommendation of Award - 23rd Street Gravity Sewer.doc

**CITY CORPORATION, RUSSELLVILLE, ARKANSAS  
23rd STREET GRAVITY SEWER IMPROVEMENTS  
BID TABULATION -SCHEDULE 1  
BID OPENING: JULY 22, 2013; TIME 10:00AM**

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		Duncan Construction Co		KAJACS Contractors Inc		Kirby Specialties	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	-	8" SDR 26 PVC GRAVITY SEWER 0'-10' DEEP	LF	2,350	\$45.00	\$105,750.00	\$20.00	\$47,000.00	\$35.00	\$82,250.00	\$26.00	\$61,100.00
2	-	8" SDR 26 PVC GRAVITY SEWER >10' DEEP	LF	1,165	\$60.00	\$69,900.00	\$22.00	\$25,630.00	\$42.00	\$48,930.00	\$84.00	\$97,860.00
3	-	4' DIAMETER MANHOLE, 0'-10' DEEP, PER EACH	EA	14	\$3,500.00	\$49,000.00	\$2,100.00	\$29,400.00	\$2,200.00	\$30,800.00	\$3,454.00	\$48,356.00
4	-	4' DIAMETER DROP MANHOLE, 0'-10' DEEP, PER EACH	EA	1	\$5,000.00	\$5,000.00	\$2,300.00	\$2,300.00	\$3,200.00	\$3,200.00	\$6,338.00	\$6,338.00
5	-	4' DIAMETER MANHOLE, ADDITIONAL DEPTH	VF	22	\$100.00	\$2,200.00	\$100.00	\$2,200.00	\$115.00	\$2,530.00	\$354.00	\$7,788.00
6	-	CONNECT TO EXISTING MANHOLE	EA	1	\$2,000.00	\$2,000.00	\$650.00	\$650.00	\$1,200.00	\$1,200.00	\$1,698.00	\$1,698.00
7	-	STANDARD BEDDING MATERIAL	CY	440	\$30.00	\$13,200.00	\$22.00	\$9,680.00	\$40.00	\$17,600.00	\$90.00	\$39,600.00
8	-	UNDERCUT BEDDING MATERIAL	CY	110	\$35.00	\$3,850.00	\$25.00	\$2,750.00	\$40.00	\$4,400.00	\$99.00	\$10,890.00
9	-	AHTD CLASS 7 CRUSHED STONE	CY	10	\$35.00	\$350.00	\$30.00	\$300.00	\$40.00	\$400.00	\$123.00	\$1,230.00
10	-	FLOWABLE BACKFILL	CY	30	\$45.00	\$1,350.00	\$120.00	\$3,600.00	\$185.00	\$5,550.00	\$141.00	\$4,230.00
11	-	FILL DIRT AND SAND	CY	35	\$35.00	\$1,225.00	\$16.00	\$560.00	\$20.00	\$700.00	\$60.00	\$2,100.00
12	-	CONCRETE ENCASEMENT FOR 8"	CY	10	\$200.00	\$2,000.00	\$140.00	\$1,400.00	\$235.00	\$2,350.00	\$243.00	\$2,430.00
13	-	HIGHWAY BORE AND ENCASEMENT FOR 8"	LF	123	\$250.00	\$30,750.00	\$270.00	\$33,210.00	\$365.00	\$44,895.00	\$350.00	\$43,050.00
14	-	OPEN CUT AND ENCASEMENT FOR 8"	LF	22	\$150.00	\$3,300.00	\$100.00	\$2,200.00	\$70.00	\$1,540.00	\$220.00	\$4,840.00
15	-	ASPHALT PAVEMENT REPAIR	SY	10	\$75.00	\$750.00	\$200.00	\$2,000.00	\$270.00	\$2,700.00	\$137.00	\$1,370.00
16	-	FENCE REMOVAL AND REPAIR	LF	40	\$40.00	\$1,600.00	\$10.00	\$400.00	\$30.00	\$1,200.00	\$41.00	\$1,640.00
17	-	EXISTING PUMP STATION DEMOLITION	LS	100%	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$6,000.00	\$6,000.00
18	-	SEWER AND MANHOLE TESTING	LS	100%	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00	\$9,000.00	\$9,000.00	\$5,000.00	\$5,000.00
19	-	TRENCH & EXCAVATION SAFETY SYSTEM	LS	100%	\$16,000.00	\$16,000.00	\$3,000.00	\$3,000.00	\$755.00	\$755.00	\$3,750.00	\$3,750.00
20	-	SITE WORK	LS	100%	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$5,500.00	\$5,500.00	\$4,500.00	\$4,500.00
21	-	MOBILIZATION AND BONDS	LS	100%	\$12,500.00	\$12,500.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00	\$6,000.00	\$6,000.00

TOTALS \$396,000.00 \* \$188,280.00 \*\* \$280,000.00 \$359,770.00

\*Engineer's Estimate includes 15% Bid Contingency  
\*\* Duncan Construction has withdrawn bid after time of opening

I hereby certify that this is a true tabulation of the unit prices and total bids as received.

Aaron Stallmann, AR Registered Professional Engineer #12388



Digitally Signed  
2013-07-29 10:08:05:00



**Board Item #7b**

**Item Description:** Consideration of Bid for Water Reserve Fund Certificate of Deposit

**Discussion:** We currently have a Certificate of Deposit that is maturing and needs to be re-issued. The current amount of the CD is \$496,936.90 and is referred to as the “City Corp Water Reserve Fund CD” in the “Cash on Hand” listing. Bids will be opened on Tuesday, August 20<sup>th</sup> and the bid tab will be presented at the meeting along with a recommendation of award.

**Recommendation:** To be presented at Board Meeting.



## **Board Item # 8**

**Item Description:** Consideration of Claim for Damages – Travis Garza

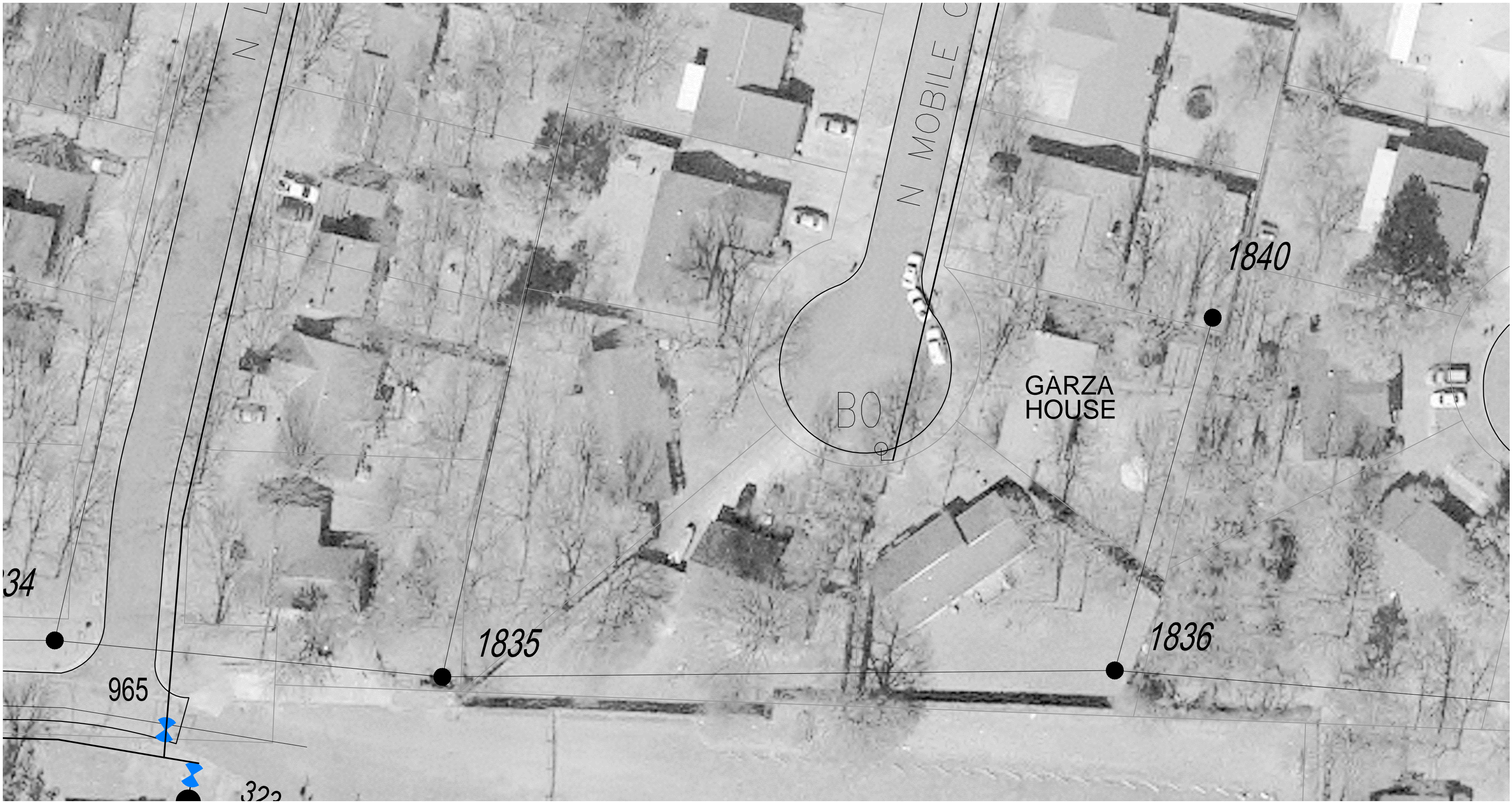
**Discussion:** City Corporation staff has received a request from Travis Garza to pay for damages caused from wastewater backing up into his residence at 1504 N. Mobile Ct. on April 10, 2013. City Corporation crews were dispatched to the property on that day and discovered a stoppage caused by roots in the 6" clay wastewater line that Mr. Garza was connected to. As the floor elevation in Mr. Garza's house is below that of the nearest upstream manhole elevation, wastewater entered his home and caused damages primarily to the flooring. Included in the packet is a copy of an email outlining the damages and cost to make repair. The report points out that Mr. Garza's neighbors also experienced wastewater backing up into their residences as well due to the elevations of their ground floors, but no reports were made as the damages were likely minimal by comparison. As Mr. Garza's floor elevation is lower than any of his neighbors, he would be the most affected by any wastewater backup on that main line. City Corporation's records show that we responded to a wastewater backup at the same location in November of 2012, which also backed wastewater up into Mr. Garza's residence. At that time, Mr. Garza was aware of the need to install a backflow prevention device to prevent future occurrences. Staff will provide additional details regarding the specific circumstances related to these incidents at the meeting.

City Corporation is not legally liable for any damages to properties as a result of a wastewater backup on the main line, however, the law does not preclude us from providing assistance to cover damages if the Board chooses to do so. City Corporation staff has discussed this issue with Mr. Garza and has explained that we cannot guarantee that we will not experience a similar stoppage in the future and precautions should be taken on his private service line to insure that this occurrence will not happen again. A simple solution would be the installation of one or more "pop-off" cleanout caps by a licensed plumber on the service line to provide a point of relief outside the house. We will commit to treating the line with a root control chemical to inhibit root growth, but again, we cannot guarantee that it will never happen again. Mr. Garza and any neighbor that is lower than the upstream manhole elevation should immediately install such devices to protect their homes. To our knowledge, this has not been done to date. We have been informed that Mr. Garza has made attempts to locate his

existing cleanout and/or service line and has not been able to do so. At this point, they remain at risk for wastewater again backing up into their home.

Staff has denied the claim for damages due to the nature and amount of the claim and informed Mr. Garza of his right to appeal to the Board of Directors. Historically, staff has denied similar claims and encouraged the property owners to file a claim with their insurance company, which may or may not be covered, and to immediately protect themselves by installing a backflow prevention device on their service line.

**Recommendation:** Consider the information presented herein and at the Board meeting and make a decision accordingly regarding the claim.



N L

N MOBILE C

1840

GARZA HOUSE

BO

1835

1836

965

322

34



David Garza &lt;jdavidgarza@gmail.com&gt;

**Sewage Damage**

5 messages

Travis Garza &lt;rpotravis.garza@gmail.com&gt;

Sat, Apr 20, 2013 at 11:01 PM

To: David Garza &lt;jdavidgarza@gmail.com&gt;

Here is a run down of the price of damages due to the sewage back up on 04/10/13:

The laminate in the living room (224 sq ft) came from Lowes and it was \$1.89 sq ft (item # 334492), under layment for the laminate was \$26.22 a roll (item # 113768) and I had to buy 3 rolls.

The carpet in the dining room (110 sq ft) had just been replaced a week before Christmas last year and also came from Lowes and it was \$2.52 sq ft (SOS Softbound II w/basic carpet pad - color was "Mohair" item # 355891). Also had Lowes install the carpet for \$97.

Also connecting the laminate to carpet at the dining room threshold, and connecting the laminate to tile at the living room threshold, we had two laminate transition pieces which cost \$10 each.

The rug that was ruined was from Lowes (original cost was \$129), but we decided to downsize the rug to a cheaper one which is \$88 at Lowes (item # 95473)

THE CARPET AND THE RUG WAS DEEP SHAMPOOED USING "HOOVER FLOORMATE 2X CONCENTRATED" AND A HOOVER SHAMPOOER 4 TIMES AND STILL DID NOT TAKE THE SMELL OF SEWAGE OUT

So here is a requested total for repair of damages due to the sewage back up on 04/10/13:  
<<ALL FIGURES ARE AFTER TAX>>

It will cost \$459.35 to replace the laminate, it will cost \$85.35 to replace the laminate underlayment, it will cost \$483.65 for Lowes to install laminate flooring for a total of \$1028.35 to repair the laminate flooring in the living room.

It will cost \$300.76 to replace the carpet and carpet pad and it will cost \$105.25 for Lowes to install the new carpet and carpet pad for a total of \$406.01 to repair the carpet in the dining room.

It will cost \$20 to replace the two thresholds between the dining room/living room and the living room/hallway.

It will cost \$95.48 to replace the rug in the living room.

It will cost Monica's Housekeeping \$58/hr (no more than 3 hrs) to deep clean the downstairs from the sewage damage for a total of \$188.79.

For a GRAND TOTAL of \$1738.63

I understand that things like this happen, and I would normally not request a repairment of damages, but this is the second time that this has happened to us in the past 6 months and it is not just my house backing up. Both of my neighbors have had backed up sewage problems on the same days I have had them. I also was not pleased at all with the response that I got on the night of 04/10/13 when I called in the sewage back up. The two guys that showed up to fix the problem took forever getting to our house, and

when they did get there, they barely looked around at the problem and left saying, "we are going to see if we can find the manhole". An hour and a half later they came back and said, "we couldn't find the manhole, we are still looking" and left again and didn't come back for another two hours. At this time it was almost 3:00am and our sewage was pouring out of the toilet at a constant flow. I luckily had managed to get a hose down the pipe and had clogged towels around the outside of the hose so that the sewage would run through the hose and out the house instead of in the house. After the last time I spoke with the guys shortly before 3am with them telling me they were going back out to find the manhole, I never heard from them again. At 8am the next morning our sewage was still pouring out at full speed. I finally called City Corp again and they sent out two other guys who had the problem fixed in 20 minutes. I don't know what exactly the two guys that night were doing, but I can tell you they weren't doing their job. I was not at all impressed with the response I had that night and it caused for a steady flow of hazardous sewage to fill my house and my yard. Because this is the second time this has happened, and because of the extent of damages to my first floor due to the back up and lack of response from the two guys to find the problem, I am requesting that City Corp pay for the damages that were cause on 04/10/13 due to the sewage back up. I am a loyal customer with City Corp and have never failed to pay a bill. I would expect to be taken care of as a loyal customer. We are not upset this has happened, we just need to get it replaced and replaced quick because our house is a hazardous area to be in right now because of the sewage still in the carpet and laminate. If you have any questions feel free to call me.

Thank you,  
Officer Travis Garza  
Russellville Police Dept.  
115 West H Street  
Russellville, Ar. 72837  
Office - (479)968-3232  
Cell - (479)970-0048

#### 4 attachments



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3950K

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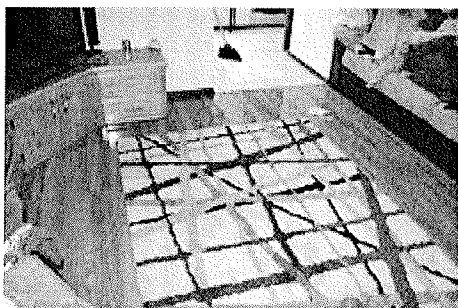
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4124K

Travis Garza <rpotravis.garza@gmail.com>  
To: David Garza <jdavidgarza@gmail.com>

Sat, Apr 20, 2013 at 11:05 PM

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5 attachments

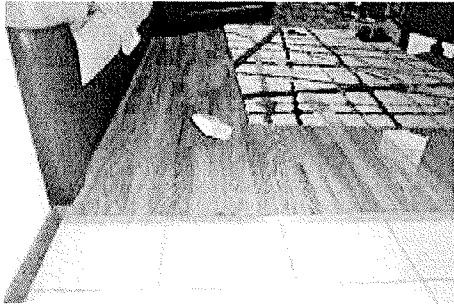


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Travis Garza <rpotravis.garza@gmail.com>  
To: David Garza <jdavidgarza@gmail.com>

Sat, Apr 20, 2013 at 11:09 PM

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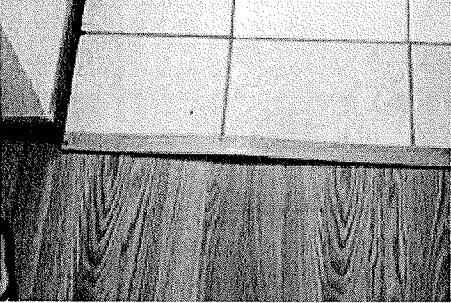
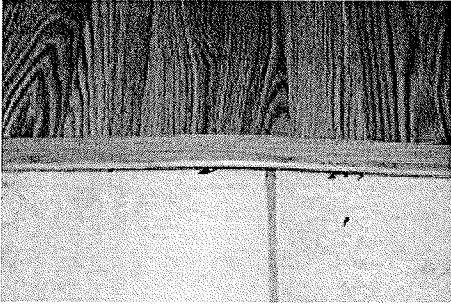
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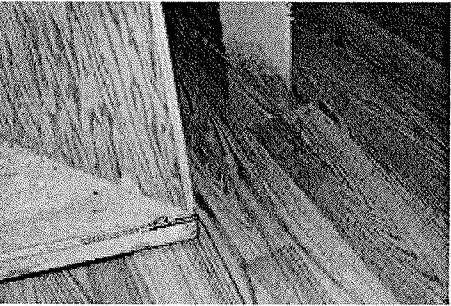


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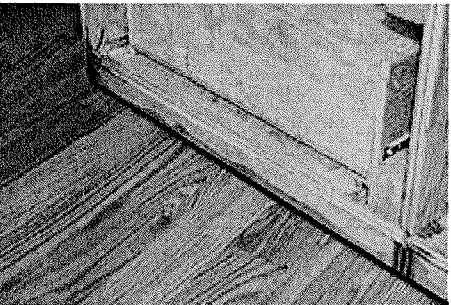
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**Travis Garza** <rpotravis.garza@gmail.com>  
To: David Garza <jdavidgarza@gmail.com>

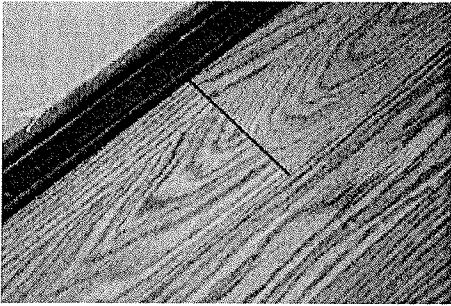
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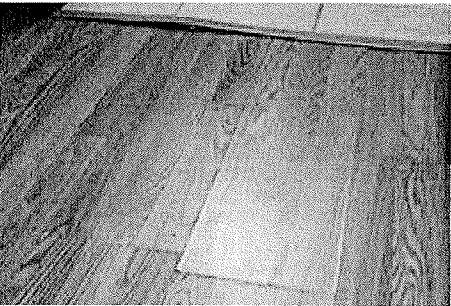
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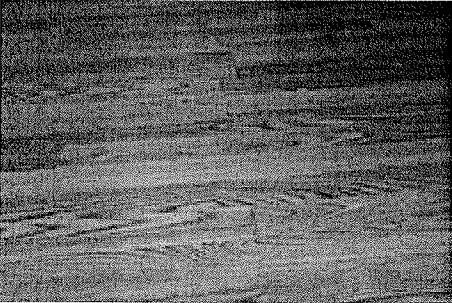
**Travis Garza** <rpotravis.garza@gmail.com>  
To: David Garza <jdavidgarza@gmail.com>

Sat, Apr 20, 2013 at 11:15 PM

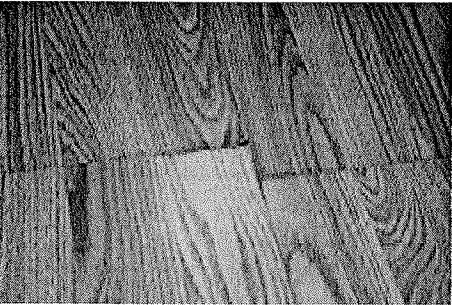
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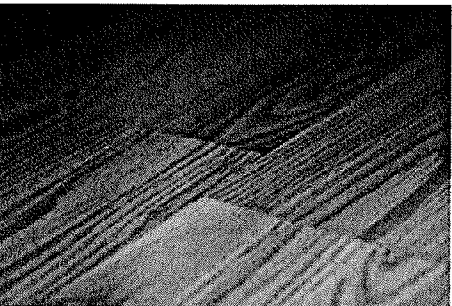
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## **Board Item No. 9**

**Item Description:** Consideration of contract with CWB Engineers for consultation and engineering services related to the Consent Administrative Order (COA) and Sanitary Sewer Evaluation Survey (SSES) for the budget year of 2013-2014.

**Discussion:** CWB Engineers has provided engineering services and consultation for City Corporation for the past four years. CWB was selected in 2009 to perform these services, and this request is to renew his contract for the following year. Estimating the number of hours required to perform this task can be challenging, but based on last year's expenditures of \$69,000, we anticipate that we will not exceed the amount requested. All efforts will be made to control and limit cost.

**Recommendation:** City Corporation staff recommends we enter into contract with CWB Engineers on an hourly basis in an amount not to exceed \$80,000.

This is **EXHIBIT C**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated \_\_\_\_\_, \_\_\_\_\_.

**Payments to Engineer for Services and Reimbursable Expenses**  
**COMPENSATION PACKET BC-2: Basic Services – Standard Hourly Rates**

---

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

**ARTICLE 2 – OWNER’S RESPONSIBILITIES**

*C2.01 Compensation For Basic Services (other than Resident Project Representative) – Standard Hourly Rates Method of Payment*

- A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:
1. An amount equal to the cumulative hours charged to the Project by each class of Engineer’s personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer’s Consultants’ charges, if any.
  2. Engineer’s Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit C as Appendix 1.
  3. The amounts billed for Engineer’s services under Paragraph C2.01 will be based on the cumulative hours charged to the Project during the billing period by each class of Engineer’s employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and Engineer’s Consultants’ charges. The total compensation for services under Paragraph C2.01 is estimated to be \$80,000. Written approval from the Owner will be required for work in excess of this amount.
  4. The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually to reflect equitable changes in the compensation payable to Engineer.

*C2.02 Compensation For Reimbursable Expenses*

- A. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth in Appendix 1 to this Exhibit C.

*C2.03 Other Provisions Concerning Payment*

- A. Whenever Engineer is entitled to compensation for the charges of Engineer’s Consultants, those charges shall be the amounts billed by Engineer’s Consultants to Engineer times a factor of 1.05.
- B. Factors. The external Reimbursable Expenses and Engineer’s Consultants’ factors include Engineer’s overhead and profit associated with Engineer’s responsibility for the administration of such services and costs.

- C. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

This is **Appendix 1 to EXHIBIT C**, consisting of 1 page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated \_\_\_\_\_, \_\_\_\_\_.

## **Standard Hourly Rates City Corporation - 2013**

<b>Project Manager</b>	<b>\$131.00</b>
<b>Construction Observation</b>	<b>\$68.00</b>
<b>Senior Construction Observation</b>	<b>\$76.00</b>
<b>Engineering Technician I</b>	<b>\$68.00</b>
<b>Engineering Technician II</b>	<b>\$76.00</b>
<b>Clerical</b>	<b>\$45.00</b>
<b>Surveying</b>	<b>Cost + 5%</b>
<b>Subcontract</b>	<b>Cost + 5%</b>
<b>Expenses</b>	<b>Cost + 5%</b>
<b>Mileage</b>	<b>\$0.60</b>

Hourly rates are adjusted annually in accordance with normal salary review practices.

## **Board Item No. 10**

**Item Description:** Consideration of Contract with Crafton Tull & Associates for Crow Mountain Rd. - Center Valley Road Utility Relocation

**Discussion:** The Arkansas Highway and Transportation Department is planning a project along Route 124 north of Russellville that will affect our existing utilities along the highway. Approximately 6800 linear feet of 4" sewer force main, serving the Center Valley School, will need to be relocated to accommodate the project. The good news is that our all of our facilities are installed on private property. Therefore, the relocation is 100% reimbursable to City Corporation.

In order to get reimbursed City Corporation will need an engineer to administrate the project and work with the highway department to meet their requirements. Crafton Tull & Associates designed the original system and have excellent documentation of the existing facilities. Additionally, they have worked with AHTD on several projects of this nature and have a good understanding of the requirements.

**Recommendation:** City Corporation staff recommends we enter into contract with Crafton Tull & Associates for \$21,457.16 for Design Engineering and \$80,499.99 for Construction Engineering. All of which will be performed on an hourly basis and is 100% reimbursable to City Corporation.

City Corp  
Crow Mtn. Rd.-Center Valley Rd Utility Relocation  
CTA No.  
AHTD Job 080427  
August 8, 2013

**Opinion Of Probable Cost**

DESCRIPTION	Quantity	Units	Unit Price	Total	Non-Reimbursable	Reimbursable
Plan Sheet C-101 thru C-111	1	LS	163,805.95	163,805.95	0.00	163,805.95
<b>Subtotal Construction</b>				<b>163,805.95</b>	<b>0.00</b>	<b>163,805.95</b>
Excavation & Trench Safety System	1	LS	1,500.00	1,500.00	0.00	1,500.00
Erosion Control	1	LS	2,000.00	2,000.00	0.00	2,000.00
Mobilization	1	LS	2,500.00	2,500.00	0.00	2,500.00
<b>TOTAL CONSTRUCTION</b>				<b>169,805.95</b>	<b>0.00</b>	<b>169,805.95</b>
Design Engineering	1	LS	15,976.92	15,976.92	0.00	15,976.92
SWPPP	1	LS	5,000.00	5,000.00	0.00	5,000.00
Postage	1	LS	150.00	150.00	0.00	150.00
Printing	1	LS	300.00	300.00	0.00	300.00
Mileage	72	Miles	0.42	30.24	0.00	30.24
<b>Total Design Engineering</b>				<b>21,457.16</b>	<b>0.00</b>	<b>21,457.16</b>
Construction Engineering	1	LS	71,599.71	71,599.71	0.00	71,599.71
Easement Preparation	17	EA	455.00	7,735.00	0.00	7,735.00
Postage	1	LS	200.00	200.00	0.00	200.00
Printing	1	LS	300.00	300.00	0.00	300.00
Mileage	1584	Miles	0.42	665.28	0.00	665.28
<b>Total Construction Engineering</b>				<b>80,499.99</b>	<b>0.00</b>	<b>80,499.99</b>
<b>TOTAL ENGINEERING</b>				<b>271,763.10</b>	<b>0.00</b>	<b>271,763.10</b>
ADH	1	LS	500.00	500.00	0.00	500.00
ADEQ	1	LS	200.00	200.00	0.00	200.00
Legal	1	LS	2,500.00	2,500.00	0.00	2,500.00
Easement Payments	6,803	LF	2.00	13,606.00	0.00	13,606.00
<b>Total Other Expenses</b>				<b>16,806.00</b>	<b>0.00</b>	<b>16,806.00</b>
<b>Opinion of TOTAL Project Cost</b>				<b>288,569.10</b>	<b>0.00</b>	<b>288,569.10</b>
Percentage of Non-reimbursable vs. Reimbursable Costs					<b>0.00%</b>	<b>100.00%</b>



**City Corporation**  
**CENTER VALLEY FORCE MAIN RELOCATION**  
**PROFESSIONAL SERVICES RATING SHEET**  
**February 13, 2013**

**TOTALS**

**SIGNATURE:** 

FIRM	EVALUATION CRITERIA				TOTAL POINTS (100 pts. max.)
	Specialized Experience & Technical Competence (35 pts. max.)	Capacity and Capability to Perform Work (25 pts. max.)	Record of Past Performance (20 pts. max.)	Firm's Proximity to and Familiarity with the Area (20 pts. max.)	
Crafton Tull	100	70	55	60	285
Barrett and Associates	97	67	55	49	268
Kurt Jones Engineering	97	63	50	48	258
	0	0	0	0	0

State Law Reference: A.C.A. §19-11-801 et seq

**FORM TO BE USED FOR STATEMENTS OF QUALIFICATIONS FOR PROFESSIONAL SERVICES**

## **Board Item #11**

**Item Description:** Appointment of Board Member Selection Committee

**Discussion:** It is time to appoint the committee to nominate the new City Corporation Board Member. It is our goal to provide a name to the City Council to be considered prior to year's end. As a matter of information, last year's committee was chaired by the sitting Vice Chairman and also included the other members of the board with the exception of the sitting Chairman.

**Recommendation:** Appoint selection committee.

**Board Item No. 12**

**Item Description:** Consent Administrative Order (CAO) Update

**Discussion:** CWB Engineers representative will address status and requirements of the CAO.

**Recommendation:** No action required.

## *CWB Engineers, Inc.*

### Status Report – July

Consent Administrative Order (CAO) – City Corporation has fulfilled all requirements in the CAP with the exception of submittal of the plans and specifications for future construction projects and annual CMOM submittals.

Capacity, Management, Operation, and Maintenance (CMOM) – The CMOM update has been completed and submitted to ADEQ and City Corporation. City Corp staff and CWB Engineers, Inc. will attend a CMOM Conference in Austin, TX presented by EPA Region 6. The conference will be held August 26<sup>th</sup> and 27<sup>th</sup>.

Sanitary Sewer Evaluation Survey (SSES) –

Phase I – Complete.

Phase II (7, 14, and 23)

- SSES Complete

Phase II (1, 2, 8, and 11)

- SSES Complete

Phase II (3,5,6, and 21)

- The report is being finalized by RJN Group and will be submitted to ADEQ following delivery from RJN.

Permanent Rain Gauges – CWB Engineers has presented City Corp staff with a recommendation on the rain gauges to be purchased. City Corp staff will purchase and install the rain gauges at each site.

East 2<sup>nd</sup> Street Wastewater Improvements –KAJACS has completed all pipe activity associated with the construction work west of Knoxville and north of East 2<sup>nd</sup> St. The contractor is currently working on East 2<sup>nd</sup> St has installed pipe to within approximately 500 feet of El Mira. The bore across El Mira was completed this month and the pipe has been installed. The pipe burst contractor is scheduled to start pipe bursting the week of August 19th. The contractor continues to install concrete down East 2<sup>nd</sup> Street. The project was approximately 66% complete as of the July pay estimate. The schedule will be tight to complete the project in accordance with the current contract documents.

City Mall – CWB Engineers has completed the preliminary design for this project. Plans have been submitted to the Health Department, the Highway Department, and City Corporation for review and comment. This project will be placed on hold until funding is secured for construction.

Basins 7, 14, & 23 Wastewater Improvements – CWB Engineers, Inc. is approximately 95% complete with preliminary design on this project. CWB will continue to work with the Highway Department and railroad to complete this design. The project will be submitted to City Corp, the Health Department, the Highway Department, and the City of Russellville for review and comment after plans are completed. This project will be advertised in 2014.

Basins 1, 2, 8, & 11 Wastewater Improvements – CWB has completed the design of this project and the project has been approved by City Corp, the City of Russellville, and Arkansas Department of Health. The project will be advertised August 11<sup>th</sup> and August 18<sup>th</sup>. Bids will be opened for the project on September 5, 2013.

Basins 3, 5, 6, & 21 Wastewater Improvements – TV review is currently ongoing. CWB is reviewing the SSES report and preparing TV work orders and survey work orders for this project.

Hydraulic Capacity Improvements –CWB Engineers has started initial layout. Arkansas Cleaning and Televising has completed the televising associated with this project. CWB is awaiting survey information for this project.

System Wide Pump Station Improvements – Ricky Biffle and City Corp staff are addressing the system wide pump station improvements.

**Board Item No. 13**

**Item Description:** PCW Plant Design Update

**Discussion:** CDM Smith representative will address status of PCW Improvements Schedule I - De-chlorination and PCW Improvements Schedule II - Nitrate Removal.

**Recommendation:** No action required.



## Memorandum

*To: Mr. Steve Mallett, P.E.*

*From: Andrew Pownall, P.E.*

*Date: August 16<sup>th</sup>, 2013*

*Subject: PCW Improvement Update*

Pursuant to professional service agreement between CDM Smith and City Corporation dated December 30, 2011, to provide engineering services for Pollution Control Works (PCW) for the mitigation and compliance with NPDES discharge requirements outlined in Consent Administrative Order (LIS No. 09-146), the following outlines and updates activities for the August 2013 Board of Directors meeting.

### PCW Improvements Schedule I – Dechlorination

The project is under construction. Below is a list of major ongoing and accomplished activities.

- Some notable items accomplished during construction are as follows:
  - Installed electrical connections to equipment.
  - Installed equipment including exhaust fan, back pressure relief valve.
  - Installed seed to reestablish the grass in the disturbed areas.
- On Saturday, August 3, 2013 the non-potable water line in the new dechlorination building broke. After the leak was stopped the contractor dried the area. All the project components were reviewed to assess the impact of the water damage by the engineering inspector and equipment manufacturer representative. One chlorine residual analyzer was found to have corrosion due to a water leak in the panel. The panel was removed and sent back to the manufacturer. At this time no other project components appear to be impacted. The project still needs to go through startup and inspection. All components will be heavily scrutinized to assure no further damage to any equipment.
- The Contractor has submitted 103 submittals. The design team has reviewed and returned all submittals.
- The Contractor has submitted 14 Request For Information (RFI) which the design team has reviewed and prepared responses for all RFIs.
- No additional monthly progress meetings are expected. The substantial completion inspection is expected to be conducted near the end of August with final completion inspection expected within 30 days following substantial completion.
- The contractor has passed the contracted final completion date of July 31, 2013.

Mr. Steve Mallett  
08/16/2013  
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### PCW Improvements Schedule II – Nitrate Removal

The project is under construction. Below is a list of major ongoing and accomplished activities.

- The Notice to Proceed was issued for July 8, 2013. The contract dates for substantial completion and final completion are December 30, 2014 and January 29, 2015.
- Some notable items accomplished during construction are as follows:
  - The Alum storage tank was removed
  - The contractor excavated the area for the new aeration basin
  - The contractor has begun excavating the area for the secondary clarifier.
  - The contractor's work trailer was installed.
  - The stormwater silt fences and detention pond were installed according to the Stormwater Pollution Prevention Plan (SWPPP).
  - Through close coordination with PCW operators, a secondary clarifier was drained to allow measurements to be taken for the new equipment.
- The Contractor has submitted 19 submittals. The design team has reviewed and returned 14 submittals.
- The Contractor has submitted 18 Request For Information (RFI) which the design team has reviewed and prepared responses for 11.
- A monthly meeting was conducted on August 17, 2013 between CDM Smith, City Corporation and the contractor, Archer Western Construction. The future monthly meetings will be conducted on the third Thursday of each month.
- A third deductive Change Order is being prepared in the amount of \$116,150.26. This brings the total contract deduction to \$438,223.26.
- The CDM Smith design team will continue to work with City Corporation and the Contractor to evaluate the VE items.

cc: Randy Bradley  
Ricky Biffle  
Larry Collins  
Al Sun, P.E.  
Matt Crow, P.E.